

**ALTON WATER WORKS  
67 FRANK C. GILMAN HIGHWAY  
ALTON, NEW HAMPSHIRE  
MINUTES OF MAY 25, 2016  
REGULAR MEETING  
OF THE ALTON WATER WORKS COMMISSIONERS**

PRESENT: Chairman Richard Quindley  
Vice Chairman Edward Peterson  
Commissioner Courtney Mitchell

**It was stated to all in attendance, prior to the meeting, that the meeting would be taped for accuracy and erased as soon as the minutes were approved.**

**A. CALL TO ORDER:** Motion was made by Chairman Quindley to call the meeting to order at 7:00 am. Vice Chairman Edward Peterson seconded the motion.

**B. APPROVAL OF AGENDA:** Vice Chairman Peterson made a motion to “Accept the agenda as read.” Chairman Quindley seconded the Motion, Vote was taken, and all were in agreement.

**C. APPROVAL OF MINUTES:** Chairman Quindley made a motion to accept the Minutes of the Special Meeting of April 27, 2016. Motion was seconded by Vice Chairman Peterson. Vote was taken; all were in agreement and the minutes were accepted as read.

**D. PUBLIC INPUT:** Rossiteu R. Holt (Bob): Public perception of the water department is not good. He would like to help get a better light on the department. Do we have any future plans or direction to improve the service. Chairman Quindley: We are working with the state and we are working towards getting the most critical items done first.

**E. CORRESPONDENCE:** NONE

**F. CHAIRMANS REPORT:** Jones Field pump is running an average of 17 hours per day @ 153,000 gallons per day. We are running the pump at 150 because of the leak in the bay, when it usually would run 300 GPM as we can't get rid of the water fast enough because of the cross over pipe in the lake that is leaking.

Levey Park will be back on line June 1, and will pump 300 GPM and that the cross over pipe is not going to be a problem if Levey Park pump is running. Jones Field line runs across the field, under the river, and up Letter S and then to Main Street with a 6" line. It also pumps down to the bay up Riverlake Street and then used to cross the bay up to the tankers, but can't because of the leak in the river which has had valves installed and is has been turned off.

Scheduled to start Levey park on Tuesday and let it run for the day and the quarterly System Evaluation sample will be done and taken to the State. The Chemical feed pumps have been

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changed, and we are waiting for a part for the meter in the line that feeds the storage tank.

Valves tops on Main Street have been replaced because of the paving that is raising the road level.

The 2” pipe that broke going to Barns Ave. had been replaced it with a new 6” some time ago, but the valve broke to the old 2” line and it was dug down and shut off at the corporation and capped.

Numerous leaks have been repaired.

The leak in the lake is scheduled to be fixed the first full week in June. Lakes Region Water is coming to assist, they have a vacuum pump so the mud will not go into the lake.

The old work orders are being caught up.

We were called to Irwin Marine as they had a drop in pressure to the house and motel. At this time they have a temporary line from the house to the motel due to the leak in the lake. The plumber hadn’t closed a valve, and when we closed the valve it solved the pressure problem.

Alton Flooring purchased the property at Depot Street and is moving his business there. A number of years ago a septic system was installed along with a water service. When the line was replaced on Depot Street this line was never hooked back up to the building. Now the Road Agent does not want the road dug up to reinstall the water line. There is a line that runs to the American Legion thru the field and stops by the Police station. We can tie into that line and have it pushed thru. Right now the property owner has a temporary line running from the Library, which is metered from the Library to him so that he has water until the permanent line can be done.

Chairman Quindley would like to thank Russ Noyes for stepping up and taking care of everything in a timely manner without supervision. He’s been doing a lot of thing on his own. He has done an exceptional job as has Tom Decowski.

**G. OLD BUSINESS: NONE**

**H. NEW BUSINESS:** A letter was sent to former Superintendent William Curtain concerning his employment and Chairman Quindley is waiting for a response.

Commissioner Mitchell was asked if she will be Chief Operator until such time as Russ Noyes

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can take his test. She will need to make sure it all would work and she will let Chairman Quindley know if she can do it.

There was discussion on taking samples, work orders, flushing schedules, maps, test results, etc.

Mr. Holt asked if there were maps showing where the water lines are located. Chairman Quindley answered that there is a map it is but not up to date. Mr. Holtz asked if there was a Scatter System or Computer system. Chairman Quindley answered that there is not at this time.

Mr. Holt about the status with the leak at the river. Chairman Quindley answered that it is scheduled for the first full week in June with the assistance of Lakes Region Water as reported above.

Mr. Holt asked about the status on the Superintendents position: Will the Alton Water Works keep the position of Superintendent? Chairman Quindley answer was yes, whoever becomes the Chief Operator will also be the Superintendent. At this time Chairman Quindley is handling the superintendent duties.

Mr. Holt asked how many types of services there were. There is one year round service billed quarterly and 1 summer water system that mostly is not metered. The seasonal mains will however, be metered in the future.

Mr. Holt asked if there were any plans to expand the water system. Chairman Quindley answered that there were no plans for expansion.

Mr. Holt asked what our system consisted of and Chairman Quindley answered that there are 2 wells and 1 reservoir which was installed in 1938. It is inspected every 5 years by divers with cameras and is in good repair.

Mr. Holt asked if there is there a Capital Reserve fund. Chairman Quindley answered that there was but it was used in the last year.

Mr. Holt asked about the billings and if the financial information be gotten from the office? Chairman Quindley answered that Billings are done quarterly, budgets for last year and this year are in the Annual Town Report and totals of billings can be viewed but not individual accounts.

**I. NON-PUBLIC SESSION: NONE**

**J. ADJOURNMENT:** Motion was made by Chairman Quindley to adjourn the meeting.

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Motion was seconded by Vice Chairman Peterson, vote was taken, and all were in agreement motion passed. Meeting was adjourned at 7:45 am.

Respectively submitted:  
Penny Williams - CLERK

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DATE SIGNED

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RICHARD QUINDLEY - CHAIRMAN

\_\_\_\_\_  
EDWARD PETERSON – VICE CHAIRMAN

\_\_\_\_\_  
COURTNEY MITCHELL - COMMISSIONER