

Gilman Library Trustees Meeting

Lower Level Meeting Room

June 17, 2015

Present: Ruth M, John P, Betty Jane M, Kristine S., Mark D. and Librarian Holly Brown

Call to order by Chairman Ruth M. at 4: 15 pm

MINUTES

The following corrections were made to the May minutes:

Motion to accept the minutes *"of April 14, 2015, made by John,"* seconded by Betty Jane. *"Voted unanimously."*

Happy Hobby Doll *"club raffle" will be on display at the library.*

Motion to accept the minutes of May 19, 2015 with these corrections made by Betty Jane, seconded by Kristine. Passed unanimously.

TREASURER'S REPORT

Mark briefly updated the balances in the agenda, to read as follows:

Checking \$103,152.12

Building maintenance fund (library) \$1,256.80

Money market (stock) \$5,331.21

Nancy Jordan Memorial fund \$1,166.80

Capital reserve fund \$28,818.28

Elevator fund \$65.88

Acceptance of donated funds of \$60.37; this year-to-date \$53,102.18

Fidelity account \$435,947.42 (cash available \$37,393.91)

Mark made motion to accept, Kristine seconded. Passed unanimously.

OLD BUSINESS

Happy Hobby Doll Club raffle

Ruth shared an informational sheet on "Betsy," the doll carved especially for Alton's 1996's bicentennial. A drawing for the winner will be held August 24, 2015 at the Alton Senior Center.

Water / Watering system

A summary usage chart was distributed and discussed in detail. Past usage on the 2006 – 2015 quarterly billing just doesn't make sense. John has been taking weekly readings to check on recent actual usage. Ruth made the motion that we contact chairman of the water department's commissioners. Seconded by Betty Jane. Approved unanimously. Kristine then offered to put the usage on a spread sheet and will email it to the board of trustees. John recently has gone over the irrigation sprinkler heads with the landscape company. About six broken heads have been replaced and all are now working perfectly.

Volunteer Lunch

Due to several schedule conflicts of the trustees, the volunteer luncheon has been rescheduled for noon on June 29 at Shibley's Restaurant in Alton Bay.

Prospect Mountain High School Fund-raiser

A thank you for our donations was received by Holly from the school.

Walkway

John reported that he's made it safe for the present. Tom Wittenberg, a mason, will schedule the repair for later this summer.

Doors

John will donate an available door for the kitchen, to be installed by JP Builders, local contractor. They will also install the exterior door at the rear of the building. This, and the painting of the rest of the building, will be using capital reserve funds.

Public Hearing for Peg Kayser's Donation

In order to make a formal acceptance of this donation, it is required that an ad be placed in a local newspaper at least 10 calendar days before the hearing, plus posting it in at least 2 public places. Kristine offered to send the ad to the Daily Sun and/or the Baysider. Holly will take care of posting it in the library, post office and town hall. It will advertise that a public hearing will take place after the next trustees meeting on Tuesday, July 23. Trustees will meet 4:30 – 6pm and the public hearing will be in the Gilman Library meeting room immediately following at 6pm.

Peg Kayser's Donation

Holly shared her "wish list" of possible purchases (see proposal attached). First on it was the addition of a brick to the Memorial Brick Wall naming the Green Wing in Peg Kayser's honor. Ruth then made this a motion that, once the money is accepted, the Green Wing be named in Peg's honor. Kristine seconded. Passed unanimously.

Holly then explained that since Peg had done cataloging for the library and was knowledgeable in digital technology, some of the monies be used toward wireless speakers and sound systems for the downstairs meeting room. Alton's Jim Bureau could possibly give some advice here.

As for painting the interior, it was agreed that capital reserve monies could best be used.

Noting that additional suggestions could perhaps be forthcoming in the public hearing, further discussion was postponed until then.

VT/NH/ME Cohort Program

A power point presentation by Holly detailed the online collaboration with the Manchester City Library and the University of North Texas Department of Library & Information Sciences offering a Master of Library Service or Master of Information Science. The first 4-day institute will be held January 2016 in Manchester, NH with the remainder of instruction delivered online. John made the motion to set up a continuing education fund, naming it the Margaret Kayser Continuing Education Fund in order to enable Holly to apply. It has the relatively low cost of \$18,000. for the 2 year program and scholarships are available. This was seconded by Kristine and passed unanimously.

Next meeting will be held on Tuesday, July 23 at 4:30pm.

NEW BUSINESS – No immediate action required

7pm Motion to adjourn made by Mark, seconded by John. Passed unanimously.

Respectfully submitted,

Betty Jane Meulenbroek, Secretary

