

## Gilman Library Trustees Meeting

February 22, 2011

### Minutes

Called to order 2:15 PM

Those in attendance included Shirley Copeland, Linda Hess and Holly Brown.

Linda made a motion to accept the minutes from the previous meeting, dated Tuesday, January 25, 2011, as read. Seconded by Shirley. Motion carried.

The Treasurer's Report was noted and placed on file as follows:

Checking \$33,819.45

Money Market \$28,178.57

Building Fund \$11,194.70

Nancy Jordan Memorial Fund \$1,177.78

### OLD BUSINESS

Linda made a motion to accept the amended copy of Exhibit Space and Bulletin Board Policy. Seconded by Shirley. Motion carried.

As a result of a conversation, dated December 26, 2010, with Loren Ackerman, Wells Fargo, Wolfeboro, N.H. it was determined that they do not do taxes for the Gilman Library. All checks issued from Pfizer and mailed to the Gilman Library have been forwarded to him. We will keep the Putnam 1099 –Div. tax summary for our records.

### NEW BUSINESS

It is expected that the volunteer Luncheon will be held on Monday, April 19th, 2011. More discussion will follow.

Shirley made a motion to add the cost of the postage to bills that are mailed with registered letters when they are issued for overdue books. Seconded by Shirley. Motion carried.

The expanded version of the end of the year 2010 report and financial statement was presented to the Trustees.

Next Gilman Library Trustees Business Meeting is scheduled for Tuesday, April 19th, 2011. There will be no business meeting in March due to the fact that 2 of the 3 members will be out of town at that time.

Meeting adjourned 3:30 PM

Respectfully Submitted

Holly Brown

Librarian