

## Gilman Library Trustees Meeting

Tuesday, January 25, 2011

### Minutes

Meeting called to order 2:10 PM

Attendance: Shirley Copeland, Linda Hess and Holly Brown.

Linda made a motion to accept the minutes from the previous meeting, dated December 14, 2010, as read. Seconded by Shirley. Motion carried.

The Treasurer's Report was noted and placed on file as follows:

Checking Account \$33,461.58

Building Fund Account \$10,992.35

Money Market Account \$28,172.59

Nancy Jordan Memorial Fund \$1,178.08

### OLD BUSINESS:

The elevator has been cleaned, inspected and the piston packing has been replaced. The work was completed by Stanley Elevator. The cost of the project, \$1500.00 will be paid with Money Market Account Funds as voted by the Gilman Library Trustees during the December 2010 meeting.

Linda made a motion to accept the Exhibit Space & Bulletin Board Space policy with one correction (the first line should read: the library exhibit space and bulletin board are open to organizations engaged in educational, cultural, intellectual or charitable activities.). Shirley seconded the motion. Motion carried.

### NEW BUSINESS:

Strogen's HVAC, LCC was called upon recently to address a no heat service call involving the replacement of a hi – limit in the heating system located in the gold wing and the replacement of the ignitor in the furnace located on the lower level. The combined cost of both of these items is \$346.08 and will be paid through the Lib. Building Maintenance Line item 1-4550-309.

After using the free trial version of QuickBooks during the year 2010, the Gilman Library will purchase the real version to use in 2011. More discussion will follow.

Holly will contact Loren Ackerman of Wells Fargo Advisors, Wolfeboro, with some questions regarding the Tax Summary Statement for 2010 and monies received from Pfizer. More discussion will follow.

The trustees reviewed a letter submitted by Jeannie Ferber of Access to Ideas in reference to maintaining the Bench of Friendship and the refurbished garden area around the bench. Further discussion will take place in April 2011 as spring approaches and the area becomes more visible. It is difficult to determine just what needs to be done as the area is currently covered in snow. More discussion will follow.

Scheduled Meetings:

Town Deliberative Session – Wednesday, February 9<sup>th</sup>, 2011 at 7:00 PM – Prospect Mountain High School (snow date Thursday, February 10, 2011)

Gilman Library Trustees business meeting – Tuesday, February 15, 2011 at 2:00 PM

Meeting adjourned 3:20 PM

Respectfully submitted,

Holly Brown/Library Director