

Town of Alton
Town Hall Meeting Room
Budget Committee Meeting
June 26, 2014
Minutes
Approved August 21, 2014

I. Call to Order 6:30pm

II. Pledge of Allegiance

III. Roll Call

Andy McLeod, Chairman
Roger Nelson, Member
Steve Miller, School Board Representative
John Markland, Member
Ruth Messier, Member
Lou Lacourse, Selectmen's Representative
E. Russell Bailey, Town Administrator

IV. Approval of Agenda

This item was not discussed.

V. Public Input

There was no public input.
Public input closed.

VI. New Business

A. Review Code of Ethics Proposal

A. McLeod presented the Committee with a Code of Ethics Policy for discussion.

S. Miller requested that the wording in Item No. 2 be changed from "legislative" to "advisory and evaluative." R. Messier requested that a new Item No. 10 be inserted before the current No. 10 and read "Adhere to RSA 32, Municipal Budget Law." Change the current Item Number 10 to Item Number 11.

J. Markland presented a question to E. Russell Bailey and asked if the Town already had a Code of Ethics. R. Bailey responded that there is currently a Town Conflict of Interest policy which includes a Code of Ethics.

There was an extended discussion regarding the objective of the document and if the policies and procedures could be enforced.

The document title will be changed to "Procedural Guidelines" and a vote on accepting the document will be taken after the changes are made and re-presented to the Committee.

B. Review of Expenditure Reports for the School

The Committee reviewed, asked questions and discussed the March and April school expenditure reports.

Review of Expenditure Reports for the Town

The Committee reviewed, asked questions and discussed the Town expenditure reports.

VII. Public Input II

There was no public input.
Public input II closed

VIII. Old Business

A. Meeting minutes of January 9, 2014

R. Messier requested to amend the meeting minutes of January 9th to add the location of the meeting. On Page 3 remove the "*" under Article 7.

R. Messier motioned to approve the minutes of January 9, 2014 as amended. The motion was seconded by A. McLeod and approved by A. McLeod, R. Messier and S. Miller.

S. Miller requested that for a future agenda he would like to add to the agenda a discussion on the rules and regulations for the joint JMA Budget Committee.

Meeting minutes of January 14, 2014

R. Messier requested to amend the minutes of January 14, 2014 to add the location of the meeting. Under Approval of the Agenda, second paragraph change "the" to "of" Board of Selectmen".

R. Messier motioned to approve the January 14, 2014 meeting minutes as amended. The motion was seconded by A. McLeod and approved by R. Messier, A. McLeod and J. Markland.

Meeting Minutes of January 21, 2014

R. Messier requested to amend the minutes of January 21, 2014 to add the location of the meeting. On page 3 the header shows the page number as "Page 2" amend to read "Page 3." On Page 3 under the second paragraph remove the word "does".

R. Messier motioned to approve the minutes of January 21, 2014 as amended and was seconded by A. McLeod. The motion was approved by R. Messier, A. McLeod and J. Markland.

R. Nelson motioned to accept the minutes of May 27, 2014 as presented and was seconded by A. McLeod with all in favor of the motion.

IX. Other Business

R. Messier requested that telephone numbers and E-Mail addresses be provided to all of the Committee Members.

A. McLeod informed the Committee that there have been no responses to the ad placed for the open Budget Committee seat. A previous candidate will be invited to the next meeting on August 21, 2014, at the Town Meeting Room at 6:00pm.

X. Adjourn

R. Messier made a motion to adjourn and was seconded by A. McLeod with all in favor of the motion.

Meeting was adjourned at 7:35 pm

Respectfully submitted,



Peggy Hawksley
Budget Committee Secretary
Approved August 21, 2014