

**ALTON WATER WORKS
67 FRANK C. GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE
SPECIAL MEETING OF
JUNE 7, 2017**

PRESENT: Chairman Courtney Mitchell
Vice-Chairman Lou LaCourse

It was stated to all in attendance, prior to the meeting, that the meeting would be taped for accuracy and erased as soon as the minutes were approved.

- A. CALL TO ORDER: Chairman Mitchell called the meeting to order at 6:06 pm.
- B. APPROVAL OF AGENDA: Chairman Mitchell made a motion to accept the agenda, Vice-Chairman LaCourse seconded the motion. All were in agreement, the Agenda was accepted.
- C. APPROVAL OF MINUTES: Approval of Minutes of the Special Meeting of May 18, 2017.
Chairman Mitchell made a motion to “Amend the Minutes of May 18, 2017, Vice-Chairman LaCourse seconded the motion. Vote was taken, Chairman Mitchell voted yes, Vice Chairman LaCourse voted yes. The Minutes of the Special Meeting of May 18, 2017 were amended.

Vice Chairman LaCourse made a motion to accept the Amended Minutes of the Special Meeting of May 18, 2017, Chairman Mitchell seconded the motion. Vote was taken, all were in agreement.

- D. DEPARTMENT REPORT TO THE COMMISSIONERS: Jones Field pump as of 6/4/2017 is running an average of 12 hours per day @ 249,480 gallons per day.

AMEND ERROR OF GALLONS ON THE MINUTES OF MAY 18TH TO 186,120.
Motion was made and approved to correct the gallons on the Minutes of May 18th.

- E. NON-PUBLIC:

Motion was made by Chairman Mitchell to move to Non-Public discussion, pursuant to RSA 91-A:3 II(c). Motion was seconded by Vice-Chairman LaCourse.
The vote on said motion was by roll call.

Roll Call vote to enter Non-Public session: Courtney Mitchel YES
Lou LaCourse YES

Meeting was moved to Non-Public.
Entered non-public session at 6:10 pm

TURNED OFF RECORDER

TURNED ON RECORDER

Motion was made by Vice-Chairman LaCourse to move out of the Non-Public session, and seconded by Chairman Mitchell, vote was taken by roll call.

Roll Call vote to enter Non-Public session: Courtney Mitchel YES
Lou LaCourse YES

Non Public session was ended at 6:32 pm.

F. OLD BUSINESS: NONE

G. NEW BUSINESS: Barnes Ave & School Street

The Highway Dept. will be doing work on Barnes Ave. Vice Chairman LaCourse asked if there was anything that the Water Dept. needed to do at the same time. Chairman Mitchell would like every curb box to be located with ties and recorded in informational books and every curb box needs to be tested and evaluated to make sure it works. Mr. Decowski did not believe there was any major work needed.

The Highway Dept. will also be working on School Street. Mr. Decowski said there was one service that needed to be discontinued as the property it is being serviced from a different line. Here also Chairman Mitchell wants every curb box to be located with ties and record in informational books. Every curb box needs to be tested to make sure it works, and all gate valves for risers need to be assessed.

Mark all curb boxes that have been checked with blue paint.

The time frame for the above will need to be coordinated with the Highway Dept.

The gate valves should be checked at approximately 20% every year.

H. OTHER BUSINESS: Northern Tool Account for the compactor needs to be attained so it can be ordered.

Increase of the Seasonal Rates. Meters are to be installed on the summer lines to assess the actual usage of water on the summer lines.

Discussion was held concerning the increase and Chairman Mitchell's conversation with DES and how to proceed.

The rate increase is to basically pay for the purchase of the meters. Once the amount of water being used by the summer customers is determined, that will be the basis of what the next year will be billed at. The increase should make them aware that washing boats, cars, using sprinklers, having leaking toilets and faucets will make everyone pay more.

Discussion was held concerning the seasonal rates. The whole system has to be maintained regardless of how often a seasonal cottage is used. Commissioner LaCourse mentioned that the average year round consumer pays \$864.00 per year.

- I. ADJOURNMENT: Motion to adjourn was made by Chairman Mitchell, seconded by Commissioner LaCourse. Meeting was adjourned at 6:57pm.

Respectively submitted:
Penny Williams - CLERK

DATE SIGNED

COURTNEY MITCHELL - CHAIRMAN

LOUIS LACOURSE - COMMISSIONER