

Gilman Library Trustees Meeting

2/23/2010

Minutes

Called to order 2:10 PM

Attendance: Shirley Copeland, David Birdsey and Holly Brown.

Shirely made a motion to accept the minutes, dated 01/19/2010, as read. Seconded by David. Motion carried.

David made a motion to accept the estimate submitted by AB Locksmith Service to re-key the building and to pay for the service (totaling \$935.00) with the Gilman Library Money Market Account. Seconded by Shirley. Motion Carried.

Holly will contact the Alton Fire Department to acquire a recommendation regarding the Library Boiler Room - Ventilation and Combustion Air Supply. More discussion will follow.

David made a motion to contact Ellis Carpet Cleaning, Barnstead, to have the carpets cleaned in late May – early June 2010. Both floors and the stairs will be cleaned. The service (costing \$1,349.93) will be paid with the Gilman Library Money Market Account. Seconded by Shirley. Motion carried.

Shirley made a motion to allow Lynn Nemser and her certified Therapy Dog (Penny) to visit the library to read with children during the summer of 2010. Seconded by David. Motion carried. More discussion will follow.

Following a recommendation made by the Town of Alton Safety Committee to provide better light by the Book Drop after dark, Holly will contact ALL Bright Electric, Alton, to inquire about converting the lantern located above the front main entrance to a motion sensor light. More discussion will follow.

Following a recommendation made by the Jim Bureau of CNM Technologies in an effort to provide better virus protection for the public internet access computers, “Windows Steady State” will be applied to all internet access machines. More discussion will follow.

The next Gilman Library Trustees Business meeting is scheduled for Tuesday, March 23, 2010 at 2:00 PM

Meeting Adjourned 4:30 PM

Respectfully submitted,

Holly Brown / Library Director