

"FINAL COPY"
APPROVED JUNE 17, 2014
NANCY JANE DOWNING, SEC.
LEVEY PARK TRUSTEES

Levey Park Trustees, Meeting Minutes May 6, 2014 Alton Town Hall

Convene:

Chairman Nancy Downing called the meeting to order at 10:00 a.m. Trustees present were: Jonathan H. Downing, Nancy Downing, and Allen Giles. New Member Jonathan H. Downing was welcomed. All trustees have been sworn in. Terms are: Nancy Downing; 2015, Jonathan H. Downing; 2016, and Allen Giles; 2017.

Election of Officers:

Chairman: Jonathan H. Downing, Secretary: Nancy Downing, Project Manager: Allen Giles.

Approval of Minutes:

The meeting minutes of the October 10, 2013 meeting were approved as written.

Old Business:

1. The development of the Trail System and the creation of Directory Signs was discussed. The Trustees unanimously approved the expenditure of \$250.00 to Virgo Design for the graphic illustration of the map, and \$402.00 to J.C. Signs for 6 12"x18", 18 gauge aluminum single-sided signs.
2. Nancy Downing reported receiving a "ground monitoring inspection" report from the Society for the protection of New Hampshire Forests, dated November 1, 2013. A copy of the report is attached.

New Business:

1. The Trustees unanimously approved the appropriation of funds, "not to exceed \$100.00", for the Annual Flowers to be planted in the vicinity of the Picnic Area and Monument tablet. Nancy Downing volunteered to purchase and install the plant material.
2. The status of Levey Park Financials was reviewed. There appears to be a discrepancy in the Total of Principal and Income reported by the Trustees of the Trust Funds as compared to that of the Levey Park Trustees' belief. The Trustees of the Trust Funds are reviewing this matter in hopes of resolving it.

3. Maintenance: It was noted the rail fence and picnic tables are in need of cleaning and staining. The stain is on hand, and the chore was placed on the "to do" list. Allen Giles volunteered to lower the Brown and White Directional signs, which exist throughout the park, to eye level for better visibility.
4. The Trustees unanimously approved the expenditure of a sum not to exceed \$500.00 to contract a woodsman to drop hazardous standing deadwood in the vicinity of the trail system. Allen Giles volunteered to consult with several woodsman and to engage the services of one.
5. Future Endeavors:
 - A. An informational kiosk, brochures of the park containing a brief history and trail map, and a donation box were briefly discussed.
 - B. The Water Department's Rent was discussed, along with the idea of suggesting their building be painted a more harmonious color.

Next Meeting:

At the call of the Chair

Adjournment:

The meeting was adjourned at 9:50 a.m.

Respectfully submitted:

Nancy Downing, Secretary
Levey Park Trustees

Attachment: Letter from the Society for the Protection of New Hampshire Forests, dated November 1, 2013.

Rec 11.14.13



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Concord, NH 03301

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November 1, 2013

Nancy Downing, Chairman
Levey Park Trustees
PO Box 319
Alton Bay, NH 03810

Re: Monitoring Visit

Dear Nancy,

I wanted to write you a brief follow-up letter to the ground monitoring visit I conducted at Levey Park. As you may know, part of our stewardship program includes monitoring our deed restricted properties annually by plane. This is usually done in the early spring when the leaves are gone. We also monitor properties on the ground every few years. The purpose of this visit is to perform a visual inspection to monitor the activities on the property as they relate to the terms of your deed restrictions. Any noteworthy changes are recorded with notes and photographs in a Monitoring Report. We keep all this information in a permanent file to document the condition of the property over time.

I visited the property for a routine ground monitoring inspection on October 3, 2013. I walked the entirety of the road frontage, most of the perimeter of the property, and some of the interior trails. While I did not see the entirety of your property, the monitoring visit did not reveal any changes since our last visit that conflict with the terms of your deed.

To assist us in our administration and stewardship efforts, we ask that you take a moment to notify us of any anticipated changes in land ownership within the coming year (such as a sale, transfer or lease) or if you are planning any management changes on your property. Please contact me if you have any questions regarding how your deed restrictions impact any land management decisions you are making on your property.

I hope to be able to meet you at my next visit. Please feel free to contact me at lmarston@forestsociety.org or 224-9945, with any questions that you may have.

Sincerely,

Lyndsey Marston
Conservation Easement Steward

