

## Gilman Library Trustees Meeting

June 19, 2012

Minutes

**Called to order:** 2:00 PM

**Attendance:** Linda Hess, Ruth Arsenault, Pam Martin, Ruth Messier, John Pohas and Holly Brown

**Minutes:** Ruth A. made a motion to accept the minutes form the previous meeting, dated May 15, 2012 as written. Seconded by Pam. Motion carried.

**Treasurer's Report:** Ruth A. made a motion to accept the Treasurer's Report and place it on file as follows. Seconded by John. Motion carried.

Checking \$30,617.15

Building Maintenance Fund \$11,117.14

Money Market \$23,169.56

Nancy Jordan Memorial Book \$1,163.90

### **Old Business:**

The staff is working diligently to prepare for the new automation system. Linda made a motion to allow preliminary approval of spending up to \$5,000.00 dollars for updating equipment for the Apollo automation system to be paid with the Money Market Account. Seconded by Ruth A. Motion carried.

Linda made a motion to reduce the size of the Friendship Garden to ½ the size so that it can be maintained as part of the White Star Landscaping contract. Seconded by Ruth M. We will plan to hold a "free perennial event" in July to accomplish this task. More discussion will follow.

John will check the drain located on the roof for any damage in response to experiencing occasional leaking. A bucket has been placed in the attic space which requires continuous monitoring. He will contact a roofing company to assess the situation. More discussion will follow.

John will be meeting with Ice Dam Solutions, Salem, N.H. here at the library. They will provided an estimate for upgrading the heat tape around the building and may also make suggestions regarding repairing gutters. More discussion will follow.

John will contact Trevor at Gilford Well as he has questions regarding repairing the Backflow on the sprinkler system. More discussion will follow.

**New Business:**

Shirley Young, a member of the governing board for the Gilman Home, has offered a clock and picture of Oliver J. Gilman to the library. The items will be acquired at a later date when the building sells or when the contents of the building are removed.

Linda will contact Wells Fargo Financial Advisors in response to learning that Loren Ackerman has retired and the Wolfeboro office is closed. The Gilman Library Trustees may be called to a special meeting to discuss this matter. More discussion will follow.

The next business meeting is scheduled for July 17, 2012 at 2:00 PM

Meeting Adjourned 4:30 PM

Respectfully Submitted, Holly Brown / Library Director