

ALTON BOARD OF SELECTMEN

Minutes  
July 2, 2018  
6:00 PM

1 Monument Square  
Alton, NH 03809

Approved: July 16, 2018

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Virgil MacDonald convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Cydney Shapleigh, Chairwoman, Excused Absence  
John Markland, Vice Chairman, Excused Absence  
Virgil MacDonald, Selectman  
Philip V. Wittmann, Selectman  
Reuben Wentworth, Selectman  
Elizabeth Dionne, Town Administrator

**Approval of Agenda**

Phil Wittmann made a motion to approve the agenda with two amendments made by Reuben Wentworth to add Assessing Department and 2018 Budget under New Business and Virgil MacDonald seconded with all in favor of the motion.

**Announcements:**

- Virgil stated that he would like to give Kellie a high five for the band the other night. He said that it was fantastic.
- The Fireworks Display will be in the bay on July 3, 2018 beginning at 9:20 pm with a rain date of July 6, 2018 at 9:20 pm.
- Town Offices will be closed on Wednesday, July 4, 2018 in observance of Independence Day.
- There will be a public hearing on the West Alton Community Center on July 16, 2018 at 6:00 pm at Town Hall.

**Appointments:**

None

**New Business:**

1. Milfoil Committee Appointment; David R. Gould

Reuben Wentworth made a motion to approve the appointment of David R. Gould to the Milfoil Committee and Virgil MacDonald seconded with all in favor of the motion.

2. Assessing Department

Reuben stated that with possible changes in the Assessing Department this year he was wondering if there could be a study done to see what other area municipalities do for their Assessing Department. He feels it is an invasion of privacy when they ask to come inside the house. He understands that the DRA requires that revaluations need to be done every 10 years. He does not have an issue with them revaluating the outside. Reuben stated that he would be willing to wait on discussion until the whole Board were present. He would like to see what the cost of the Assessing Department salaries were for the last 10 years for a full-time Assessor and a part-time person to do all the measuring for 600+ parcels. He stated that he would like to see the revaluation come from the State instead. Reuben feels that if it is going to be done every 10 years it needs to be done town wide not by neighborhoods.

### 3. 2018 Budget

Reuben Wentworth stated that last year he had a hard time understanding some areas of the budget due to the new format. He stated that he would like to have the salaries broken down by position. Liz Dionne asked if he would like it that way by the line items or the justification sheets. Reuben stated that he would like it on the justification sheets. It was the consensus of the board to include on the justification sheets a breakdown by each position salaries.

#### Old Business:

None

#### Public Input I (limited to 3 minutes per person - agenda items only)

Ray Howard approached the board. He stated that he has a friend here in town who has been in the private sector and public sector of the DRA and is now retired. Ray would be more than happy to see if his friend would come in and do a tutorial about the Assessing process for the Selectmen so they can understand how the process works. The Board is very interested.

#### Selectmen Reports

Reuben Wentworth had nothing to report.

Phil Wittmann had nothing to report.

Virgil MacDonald stated that he feels that the issue with The American Legion may come to a settlement. They went to the state about parking and an area that has been filled in may be able to be used for an additional 58 parking spaces. Virgil did state that all the paperwork has been turned in for Green Oaks.

#### Town Administrator Report by Liz Dionne

##### Fee Schedule

Liz Dionne presented the Board with a Fee Schedule and was looking for approval from the Board. Virgil stated that he doesn't think that \$.25 is enough for photocopies considering what we spend in supplies and paper.

Reuben Wentworth made a motion to approve the fee schedule as submitted and Virgil MacDonald seconded with all in favor of the motion.

##### Approval of Minutes:

Phil Wittmann made a motion to approve the minutes of Public Session I, June 18, 2018 and Virgil MacDonald seconded. The vote was 2 approved and 1 abstained, Reuben Wentworth.

Virgil MacDonald made a motion to approve the minutes of Non-Public Session, June 18, 2018 divulging #2, 5 & 6 and Phil Wittmann seconded with all in favor of the motion.

##### Approval of Consent Agenda

Reuben Wentworth made a motion to approve #1, 3, and 4 on the consent agenda and Virgil MacDonald seconded with all in favor of the motion.

### 1. **2018 Timber Tax Warrant \$1,670.62**

Roberts Cove Inc.	Operation 17-011-20-T	Map 1 Lot 36	\$1,670.62
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Approval - Conditional Hire - Grounds & Maintenance - Paul Levesque, Seasonal On-Call, \$12.70 per hour.

Approval - New Hire - Parks & Recreation Department; Christa Woodbury, Summer Camp Asst. Director, \$15.00 per hour.

**Public Input II (limited to 5 minutes per person - any Governmental/Town Business)**

Ray Howard approached the board. He asked about the consent agenda and if it was discussed in non-public. Virgil stated that it is if it has to do with personnel. Ray stated that he attended the Planning Board meeting on June 19<sup>th</sup> and was very disappointed with the way our Officials handled themselves at that meeting. He stated that there were many comments made. Ray stated when the legislature passes something it needs to be ratified by the voters in order to become part of the Town Zoning and Ordinance. Reuben stated that it needs to be on the ballot for Planning issues. Ray stated that for two years he has been trying to get the Code Enforcement Officer to do something about people camping in camping trailers all winter next to a residence. Virgil asked if he had put in a written request. Ray stated that every time he asked the Code Enforcement Officer what he was doing about it, it was never mentioned that it needed to be in writing. Liz suggested that her and Ray sit with the Code Enforcement Officer and discuss the situation.

**Discretionary Action on Requests for Appointments** (No discussion, majority vote required to allow/not allow appointment)

None

**Non-Public Session:**

Reuben Wentworth made a motion to enter into non-public session pursuant to RSA 91-A:3, II (a) (b) and (c) and Phil Wittmann seconded. The Board was polled in the affirmative by roll call with all in favor of the motion.

**Roll call vote:**

Phil Wittmann, yes  
 Virgil MacDonald, yes  
 Reuben Wentworth, yes

**Adjournment**

The meeting adjourned at 6:35 PM.

Respectfully submitted,

*Stacy L. Bailey*

Stacy L. Bailey  
 Recording Secretary