

Minutes
Alton Parks and Recreation Commission
April 18, 2017
6:30pm, AVAS Public Park

Members Present: Elizabeth Shelton, Jonathan Downing, Phil Wittmann, and Kristin Thomas

Public: Everett Clark

Staff Present: Kellie Troendle

Call to Order

The meeting was called to order at 6:30pm by Chairwoman, Elizabeth Shelton.

Approval of Agenda

K. Thomas made a motion to approve the Agenda as presented; motion was seconded by E. Shelton and passed.

Approval of Minutes

K. Thomas made a motion to approve the Minutes of March 23, 2017 as written; motion was seconded by E. Shelton and passed.

Old Business

Alton Trails- Web Site Button- K. Troendle reported that the IT Department is in the process of putting Town recreational trail maps on the Town Web Site and also linking maps to the Town Web Site for users to consult; this idea was brought forward from the joint meeting with the Conservation Commission and the Planning Board. J. Downing asked about the status of the LRPC maps. K. Troendle noted that the requested updated maps were not received. J. Downing noted that the Commission agreed to pay the \$500 fee, and he expressed disappointment with the response from the LRPC in getting the work completed. J. Downing noted stone dust needs to be added to the trail at Jones Field and the kiosks need to be installed. The Commission discussed the positive look of the Jones Field property, and the benefits of being able to see onto the fields from the Letter S Road.

Summer Programs- K. Troendle provided information on the 2017 Summer Programs to include: Pickleball, Line Dancing, Cribbage Tournament, Soccer Camp, Youth Soccer League, Kindergarten Soccer, Adult Softball League, Essential Oils classes, Wood Working/Sewing classes, Zumba, Yoga, Concerts, Barbershoppers, Camp Winnepesaukee, Camp Winnepesaukee Jr, TimberNook Camp, Little Pesaukees, and more.

The Commission discussed participation of six year olds in the Summer Camp program. The Commission noted the age requirement and the need for the participants to be able to perform certain tasks and be successful. It was noted that exceptions may be made on a case by case basis with approval from the Commission, and a note of recommendation/readiness from the student's teacher.

J. Downing requested that the Barbershoppers be contacted to see if they need anything for the event in August. Increasing the amount of advertising of the Barbershoppers concert was discussed. P. Wittmann volunteered to read the proclamation from the Board of Selectmen at the August 12 Barbershoppers Event, and he will welcome and recognize the Barbershoppers for their efforts and contributions to the Town of Alton.

J. Downing asked about the recent vandalism. K. Troendle explained that two large rolls of toilet paper were taken from the ladies side of the west side restrooms, and that a urinal in the men's room was believed to be purposefully damaged with a concrete substance. Surveillance cameras are at the west side restrooms to help deter vandalism. The Youth League reported that the CITGO sign was damaged, and a new sign will be installed this spring. The Commission discussed the benefit of surveillance cameras at Jones Field.

New Business

Recommendation of New Member- E. Clark expressed interest in being a member of the Commission. Mr. Clark is an active member of the community, and brings experience in youth and adult sports. K. Thomas made a motion to recommend that E. Clark be appointed as a new member to the Parks and Recreation Commission, motion was seconded by E. Shelton and passed. E. Shelton suggested contacting Tom Pasquariello about being an alternate member to the Parks and Recreation Commission.

Recreation Center Exploratory Committee- K. Troendle said John Markland spoke to her about the idea of a Recreation Center in Alton. The idea was to have an indoor space for people to play sports, games, and participate in recreational activities. The Selectmen discussed the idea at a recent Board of Selectmen's meeting, and decided to form an Exploratory Committee to look into a Recreation Center. Coincidentally, at the same time J. Markland's idea was presented, there was another group looking at building a recreation complex in the Alton/Barnstead area, with a focus on soccer fields. E. Clark provided information on a separate idea for field space/recreation area from the Revolution United Soccer Club, and a three phase plan to fund field space privately. There was discussion about the need for more fields and gym space for sports and recreation. J. Downing stated he would like to be involved on the committee as a consultant, member, and advisor or in whatever way is needed.

Adult Softball League- K. Troendle reported that the Adult Softball League coaches met and discussed changes to the Adult Softball League Rules. K. Troendle brought a proposed change to the Commission for discussion. The League would like to change the age of participation from an adult 18 year old League to a 17 year old League to gain more players/teams. K. Troendle presented concern in regard to the mismatch in ability/experience of a 17 year old high school player versus an experienced and competitive adult. It was noted opportunities are provided for high school students for softball and baseball by the high school. The Commission agreed that the League should remain an Adult 18 years and older League.

Recreation Revolving Fund- K. Troendle requested \$33.24 be reimbursed to D. Quann for Pickleball Program expenses (6 rolls of blue tape); \$101.00 for AFAA recertification for K. Troendle (Yoga program brought in \$1,985 in 2016); and \$2,568.75 for 5K Race Shirts. K. Thomas made a motion to approve the expenses as presented; motion was seconded by E. Shelton and passed. J. Downing

commented that the shirts can be sent to bid, and noted concern about the relationship with the vendor.

April Director's Report- The Commission reviewed the Director's Report as presented:

- Discussion with Everett Clark about being a PRC member
- Discussion with John Markland about an exploratory committee in regard to a Recreation Center in Alton
- Egg Hunt at PMHS
- Town Wide Yard Sale
- Essential Oils Classes
- Hiring Cemetery Sexton/GM Laborer- 1 Letter of employment
- Cemetery Department review of office/files
- Training Log and Set up training for Cemetery Sexton/GM Laborer
- Background Checks for all employees over 18, including umpires- fingerprint ink \$37-\$47
- Sale of F250 by sealed bid
- 6 Letters of employment to summer staff
- Set up training date/events for summer camp staff
- Confirmed bus for 3 summer camp trips
- Request approved to use Smith Field in ND for Adult Softball
- Adult Softball League Meeting and rules changes
- Summer Camp Trips/program planning
- Summer Brochure programs, descriptions and editing
- 5K Race Brochure went out and online for registration- 100 goody bags to first 100 runners
- Craft Fair Vendors- 2 open spaces for 2017
- Staff Meetings
- WSRR Painting- floor
- ABCC Painting- interior
- Community Center Rentals
- Old Home Week Meeting
- AFAA Certification Training
- Exercise Classes
- Tennis Nets and Swings Up
- Portable Toilets will be in parks by April 14; Roberts Cove July and August
- Researching Leaf Collection System for Town parks and buildings
- Invitation to Cyanobacteria Meeting in New Durham with BOS and Town of New Durham- Town Administrator request for Milfoil Committee representative
- Attended CPR Class
- Getting prices for replacement of Town Hall ladies restroom floor

Other

J. Downing stated he would like to review the bids for the WSRR and ESRR (ADA improvements) before they are sent to the Selectmen for approval. J. Downing offered to submit and scan a proposed 5K Race route for the recertification process. J. Downing noted that the Milfoil Committee would be

able to address the cyanobacteria concern, and that forming an additional committee is a duplication of efforts. K. Troendle stated that the Town Administrator requested a representative from the Milfoil Committee and Conservation Commission, and there will also be a Board of Selectmen representative on the cyanobacteria committee.

Adjournment

J. Downing made a motion to adjourn the meeting at 7:42pm; motion was seconded by K. Thomas and passed. The next meeting will be Wednesday, May 24 at 6:30pm at AVAS.

Respectfully submitted,

*Kellie Troendle, Certified Park and Recreation Professional
Parks and Recreation Director*

APPROVED