

ALTON WATER WORKS
67 FRANK GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE

MAY 18, 2017

MEETING MINUTES OF THE ALTON WATER COMMISSIONERS

CALL TO ORDER: Chairman Mitchell called the meeting to order at 6:01 p.m.

Present: Chairman C. Mitchell, Vice-Chairman L. LaCourse, Commissioner N. Downing

APPROVAL OF AGENDA: Motion was made by N. Downing, Seconded by L.LaCourse to approve the agenda. Unanimously approved.

APPROVAL OF MINUTES: C. Mitchell made a motion to approve the Minutes of the Special Meeting of May 9, 2017 and May 10, 2017. L LaCourse seconded the motion. Motion was unanimously approved.

COMMISSIONERS REPORT: Jone's Field pump is running an average of 9.4 hours per day @ 180,480 gallons per day as of 5/13/17. It was noted this report was exactly the same as reported on May 9, 2017. Mrs. Williams, clerk, will be asked to double-check these figures.

Seasonal- billing was completed and mailed on May 15, 2017 in the total amount of \$96,943.21. This is an increase from 2016 which was in the total amount of \$71 ,731.37. The increase is due to the recent rate increase since the number of customers remains very close to the previous year.

Past due statements were mailed May 18, 2017 with six "Final Notices", and seven "Shut off" notices slated for June 6, 2017-

OTHER BUSINESS:

1. Alton Bay Water Main Project. Chairman Mitchell reported the HDPE pipe was quoted. Pricing ranges from \$6.85 per foot to \$8.20 per foot, delivered. Other appurtenances, including tees, and gate valves were not priced, nor was the temporary service lines required for the purpose of not interrupting service. Tracing wire was priced at \$375.00 per roll, with two rolls required. Bill of Materials is therefore incomplete.

Chairman Mitchell reported she met with the Selectmen on Monday night, May 15, 2017, on her own accord, and the Selectmen informed her of the need for the Highway Department to obtain the Selectmen's approval prior to using Town equipment for this project.

Chairman Mitchell also reported her consultation with an independent contractor, who had been willing to assist in the water main installation, did not meet her expectations and she was unwilling to engage him.

A motion was made by C. Mitchell to withdraw from the entire project until we have a better understanding of the scope of the work and the system requirements. Seconded by L. LaCourse. Voted in the affirmative by the majority.

2. Advertisements for Jobs. Motion was made by L. LaCourse, seconded by C Mitchell to provide an hourly rate of between \$18.00 to \$27.00 per hour for the advertised "Water Operator Foreman" position, to be coordinated thru the Water Works Office. Voted in the affirmative by the majority.

MEETING ADJOURNED: 7:13 P.M. Next scheduled meeting is Wednesday, May 24, 2017.

Minutes drafted by N.Downing, Commissioner

Amended Minutes by Penny Williams according to the Motion in the Minutes of June 7, 2016.

Date Approved

Chairman Mitchell

Vice-Chairman, L LaCourse

N. Downing. Commissioner.