

# Town of Alton



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Code Enforcement Dept. PO Box 659 1 Monument Sq. Alton NH 03809  
Phone 603-875-2164 Fax 603-875-2163 TDD 603-875-0111

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## BUILDING PERMIT ACKNOWLEDGEMENT

I, \_\_\_\_\_ am the applicant for a Building Permit requested to be issued by the Town of Alton, New Hampshire, and hereby acknowledge that the approval I receive for said permit is based on the information provided in the application, and in attached plans and specifications, submitted to the Building Official.

I acknowledge that no person may deviate from the details of the application or attached plans and specifications submitted, without the prior **WRITTEN** approval of said official. I acknowledge that there will be no modification or waivers of the approved plans granted by oral conversation with either the Alton Building Official, or any employee of the Town of Alton.

I acknowledge that if anyone deviates from said application or plans, without prior **WRITTEN** approval of the Building Official, the work being performed may be subject to a Cease and Desist Order, civil penalties, and possibly an order for removal of all unapproved work.

**The signature(s) on the Building Permit application and this acknowledgement authorize(s) the Alton Building Official, Tax Assessor, or their agents, to conduct inspections as necessary during the performance of, and upon completion of, the work for which this permit is being issued.**

\_\_\_\_\_  
**Applicant**

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Property Owner/Agent**

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Contractor/Builder**

\_\_\_\_\_  
Date

**APPLICATION FOR BUILDING PERMIT  
TOWN OF ALTON, NEW HAMPSHIRE**

**PART I: IDENTIFICATION**

**Owner:** \_\_\_\_\_  
(Name & Mailing Address)

Tel: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Agent:** \_\_\_\_\_  
(Name & Mailing Address)

Tel: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Contractor:** \_\_\_\_\_  
(Name & Mailing Address)

Tel: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Architect/Engineer:** \_\_\_\_\_  
(Name & Mailing Address)

Tel: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**The undersigned applicant hereby agrees that the proposed work will be carried out in accordance with the Building Code and all other ordinances and/or regulations of the Town of Alton and the State of New Hampshire.**

**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Building Official:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PART II: LOCATION**

**Construction site:** \_\_\_\_\_ **Tax Map #** \_\_\_\_\_ **Lot #** \_\_\_\_\_  
(Street name)

- Zone:**
- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Lakeshore/Residential  | <input type="checkbox"/> Residential Rural | <input type="checkbox"/> Residential          |
| <input type="checkbox"/> Residential/Commercial | <input type="checkbox"/> Rural             | <input type="checkbox"/> Recreational/Service |

Is Property in a Special Flood Hazard Area Yes  No

**Subdivision Approval:** \_\_\_\_\_ **Lot #** \_\_\_\_\_ **Size (Acres)** \_\_\_\_\_

**PART III: USE AND TYPE OF CONSTRUCTION**

**Proposed Use:**

**Residential:**

- Single family  
 Year-round  Seasonal  
 Two or more family

**Non-residential:**

- Garage/Barn  
 Shed  
 Deck/ Covered porch  
 Boathouse  
 Dock  
 Other \_\_\_\_\_

**Estimated cost of all construction \$** \_\_\_\_\_

**Type of construction:**

- New construction  
 Addition  
 Alteration  
 Repair/Replacement  
 Foundation  
 Moving

**Commercial:**

\_\_\_\_\_  
\_\_\_\_\_

**Site Plan Approval** \_\_\_\_\_ / \_\_\_\_\_  
Case# Date

V.	Plan Review Record	Date Reviewed	By	Date Approved	By
	Building				
	Plumbing				
	Electrical				

Additional Permits Required

	Applicable - Y/N	Date	Permit #	Approved By: (State/Local)
Driveway - R.O.W.				
Septic				
Well				
Plumbing				
Electric				
Gas Piping				
Energy Code (EC-1)				
Sign				
Shoreland - Wetlands				

**Plot Plan:** Please show the following,

- Boundaries of lot with dimensions.
- Distances of all existing & proposed structures to all property lines.  
    Front set back is 25 feet to Right of Way line or Property line, whichever is closest. (All Roads)
- Campgrounds/Mobile Home Parks: Show distances to nearest structures, parks lot lines and abutting roads.
- Dimensions and Height of existing and proposed structures.
- Distances to bodies of water and wetlands.
- Location of Septic Systems, Wells, Utilities and Culverts, Ditches, etc.
- Existing driveway(s) – Location of new driveway (if moving or adding).
- Location of on-site or abutting cemeteries or burial sites.

\* **All Dimensions in feet. (does not have to be to scale). If not enough space below, use a separate sheet and attach to application.**



