

Gilman Library Trustees Meeting

Lower Level Meeting Room - Tuesday, June 5, 2018

Present: Betty Jane M. Kristine S. Nancy M. Annette S. and Librarian Holly B.

Guest - Karen Petelle, Interested in learning about the open position on the BOT.

CALL TO ORDER - 4:00pm by Nancy M., chair

MINUTES

Minutes of the May 1 board meeting, the May 30 non-meeting at the town hall regarding the right to know law and the special meeting of June 4 to meet with the Board of Selectmen were read. Motion to accept all three made by Annette. Seconded by Kristine. Passed.

TREASURER'S REPORT (using end of March 2018 bank balances).

Checking (General Operating Account) \$65,904.67

Building Maint. Fund (library) \$253.93 Money Market (stock) \$12,572.40

Nancy Jordan Memorial Fund \$1,257.19

Other Funds:

Money Market (held by RBF as of 12/31/2017) \$16,259.00

Margaret Kayser Memorial Fund (held by library/reflected in checking balance)\$12,409.42

Capitol Reserve Fund approx. \$25.00 (held by town)

Acceptance of all acquired funds for May 2018 (\$ 3,111.40) as listed below:

CJ/Donation Jar – \$80.19 Book Sale – \$22.50

Copies – \$69.50 Fax - \$61.00

Raffle - \$7.00 Computer Fund - \$1.45

Coffee Fund - \$ 3.50 Membership – \$20.00

Replacement card - \$1.00

Maps - \$1.20 Alton Teachers' Association Summer Reading Donation \$100.00

Calvert Funds \$1,194.96 Oliver J.M. Gilman Trust Fund \$1,244.34

Eveline Palmer Trust Fund \$236.02 Annie Wheeler by Agnes Thompson Fund \$68.74

Motion made by Kristine to accept donated funds, seconded by Nancy. Motion made by Betty Jane, seconded by Nancy, to then accept the treasurer's report. Both motions passed.

## OLD BUSINESS

Insurance - Motion made to accept quote made by United Insurance for liability for non-profits insurance by Nancy, seconded by Annette. Passed.

Strogeon's - Guest Speaker, Mike Strogeon, of Strogeon's Heating and Cooling presented a proposal for AC in the community room, recommending a Mitsubishi Model MSYS-GL . This wall mounting would meet the fire code and comes with a one year service guarantee. For the air quality of the museum room wing, an air exchanger and dehumidifier would be installed. Mr. Strogeon will meet with Marty Cornellsen of the Alton Historical Society to finalize details. No action taken by the board.

## NEW BUSINESS

July meeting date will be postponed one week due to the Fourth of July holiday.

Meeting adjourned 4:50 in order for the trustees and librarian to attend the annual volunteer luncheon at Shibley's.

## MEETINGS TO NOTE

Business meeting - Tuesday, July 10, 2018 at 4pm

Respectfully submitted,

Betty Jane Meulenbroek

Secretary

