

ALTON BOARD OF SELECTMEN
January 16, 2005
Public Session I
Meeting Minutes
ALTON TOWN HALL

The Chairman convened the meeting at 5:00pm. Those present included the following members of the Board

And staff:

Alan Sherwood, Chairman
Cris Blackstone, Vice Chairman
Stephan McMahan, Selectman
Patricia Fuller, Selectman
A. Pete Shibley, Selectman

Prior to entering into the scheduled non-public session, S. McMahan asked for an opportunity to inform the Board of an incident.

S. McMahan summarized an incident that took place about a month prior on the day of a December, 2005 snow storm. Arriving in Alton from work S. McMahan found that Town roads, Dan Kelley Drive and Sanctuary Lane were snow covered and not passable by his vehicle. These roads lead to Austin Road, a private road, where he lives.

S. McMahan then drove to the Highway Department to ask that the Town roads be plowed where a discussion with the Highway Agent, Kenneth Roberts led to a heated argument about plowing and support for budgets to buy trucks.

S. McMahan continued that he returned to the Sanctuary Road area when a highway department plow truck arrived to clear the Town roads (The operator did tell S. McMahan that there had been previous passes down the roads but the snowfall rate had been high). The operator noted that the private Austin Road was not plowed and offered to run the plow down that road. S. McMahan agreed and the operator made a pass down and back. S. McMahan now acknowledges that accepting the offer to have the private road plowed was a mistake on his part.

S. McMahan went on to say that in the past week, a month after the incident, the Highway Agent had the truck operator write a summary of the incident which was given to the Town Administrator. Also in the past week, the Highway Agent had the truck operator write a summary of the incident which was given to the Town Administrator. Also in the past week, the Highway Agent informed the Police Chief of the incident with the Chief in turn mentioning the incident to Chairman Sherwood. S. McMahan stated that if the Highway Agent felt that the incident was reportable, he should have quickly brought it directly to the Town Administrator or to the chairman. Waiting a month and then talking to another department head was not appropriate.

ALTON BOARD OF SELECTMEN
January 16, 2006
Meeting Minutes
Public Session II
ALTON TOWN HALL

At 6:00pm, Chairman Sherwood re-convened the Public Session of the Board of Selectmen, present were the following members of the Board and staff:

- Alan Sherwood, Chairman
- Cris Blackstone, Vice-Chair
- Stephan McMahon, Selectman
- A. Pete Shibley, Selectman
- E. Russell Bailey, Town Administrator

- A. Sherwood led those assembled in the Pledge of Allegiance to the Flag and a moment of Silence

Approval of the Agenda

The Agenda was amended to include Item 2 in Appointments – The Alton Community Vision Team and to Add #5 to New Business – Request for a Raffle Permit by the Voice of Alton.

- A. Sherwood made a motion to approve the agenda as amended, seconded by S. McMahon and passed with all in favor.

Announcements

- A. Sherwood announced the deliberative session of Town Meeting would be February 8th with a snow date of February 9th to be held at 7:00pm in the Prospect Mountain High School auditorium.

Appointments

1. The Board met with Mark Northridge, Town Moderator and Robert Longabaugh, Videographer. They discussed ways to best provide information to the public to inform voters about the deliberative session, Town Meeting and the ballot. They also reviewed the possibility of producing a short video in a fair manner. It was agreed that this matter needs to be reviewed further, any video would have to contain information that is objective and neutral. Other matters discussed were the costs involved, mailing videos to absentee voters, inviting an audience to the taping session, having a taped session for viewers at the Senior Center to watch, inviting a member from the Board of Selectmen and/or Budget Committee to be in the video as well as department heads, etc. M. Northridge and R. Longabaugh will work with the Town Administrator and come back to the Board to discuss this matter further after the deliberative session.

2. Alton Community Visions Team (ACVT) – The Board met with Richard Wallace, PMHS Principal Russell Holden, Kathy Fraser, Media Specialist from PMHS as well as students who presented a program on their proposed web-site link for the Alton Community Bulletin Board. It was noted the Bulletin Board is not in a final test and plans are to have a production release within six weeks. It was also noted now that “Main Street” is no longer published that this project would be worthwhile. More information on this site will be made available to the Selectmen. The Board agreed to this proposal and asked ACVT to speak with Sheri Emerson who is the Town web-site contact and to co-ordinate the project with R. Bailey, Town Administrator.

Selectmen's Committee Reports

C. Blackstone reported that she had attended the Budget Committee Meeting and Hearing, the Hearing had a good attendance and she was pleased to be part of that process. She will be attending a Planning Board Meeting.

S. McMahon stated he had nothing to report at this time

P. Shibley stated he had also attended the Budget Committee Hearing and agrees with C. Blackstone's report.

A. Sherwood mentioned the Planning Board had a Public Hearing and voted to bring forward 10 zoning articles and another hearing is scheduled for tomorrow evening, a second Public Hearing will be held dealing with two of them because there were some changes. One was for telecommunications and the other is a wetlands setback. On Thursday morning he will be attending a meeting on Household Hazardous Waste District.

Town Administrator Report

R. Bailey noted a memo with regards to the former Hunter building, the new owners are requesting to be on the next agenda. They have been approved for a site plan by the Planning Board and ZBA. They would like to talk with reference to parking issues for this site. It was agreed to have them come in for the February 6th meeting and to have the Town Administrator research and provide a map showing where parking is currently located, and an overview of parking. P. Shibley noted there is a business down there, where parking takes place for the general public, he questioned why they have to come before the Selectmen to ask if someone can park in our parking lot to walk to their business no one checked the parking lot when it was used by patrons of the Pavilion, the Chinese restaurant or Shibleys, this is a public parking lot. In further discussion issues discussed were: this business would have employees and they wanted to clarify that employees would be allowed to park during a whole work day, unlimited parking is allowed street side,

parking hours are noted there is no over-night parking. C. Blackstone also noted this would be part of a condo and they need to know what would be assigned. This would be as a courtesy for them to come in to speak to the Board. It was suggested meeting with the Town Planner about this as well.

R. Bailey noted Heidke Fund Caregivers had not had a raise in three years. S. McMahon motioned to increase the rate to \$8.76 per hour, 2nd by C. Blackstone for discussion. C. Blackstone asked about increasing the amount. R. Bailey advised if there were any further issues about this he would come back to the Board. It was also noted these payments come directly for the Heidke Trust Fund, not tax dollars. The motion passed with all in favor.

R. Bailey noted C. Blackstone had been correct, that in the letter to the school regarding the election, a snow date was set for February 9th.

RECESS AS BOARD OF SELECTMEN AND CONVENE AS BOARD OF HEALTH.

A. Sherwood moved to recess as Board of Selectmen and convene as Board of Health, seconded by P. Shibley and passed with all in favor.

Present Thomas Varney, P.E.

1. T&B Realty Trust, Peggy's Cove Road Septic Design – It was noted this is an updated design. Following a discussion and review, A. Sherwood made a motion to accept the recommendation of Brian Boyers to grant the variance on T&B Realty Trust, for the lot located on Peggy's Cove Road as proposed, seconded by C. Blackstone and passed with all in favor.
2. Map 42, Lot 12 – waiver request for septic tank to be less than 100' to the Lake – A. Sherwood read the note from the Code Enforcement Officer. P. Shibley motioned to approve the variance for Gregory Vickowski, Map 42, Lot 12 as recommended by the Code Enforcement Officer, Brian Boyers, seconded by C. Blackstone and passed with all in favor. S. McMahon asked about an additional tank. T. Varney explained this would be for a garage with a toilet.

ADJOURN AS BOARD OF HEALTH, RECONVENE AS BOARD OF SELECTMEN

A. Sherwood motioned to adjourn as Board of Health and to reconvene as Board of Selectmen, seconded by S. McMahon and passed with all in favor.

Public Input

Scott Williams stated he was the Assistant Chief of the Fire Department, members of the Fire Department asked him to come before the Selectmen because of the Warrant Article with regards to the Fire Wards, asking for input from the Selectmen. S. Williams stated the Fire Wards were very important to establish a buffer between the Fire Department and the Selectmen. He asked for the support of the Selectmen and invited them to come down and meet the fireman for their input. He stated the Fire Department wanted to keep the status quo, that the Fire Wards should not be abolished as they serve an important function.

Steve Miller stated he did not believe Fire Wards were necessary. He also noted although tapes are a good idea but before the Selectmen consider making tapes for voters, he suggested taking out an ad or having an insert placed in the newspapers to notify voters on the issues. Specific issues should not be highlighted, they should be pro and con. Inserts could also be placed around Town to keep voters informed. Voters could then take a physical piece of paper and mark on it before going to the booths, saving time and money, and to help people understand SB2.

A. Sherwood advised the moderator would be a neutral party and he would make a final decision.

Approval of Selectmen's Minutes -

Selectmen's Minutes – January 3, 2006

P. Shibley noted the figures on Page 1 had been transposed. Page 1 states \$812.20 and the motion on page 2, states \$810.20. R. Bailey stated he would have this figure corrected.

A. Sherwood stated in his report the minutes should reflect 11 Proposed Planning Amendments as opposed to ZBA Amendments and on Page 2, Para. 3., Line 4 to delete "it was voted to deny the request based on the recommendation of the Health Officer" and correct the sentence to read: *The Board requested that Mr. Varney come back to the Board with revised plans, and updated design to protect the community well.* And on page 5, change the name Sherman to *Sherwood*. A. Sherwood moved to approve the minutes for January 3, 2006, Public Session I as amended and Public Session II and Non-Public Session as presented, seconded by C. Blackstone and passed with 2 votes (CB, AS), two members abstained (SM, PS)

Old Business

1. 2006 – Warrant Budget – R. Bailey stated with reference to the MS7; in order for it to be finished, changes to the warrant would have to be made at this meeting tonight. It was noted that Articles for the Solid

Waste were separated by an article for buy back of land. It was suggested to adjust the land buy-back article and to keep the two SWC articles together. R. Bailey noted the last petition article was a money article, Article 44 for Linwood and to move that after the last Human Services Article. There is one more issue to consider, a non-money issue with reference to a disability exemption. It was agreed to move Article 15, move Linwood, then three non-money articles, money articles would be together right after Zoning Articles, the last article would be 45. A workshop to finalize wording and disability article, has been scheduled for January 26th at 5:00pm.

3. Layout – Linwood Drive – R. Bailey noted this is based on the Hearing that had been continued and a Court decision has been made. He stated he had the original layout of the street and the subdivision was done in 1988. He continued that an acceptance cannot be done because the corporation that initially did the subdivision had dissolved and there was no one who could sign over a deed. There is an original deed that had been drafted at that time that describes the road. The lot line was verified that it goes to the edge of the roadway and not to the center line. This deed could be a true description to use as a layout as well as the fact that all the property owners within Linwood Road have signed off. They have no issues with the layout or acceptance of the road. A hearing was held in June 2004, a decision was deferred at that time.

It was noted there is no title. Following a review and discussion, it was noted a return of layout needs to be signed and recorded as soon as possible. The Town Administrator will prepare the document to be signed.

A. Sherwood moved to v. approve the layout of Linwood Drive as depicted on subdivision plan for Linwood Estates, Lots 26-A through 26-24 as recorded in the Registry of Deeds on July 11, 1988, seconded by C. Blackstone and passed with all in favor.

3. 2006 Elections – R. Bailey noted this was an update, the next step is the Deliberative Session and on March 14 is the ballot election. This could involve many sheets of paper and more time spent in the voting booth. Providing information prior to voting would be beneficial.

New Business

1. Vote on Recommendations of Land Use and Property Records Department – A. Sherwood moved to approve recommendations by the Assessor for these items and sign them accordingly, seconded by P. Shibley and passed with all in favor.
2. School Ambassador Program – It was noted this letter is from a fifth grade student looking for financial support for an overseas trip. The Board agreed the Town cannot financially assist him but the Town may provide Town mementos for him to take on his trip, and that they would support the program. R. Bailey will contact the student.
3. NH Electric Co-Op – Vote on Pole Petition Number 2573-T, Old Wolfeboro Road - S. McMahon moved to approve the pole petition, number 2573-T dated 12/16/05, for Old Wolfeboro Road, seconded by C. Blackstone and passed with all in favor.
4. Letter from Laconia Airport Authority – A. Sherwood noted this was to advise of an expansion of their facility. And they are asking for support of this project. S. McMahon noted the expansion would help with the economic development of the area. It was agreed to support this expansion and to ask the Town Administrator to respond in kind.
5. Fundraiser Raffle - R. Bailey stated under the statute the Selectmen have to grant authorization. If approved he would prepare a letter. By unanimous vote it was agreed to grant approval to the Voice of Alton to conduct the raffle relative to an ice – out contest.

Public Input II

Non-Public Session II– At 7:40am, A. Sherwood motioned to re-enter into Non-Public Session, seconded by P. Shibley. The Chairman polled the members who each voted in the affirmative and the motion passed.

Respectfully submitted,

Patricia A. Rockwood, Secretary
Minutes Approved 2/6/06
ALTON BOARD OF SELECTMEN

ALTON BOARD OF SELECTMEN
January 16, 2006
Public Session III
Meeting Minutes
ALTON TOWN HALL

The Board convened at 8:15pm. Present were the following members of the Board and staff:

Alan Sherwood, Chairman
Cris Blackstone, Vice-Chairman
Stephan McMahon, Selectman
A. Pete Shibley, Selectman
E. Russell Bailey, Town Administrator

The Chairman noted the following actions taken by the Selectmen

1. By unanimous vote the Board approved Monica Jerkins to be hired as Planning Technician at the rate of \$14.00 per hour.
2. The Board voted to seal the minutes of Part II of the Non-Public Session

Chairman Sherwood adjourned the meeting at 8:35pm.

Respectfully submitted,

E. Russell Bailey, Town Administrator
Approved by the Alton Board of Selectmen 2-6-2006