

ALTON BOARD OF SELECTMEN
Meeting Minutes
June 27, 2007
Public Session I
ALTON TOWN HALL

At 6:00pm, Chairman Sherwood convened the Board of Selectmen, those present from the Board and staff included:

Alan Sherwood, Chairman
Patricia Fuller, Vice-Chair
Stephan McMahan, Selectman
William Curtin, Selectman
Peter Bolster, Selectman
E. Russell Bailey, Town Administrator

Pledge of Allegiance to the Flag and a Moment of Silence

A. Sherwood led those present in the Pledge of Allegiance and a Moment of Silence.

Approval of the Agenda

P. Fuller motioned to approve the agenda, seconded by W. Curtin and passed with all in favor.

Announcements

A. Sherwood made the following announcements:

- a. Parks & Recreation will sponsor a "Touch a Truck" event, scheduled for June 30th.
- b. Sharon Penny has accepted the position of Town Planner and will begin her duties on July 9th.
- c. He extended the Board's congratulations to the The Timberwolves softball team of Prospect Mountain and their Coach "Bubba" Noyes for their championship series this year.
- d. Fireworks will be held July 3rd with a raindate of July 7th. and on July 4th Town Officers will be closed.

Board of Health

A. Sherwood motioned to Recess as Board of Selectmen and Convene as Board of Health, seconded by P. Fuller and passed with all in favor. The Board met with Thomas Varney, P.E. to review the request for a septic waiver on Sleeper Island. Following their discussion and based on the recommendations of the Health Officer, S. McMahan motioned to approve the waiver for Map 74, Lot 30 for the septic tank and leach bed to be less than 100' from the water, seconded by P. Bolster and passed with all in favor.

A motion was made and seconded to recess as Board of Health and reconvene as Board of Selectmen, the motion passed with all in favor.

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Selectmen's Committee Reports

S. McMahon advised he had no report at this time.

P. Bolster reported on the activities of the Downtown Revitalization Committee, playground equipment will go up soon and the committee is looking for volunteers. They will be conducting fundraisers to benefit the B& M R.R. Park. A plastic duck race will be held August 11th and currently ducks are on sale at \$5.00 apiece.

P. Fuller briefed the Board on Education Funding and the Constitutional Amendment. She noted she has been in contact with our State Reps and Senator and appreciated their response back to her. She advised Alton could once again become a donor Town but there will be another year before an amendment is passed, citizens need to contact their reps and senator, they may also contact her with their concerns.

W. Curtin advised that Bonnie Dunbar has been appointed as a Planning Board member, and there are 3 openings for alternates. A Planning Board Workshop is scheduled for this coming Monday at 7:00pm. He continued the Water Reservoir has been cleaned and Water Department revenues have increased.

P. Bolster added to his report that the East Side Beach work is progressing flowers will be planted and a shelter will be built within a month. Sand bags are currently in place on a temporary basis to help with water erosion problems, also roof repairs are being made on the picnic shelter.

A. Sherwood reported that the Household Hazardous Waste Committee had met and plans are moving forward to have a trial collection on July 20th at our Solid Waste Center, R. Bailey has drafted an informational brochure and information will be on the Town web site. Representatives from Clean Harbors will on the site for that day as well.

A. Sherwood continued that the Belknap Range Conservation Coalition will hold their next meeting on July 9th at the Gilman Museum. They are researching protection of high priority properties.

P. Fuller expressed concerns that the news media has reported the Selectmen are involved in the future plans for the Alton Central School building. It was duly noted and clarified and agreed that the Alton Board of Selectmen have not been involved in any discussion concerning the use of the school, nor has this subject been mentioned amongst themselves.

Town Administrator Report

R. Bailey advised that the Board may want input from residents concerning Echo Point and the use of Town Owned land. A tentative date of July 23rd was discussed. He will follow up on this.

R. Bailey noted the fenced in area adjacent to the Police Department will be taken down and the contents will go to scrap metal at the SWC. However there is also a 1971 Kawasaki motorcycle, with no known record of ownership,. W. Curtin motioned that the 1971 Kawasaki be transported to the SWC for demolition purposes, seconded by A. Sherwood and passed.

R. Bailey continued that at Town Meeting , Article 41 was passed relative to climate Changes, and to establish an energy committee. He will put together more information on this for a future agenda.

R. Bailey advised he will have the final FEMA figures for the Board at their next meeting. He noted the Highway Agent has advised there is no more calcium chloride at the Highway Department and that he and the Highway Agent will review the over-run expenses on this line item.

Public Input I

Robert Longabaugh – R. Longabaugh noted the improvements to the sidewalk area at the Town hall and thanked those staff members responsible. He continued the Selectmen's Meetings and School Board Meetings are both scheduled at the same time, making it difficult for press coverage. He asked about employee i.d.'s, and time sheets. A. Sherwood advised the id's and time sheets were approved by the Selectmen, every employee must keep track of their time, and i.d.'s are beneficial for identification if employees need to go off site, such as the assessor or code official or in emergency situations.

Meeting Schedule

The Board was in agreement that their next meeting would be held at the Town Hall beginning at 5:00pm on July 9th.

Approval of Selectmen's Minutes

Minutes of Selectmen's Workshop – May 25, 2007, Non-Public Session (Sealed)
W. Curtin motioned to approve the minutes, seconded by P. Fuller and passed with all in favor.

Minutes of June 4, 2007 - Public Session I & II and Non-Public Session (Sealed) P. Fuller motioned to approve the minutes, seconded by W. Curtin for discussion. The following corrections were made to the Minutes of the Public Session I: on page 4, in New Business, change date9s to "dates" And after the words stepped down, add the word "from". The motion as amended was passed with one abstention (SM)

Old Business

1. Agreement for Engineering Services - R. Bailey advised this item concerns drainage issues at Roberts Cove Road and Rand Hill Flooding. CMA Engineers are doing the preliminary work and there are more specific options for Roberts Cove Road, these would not exceed \$5700.00. P. Fuller made a motion to have the Town Administrator sign the CMA agreement, for \$5700 for services concerning both roads, seconded by W. Curtin and passed with all in favor.
2. Grant Agreement – Hazard Mitigation- R. Bailey stated the Town had received a grant from FEMA with regards to Jesus Valley Road for the installation of new culverts. That amount is \$111,110, with the Town match of \$35,750 for engineering and bid costs. He asked for authorization to sign the grant documents and engineering agreement. P. Fuller motioned that the Town Administrator sign the necessary grant agreement documentation, seconded by A. Sherwood and passed with all in favor.
3. Vehicle Auction Results – R. Bailey explained only one bidder had submitted at bid, and this was for the 1-Ton Truck which included a plow. Two bids were received from the same bidder, he recommended accepting the bid for \$1600. W. Curtin made a motion to accept the Bid of \$1600 from Mr. Richard Fiore in the amount of \$1600 for the green 1-ton truck with plow, seconded by P. Fuller for discussion. P. Fuller amended the motion to dispose of the other three vehicles to a charitable organization or sold to the junk yard, and W. Curtin agreed, the motion as amended by P. Fuller was then passed with all in favor.
4. Concrete Bid – R. Bailey stated that a low concrete bid that was not opened in the initial bid opening has been verified by the Highway Department as T&L Concrete LLC of Belmont NH. He continued the T&L Concrete Bid was opened in the presence of Chairman Sherwood for the amount of \$7200, their envelope was post-marked 4-20-2007, also that Bob Frizzell, the original low bidder, has been verbally notified of the situation. He continued the Board would need to vote to rescind the original bid awarded and now agree to have T&L Concrete do the concrete work on Letter S Road for the amount of \$7200. P. Fuller motioned to rescind the original bid as previously awarded to B. Frizzell and award the bid to the T&L Concrete as recommended by the Highway Department for \$7200.00, seconded by W. Curtin and passed with all in favor.

New Business

1. Sign Requests - R. Bailey noted this request was for installation of a stop sign on Mooney Street, a "Dead End" road sign on Riverside Drive and to remove a "Blind Person" sign located on Riverside Drive, also he had received a request for a speed bump on Minge Cove Road. He advised a speed bump was not advisable or recommended by the staff. A. Sherwood motioned to approve the "Dead End" road sign, and the "Stop" Sign and to remove the "Blind Person" sign conditional that the individual is no longer living on the road. R. Bailey will research this matter. The motion was seconded by P. Fuller and passed with all in favor. Based on notification from the Highway Agent, the Board agreed not to have a speed bump installed on Minge Cove Road, the road is currently posted with a 30MPH sign..

2. Downtown Revitalization Fundraising – R. Bailey noted this fundraising effort is to sell ducks for a "Rubber Ducky Race" during Old Home Day in August. P. Fuller motioned that the Committee have the Selectmen's authority to sell ducks on the dates requested, seconded by W. Curtin and passed with all in favor.

3. Vote on the Recommendations of the Town Assessor – A. Sherwood motioned to approve these recommendations as presented and to sign them accordingly, seconded by W. Curtin and passed with all in favor.

4. Hawkers & Vendors Permit Request – Beanie & Sports Fever – R. Bailey advised this vendor had been approved last year, but in addition this year he is also requesting a permit to set up a tent for games similar to a carnival vendor in a third space. Following a discussion, P Fuller motioned to approve the permit for two spaces, and to deny a third space for games, and that on Old Home Day (August 11) no set-up for vendor sales will be permitted until after 12:30pm, seconded by W. Curtin and passed with all in favor.

5. Financial Donation –Schedule a Public Hearing. R. Bailey noted a Public Hearing would be necessary to accept these funds pursuant to RSA31:95-b. The donation would come from the Mt. Major Association and be used towards the maintenance of Roger Street in the amount of \$6000. R. Bailey continued that the Highway Agent supports this idea. It was agreed to hold a Public Hearing in August. W. Curtin motioned to advertise the Public Hearing, seconded by P. Bolster and passed with all in favor.

6. Vote to Approve the Supplemental Warrant for the Collection of the Property Tax – The Board unanimously voted to sign the warrant as presented.

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Public Input II
None

Vote to Enter Into Non-Public Session – At 7:00pm, A. Sherwood motioned to enter into non-public session pursuant to RSA91-A;3,II (a) (c) and (e)

Respectfully submitted,

Patricia A. Rockwood, Secretary

Minutes Approved: 7-9-07
ALTON BOARD OF SELECTMEN

