

Gilman Library Trustees Meeting

Minutes

April 1, 2008

Called to order 2:10 PM

Attendance: Shirley Copeland, David Birdsey, John Ruff – Personal Touch Cleaning and Holly Brown.

Minutes from the previous meeting, dated February 19, 2008, were accepted with two spelling corrections.

Treasurer's Report was noted and placed on file as follows:

Checking \$22,024.08

Money Market \$65,888.41

Building Fund \$14,456.14

John Ruff of Personal Touch Cleaning will provide estimate for washing/scrubbing both sides of all glass window surfaces and uninstalling, washing and reinstalling all screens. More discussion will follow.

David will contact Chief Alan Johnson of the Alton Fire department to request his advice regarding installing a vent in the library mechanical room. This will be done in response to the recent inspection of the boiler. Eric from Alton Parks & Recreation/ Grounds and Maintenance has indicated that an additional vent is needed. More discussion will follow.

To date - election of officers for the Gilman Library Trustees is as follows:

Chairman – Nancy Jordan

Treasurer – Shirley Copeland

Trustee – David Birdsey

Shirley made a motion to allow the Trustees of the Trust Funds free copies when necessary in response to their continuous support of the Gilman Library.

Shirley will call Donna Russell to inquire as to whether she would be available to thoroughly clean the library i.e.; washing walls, dusting bookcases, etc. periodically.

Paige roofing should be arriving within a month or so. They will provide and estimate for placing flashing on the Valleys of the roof that are beginning to crack and leak after ten years.

The Gilman Library has received four checks from the sale of stocks. These dividend checks, totaling \$1, 350.73, will be placed in the Money Market Account.

Holly will contact Demco to replace the front wheels on the small folding platform truck in an effort to make it more user friendly.

The next Gilman Library Trustees business meeting is scheduled for Tuesday, April 15, 2008 at 2:00 PM.

Meeting adjourned 4:40 PM

Respectfully submitted,

Holly Brown

Library Director