

ALTON BOARD OF SELECTMEN  
Minutes  
May 7, 2018  
6:00 PM  
1 Monument Square  
Alton, NH 03809  
**Tabled: May 21, 2018**  
**Approved: June 4, 2018**

---

Cydney Shapleigh convened the meeting at 6:05 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Cydney Shapleigh, Chairwoman  
Virgil MacDonald, Selectman  
Philip V. Wittmann, Selectman, Excused Absence  
John Markland, Vice Chairman, Excused Absence  
Reuben Wentworth, Selectman  
Elizabeth Dionne, Town Administrator

**Approval of the Agenda**

Virgil MacDonald made a motion to approve the agenda as written and Reuben Wentworth seconded with all in favor of the motion.

**Announcements:**

None

**Appointments:**

None

Reuben Wentworth requested announcing the Big Lake Half Marathon race being held and that there may be traffic delays due to the race. The date was confirmed as May 19<sup>th</sup>.

**Public Input I** *(limited to 3 minutes per person; subject matter ~ agenda items only)*

Derek Pappaceno approached the Board to speak on behalf of Warrant Article 58 for upgrades to the Jones Field Recreation Area. Proposals/quotes were provided in reference to the potential work to be done. He was not aware of the procedure and would have began sooner had he known the process. He is asking the Board to look at this and do anything that they could to expedite the process. People are willing to donate time and material. He has reached out to Kellie Troendle as well. There is a major's tournament for the first time in the Town of Alton in June with this being an excellent opportunity to show our field and make some money for the Alton Youth League. He would appreciate any help the Board could provide to make this happen sooner rather than later. He thanked the Board for their assistance.

**New Business:**

1. Fire Department; Ambulance Bid

Fire Chief Ryan Ridley approached the Board to discuss a bid proposal for a 2019 Dodge D4500 4x4 ambulance. A generic bid spec was provided to the Board. The Chief removed anything from the spec that would sway it to one vendor or another. This will be advertised as it normally would be, website, newspaper etc. Reuben Wentworth voiced a concern that this would limit it to a Dodge. Currently the Fire Department has a Ford ambulance; Ryan stated that there have been many issues with Ford's in the ambulance packages however, we have had some issues with the front end and on the chassis we have it is to be expected. All manufacturers/vendors can build and have access to build an ambulance on any chassis. There are roughly 8 or 9 ambulance builders who have access to any chassis. This is a generic ambulance package with all manufactures having the ability to build it on the specified Dodge chassis. This will have liquid springs opposed to leaf springs for accessibility to get the stretchers in the back of the vehicle. You do not want air ride suspension in particular ambulances. This will have everything outfitted except radios. Supplies will be moved over from the current ambulance.

Cydney Shapleigh made a motion to approve the bid package for the new ambulance as specified and Reuben Wentworth seconded with all in favor of the motion.

2. Sign Request on Old Wolfeboro Road; Horseback Riding, - Approval

Reuben Wentworth noted that the person requesting the signs already has them and that she is just looking for them to be installed. A lot of folks have no knowledge of horseback riding and feels it is a great idea. Ken Roberts will install with the direction from the Board.

Reuben Wentworth made a motion to approve the installation of the two (2) Horseback Riding signs installed by the Alton Highway Department arrangements to be made by the resident directly with them and Virgil MacDonald seconded with all in favor of the motion.

3. Restaurant Beverage/Wine/Liquor License Request; Relentless Restaurant Group LLC, Mark Poirier, Member DBA Lodge at Smith Point, 1602 Mount Major Highway, Alton Bay - Approval

Reuben Wentworth will make a motion to approve with discussion and Restaurant Beverage/Wine/Liquor License Request; Relentless Restaurant Group LLC, Mark Poirier, Member DBA Lodge at Smith Point, 1602 Mount Major Highway, Alton Bay Cydney Shapleigh seconded.

Discussion: Reuben mentioned that he knows that this comes before the Board anytime someone takes over a restaurant, club etc. Knowing that this is more of a formality to do this for the State Liquor Commission he wonders why we do approve and really don't know anything about the business, the person, financials etc. This is something that the Liquor Commission has and he finds this odd. We don't have anything from the Code Enforcement Officer, the Police Department or Highway Department.

Cydney Shapleigh made a motion to approve the application for Mark Poirier, Member DBA Lodge at Smith Point for the liquor license and Reuben Wentworth seconded with all in favor of the motion.

**Old Business:**

1. American Legion Memorial Day Parade; Request for Board Participation

Reuben Wentworth is not sure if he will be able to participate, he will be there if he can; this is dependent upon all of his help showing up to work that day. Cydney Shapleigh is not going to be in town that weekend. Virgil will be there. The invite should be extended to Phil Wittmann for possible participation.

2. Gilman Museum Improvements

Liz Dionne provided a memo to the Board regarding the soffit work for the Gilman Museum with estimated amounts for the work to be performed. Materials are approximately \$500, which can be through the museum budget and \$800 for a lift, which has been previously discussed. The Trustees of the Trust Funds has agreed to pay the lift cost through the Gilman Museum Trust Fund. Approval is necessary from the Board to expend the \$800. Virgil MacDonald does not feel that a lift is necessary for that building. Reuben Wentworth can't believe that it would use \$500 worth of paint and materials and concurs with Virgil on the lift not being necessary. Reuben questioned if our Grounds and Maintenance Department was doing the work; Liz confirmed they will be doing the work and would she elaborate further in Non-Public Session.

3. Transfer Station Pickup Truck Discussion

This item was postponed.

4. Highway Department Pickup Truck Quotes

Ken Roberts approached the Board to discuss the three (3) truck quotes that were provided from Crest Auto World, Poulins and Tri-City Dodge. Ken recommends the Poulins quote in the amount of \$40,927 including accessories. Virgil MacDonald inquired if undercoating was included; Ken confirmed it is not, they are doing their own fluid filming in house. Anyone that requests this be done on a vehicle it will be done for them. In addition, Reuben questioned the warranty at \$2,775; this is for a 7 year/100K with a \$100 deductible; this covers a lot more than powertrain however, it is not bumper to bumper.

Reuben Wentworth made a motion to award the 2018 Dodge Ram 2500 4x4 Regular Cab to Poulins in the amount of \$40,927 and Virgil MacDonald seconded. Virgil further questioned the warranty; Ken clarified the upgraded warranty to the 7 year/100K with the \$100 deductible.

The motion on the table held with all in favor of the motion.

5. Water Bandstand Committee Appointments

The Board needs to appoint members to serve on the Water Bandstand Committee. Liz Dionne noted that it is the Board's decision as to how many to appoint stating that they previously talked about appointing three (3) members. Reuben Wentworth recommends three (3) but no more than five (5), Virgil MacDonald agreed. Cydney Shapleigh voiced that if there are too many members then it might be difficult to get a quorum.

Reuben Wentworth made a recommendation to appoint Aimee Janes, Paul LaRochelle and Nancy Merrill and Virgil MacDonald seconded the recommendation with all in favor of the recommendations.

Reuben asked if a Selectman was not going to be a part of the Committee then will the Building Inspector be a part of the Committee or the Town Administrator in order to get the Committee up and running. There should be a Town representative. Liz Dionne voiced that either she or the Code Officer will be at the first meeting to give them the inspection report and answer any questions noting that this should not be a long term committee. Further Reuben questioned if they would be tasked with the duties of recommendations for repairs/work for the bandstand. Liz confirmed that if she remembers the Warrant Article correctly that was her understanding. Liz also stated that this would be using the money in the Capital Reserve Fund and they would need to report back to the Board of Selectmen as agents to expend.

### Selectmen's Committee Report

Reuben Wentworth reported that there was a water break last Friday, May 4<sup>th</sup> near the Bay Bridge which had a repair done a couple of years ago. The Highway Department came down with three (3) crewmembers with the Excavator Operator. The work began around 3:00 PM ending around 9:30 PM. A four (4) foot section of pipe was replaced and done correctly this time. The Highway Department did a great job and it was pleasure working with them.

Reuben Wentworth reported that a Cyanobacteria Committee member spoke with Liz Dionne and would like to schedule a 45 minute presentation with the Board of Selectmen. The issue is in reference to Coffin Brook which is showing high levels of phosphorus; it is as much as they were finding in the fish hatchery. Phil Wittmann is the committee representative however not being quite up to that Reuben is stepping in and is suggesting a Public Hearing with the public being invited to attend. Virgil MacDonald asked if it could be due to a fuel spill in the area. Reuben could not answer that question and reported that Fred Quimby would have all the information. This meeting should be done on a Non-meeting night due to the length of time for the presentation. Liz Dionne will be in touch with some dates.

Virgil MacDonald reported that the Planning Board approved a site plan for self-storage units ( 7 buildings) at the Precious Gardens location.

Cydney Shapleigh had nothing to report however, she noted that she and Virgil attended the Fire Department Award Ceremony on Thursday. There is a good close-knit group of people who are working really hard; it was a revelation as to just how much work and time that everyone is actually doing. Photos should be posted on the Fire Department website.

Reuben Wentworth mentioned that in addition Ken Roberts assisted for hours with the water break that he reporting on earlier.

### Town Administrator's Report and Updates by Liz Dionne

#### Email Lara Renner; Junior Iditarod

An email was provided to the Board regarding the Junior Iditarod. 15 year old Lara Renner of Alton participated and was recently featured on Chronicle. The email was from her father who suggested that possibly the Board of Selectmen could send her a letter of congratulations on her achievement. If the Board agrees then Liz will work on a letter, possibly have them come to a future meeting for the presentation of such. Reuben Wentworth suggested a Certificate of Achievement opposed to a letter. Liz will prepare.

#### Telephone Call from the Governor's Office; Rumble Strips

Liz received a telephone call from Chris Collins in the Governor's Office. He was passing on a proposal which is: *if the Board of Selectmen and the Town's Attorney is willing to send a letter to NH DOT asking them to remove the rumble strips and that the Town will accept full liability for any accidents that occur in the areas that they have been removed; then they would be willing to remove them.* There is immunity involved as stated in the email; Liz reached out to the Town Attorney and the town's liability insurance, both feel that this would not be in the best interest of the Town. Virgil MacDonald feels that they are blackmailing the Town. Liz will report to Chris Collins with the Board's response. Cydney Shapleigh would like to know why they are asking for this letter given the fact that the State and Town are immune from liability; what purpose/value does that serve. Reuben Wentworth feels it is shameful that the state is asking for this, knowing that they did wrong and they didn't follow their own policy; maybe we should demand noise barriers. He reiterated it is shameful.

### Approval of Selectmen's Minutes:

Reuben Wentworth made a motion to approve the minutes of Public Session I, April 16, 2018 and Cydney Shapleigh seconded with all in favor of the motion.

Cydney Shapleigh made a motion to approve the minutes of Non-Public Session, April 16, 2018 divulging #1, 3, 4, 6 and 7 and Reuben Wentworth seconded with all in favor of the motion.

**Approval of Consent Agenda**

Virgil MacDonald made a motion to approve the Consent Agenda and Reuben Wentworth seconded with all in favor of the motion.

**1. 2018 Veteran’s Credit**

Richard M Johnson	246 Main Street	Map 31 Lot 31	\$500.00
-------------------	-----------------	---------------	----------

**2. 2018 Veteran’s Credit “All Vets”**

Walter Chicione Jr	172 Alton Mountain Road	Map 11 Lot 12-6	\$500.00
--------------------	-------------------------	-----------------	----------

**3. 2018 Solar Exemption**

Heather & Aaron Silberdick	99 Alton Mountain Road	Map 11 Lot 13-16	\$15,732
----------------------------	------------------------	------------------	----------

**4. 2018 Elderly Exemption**

John Miles	33 Baxter Place	Map 25 Lot 14	\$40,000
------------	-----------------	---------------	----------

**5. 2018 Elderly Exemption Denial**

JFD Rlty Tr James Doherty	284 Old Wolfeboro Road	Map 12 Lot 46	-0-
---------------------------	------------------------	---------------	-----

**6. 2017 Excavation Warrant \$487.28**

Penny & Scott Williams	Operation 17-011-04-E	Map 8 Lot 3-2	\$145.00
Green Oak Rlty Development	Operation 17-011-02-E	Map 5 Lot 72	\$342.28

**7. 2017 Administrative Abatement**

Brett Collinworth	1439 Wolfeboro Hwy # 67	Map 19 Lot 8-2-67	\$179.00
Fowler Roger	1702 Mount Major Hwy #16	Map 65 Lot 17-16	\$357.63

**8. 2017 Timber Warrant**

King Elizabeth	76 Chestnut Cove Road	Map 15 Lot 23	\$3,434.57
----------------	-----------------------	---------------	------------

**9. Approval of a 2018 Current Use Application**

King Elizabeth	76 Chestnut Cove Road	Map 15 Lot 23	
----------------	-----------------------	---------------	--

Approval - American Legion Post 72; Annual Meat Raffle Permit/Application, October 1, 2018 to April 30, 2019

Approval - Fire Department; Reclassification; Bryan Fenn, Call EMT/FF, \$15.19 per hour to Call A-EMT/FF, \$16.69 per hour.

Approval - Highway Department; End of Probation; Robert Klingensmith, Truck Driver, \$17.19 per hour to \$17.44 per hour.

**Public Input II (limited to 5 minutes per person; subject matter - any Governmental/Town Business)**

Bob Holt approached the Board to discuss the water break voicing it was a good effort however, he wants to know how the Town is going to handle this. With billing and payments, he voiced concerns because the Highway Department is supported by taxation and the Water Department is supposed to be supported by user fees. Reuben Wentworth explained the process of things being turned into the Finance Office then charged back to the Water Department. Materials are paid for by the Water Department and there has always been a working arrangement between the departments for using their equipment. In turn, the Water and Highway Departments are reciprocal to each other; Ken Roberts confirmed the information. Mr. Holt feels there is a problem with the process. At this time, Reuben Wentworth suggested that Mr. Holt attend a Water Department meeting to discuss his concerns. Mr. Holt further questioned the Water Department being run by elected commissioners and knowing that there are two (2) Selectmen filling in as Commissioners; how long will this remain. Reuben explained that the Selectmen were appointed and will stay until the next election. Reuben stated that the way the department has been run in the past five (5) years and you want two (2) more elected commissioners he would suggest that the water commissioners be dissolved and it gets taken over by the town; continuing to be paid for by the water users. The Water Department is not where it should be in today’s day and age. Again, he urged Mr. Holt to attend a Water Department meeting.

David Hussey approached the Board to correct the records. He stated he did not recommend the snow plowing machine for the sidewalks; he defended it for the Board. Further stating that they wanted to spend 126K for a machine and he found one for

16K. He suggested a different machine with a self-leveling snow blower due to the different types of sidewalks in Town. For the record, he defended the machine as a Selectman and did not pick that machine.

Ruth Arsenault approached the Board to voice concerns regarding parking in the Bay area. Recently she has been walking in the Bay and has noticed that people are parking all day from the insurance company to the bandstand; consistently there are 9 to 10 to 12 vehicles. This is prime parking for people to either park to have an ice cream or to have a sandwich. Her feeling is the back parking area is empty and these people are all parking in the front spaces therefore she suggested that signs should be placed for three (3) hour parking. On another note, Ruth brought up the cost of a parking ticket, which is \$5.00 then made the Board aware that a parking ticket in the Fish and Game area is \$62 and suggested that our fees be increased. Ruth noted that she called Tom at the Water Department the other day about the water break and it was taken care of right away.

Dave Hussey approached the Board again in regards to the Bay area stating that when you go around the corner the business owners park their cars in the public spaces because their parking lot is full of merchandise. He asked if there should be a time limit on those parking places.

Loring Carr approached the Board in reference to a Zoning Ordinance regarding backlit signs. His thought was it was for 4x8 signs for businesses; he feels that he is seeing more and more signs and some are larger. Reuben thought it might be 24 square feet. Reuben Wentworth noted, this should be referred to the Zoning Officer to look into.

**Discretionary Action on Requests for Appointments** (No discussion, majority vote required to allow/not allow appointment)

1. Derek Pappaceno; Jones Field Upgrades, Warrant Article 58

A discussion amongst the Board ensued with concerns voiced that they should not act on this tonight. Feeling that this should go through Kellie Troendle, Parks and Recreation Director and the Parks and Recreation Commission for their recommendations. Knowing that Mr. Pappaceno has gone through a great deal of work. Liz Dionne stated that even though this is a petition warrant article they still need to follow town regulations bringing everything to the governing body and anything that falls under the Parks and Recreation Commission they need to be involved. Ken Roberts approached the Board noting that he was asked to review this by the Parks and Recreation Director and agrees that this should go through the proper channels and process. Cameras are already being looked into for security concerns in the area and should be discussed with the Water Department too. Different things have been looked at in the past regarding landscaping, cutting trees, approaching DES, Fish and Game for a potential easement for angle parking, shoreland protection etc. Virgil MacDonald suggested putting rocks near the picnic table; Ken will look at the area for placement of rocks. This project needs to be done correctly with a plan in place.

Reuben Wentworth made a motion that this be sent back to the Parks and Recreation Director and Parks and Recreation Commission for review and a recommendation and Virgil MacDonald seconded.

Cydney Shapleigh commented even if this was approved tonight there is no way that this work would be done in time for the Major's Tournament.

The motion on the table held with all in favor of the motion.

2. Keith Babb; Green Oaks Gravel Pit Route 28, Notice of Intent to Excavate

Cydney Shapleigh noted that this is still in the Planning Board phase therefore it appears at this time that this request would be premature. This needs to be resolved at the Planning Board level first. Virgil MacDonald stated it is not at the Planning Board level it is at the Planners level because the Ordinances were all changed and they pulled all the licenses. Liz Dionne discussed this with the Town Planner who informed her that this is still at the Planning Board level. Discussion ensued. Liz suggested that his concerns be brought up with the Planning Board. Reuben Wentworth last week asked the Town Planner for the rules for excavation however, it did not indicate the changes. Grandfather status concerns were voiced for existing businesses and more information is needed. Cydney Shapleigh also needs more information. Cydney asked if the Board wanted to table this item until we receive more information. Reuben would like to say if the Planning Board hands them a cease and desist for non-compliance, feeling that they should have grandfather status, he feels they should have a right to come in to see the Board of Selectmen. Cydney Shapleigh asked Liz Dionne to have the Town Planner send to the Board members the information regarding the ordinance; as it was originally opposed to what it is now, showing and highlighting the changes. Reuben added he would like to know why there is no grandfather status, which might clarify things. Liz is not aware if any cease and desists have been issued or if there is any grandfathering that has been done. Reuben would like a letter sent out to Mr. Babb that the Selectmen are looking into the adopted 155E rules and once the Board has the information and knows more about it then they will get back to him.

The consensus of the Board is to send a letter to Mr. Babb.

3. Dalton Flannery; Potential Change to Hawker & Vendor Ordinance

This is for a potential change to the Hawkers and Vendors Ordinance. This cannot be addressed tonight. Reuben Wentworth stated that this gentleman came to see him in reference to the Ordinance. He understands the reasoning why it was changed. He

would like to put a hot dog stand in the Bay. The ordinance refers to duplicative services. Mr. Flannery voiced to Reuben what would be the difference between a hot dog cart and the craft fair. This would be for either changing or reviewing this ordinance. It was the consensus to allow Mr. Flannery's appointment.

4. Vance Sedlar/Rich Ollari; Road Acceptance, Sedlari Way

This is for a Road Acceptance and the only way to have a road taken over by the Town is through Board of Selectmen approval. This has gone through the Planning Board and the Highway Department. Ken Roberts approached the Board stating that they have met all the requirements except one minor item to do with minor crack sealing; they are using our vendor and they are paying for it. The roadway is in great shape and has no problems. The subdivision has been dissolved; one person came in bought the remaining lots, turned it into one lot and built a house. It currently is at 80% density. A Public Hearing needs to be held before the Board of Selectmen. No monies will be held. It was agreed that this be granted for moving forward with a Public Hearing. Liz Dionne noted that Attorney Sessler has been involved all along with the process. A letter of satisfaction from Attorney Sessler should be made available for the Public Hearing.

**Non-Public Session I:**

Cydney Shapleigh made a motion to enter into non-public session pursuant to RSA 91-A:3, II (a) (b) and (c) and Reuben Wentworth seconded. The Board was polled in the affirmative by roll call with all in favor of the motion.

**Roll call vote:**

Reuben Wentworth, yes  
Virgil MacDonald, yes  
Cydney Shapleigh, yes

**Adjournment**

The meeting adjourned at 7:25 PM.

Respectfully submitted,

*Mary K. Jarvis*

Mary K. Jarvis  
Recording Secretary

