

ALTON BOARD OF SELECTMEN
Meeting Minutes
July 10, 2006

ALTON TOWN HALL

Chairman Blackstone convened the July 10th, 2006 meeting of the Selectmen @ 6:00pm, present were the following members of the Board and staff:

Cris Blackstone, Chairman
Stephan McMahon, Vice-Chairman
Patricia Fuller, Selectman
Alan Sherwood, Selectman
A. Pete Shibley, Selectman
E. Russell Bailey, Town Administrator

The Chairman then led the assembly in the Pledge of Allegiance and a Moment of Silence.

Approval of Agenda

The Agenda was amended to include #Item 8 - Cemetery Deed Approval and Item #9 - Class 6 Road Approval in New Business. P. Fuller motioned to approve the agenda, as amended, seconded by A. Shibley and passed with all in favor.

Announcements

C. Blackstone Noted Old Home Day would be held August 12th. The Town Hall Open House with Department Heads will also take place in August. More information on the Open House will be forthcoming at the next Board meeting.

S. McMahon expressed his appreciation to the Board for their condolences and expressions of sympathy and for the floral arrangement that was sent upon the death of his family member.

Selectmen's Committee Reports

P. Fuller stated she had no report yet on education funding. She noted a ZBA meeting had been scheduled at the High School, but there was no quorum and they could not meet with the Planning Board. The Chairman asked that R. Bailey send out thank you letters to those who worked setting up the school for the meeting. P. Fuller noted members are needed on the ZBA.

A. Sherwood stated he had attended a Conservation Commission meeting on June 26th, it was routine business. On the 23rd of June he attended a Household Hazardous Waste meeting in Meredith. He noted the collection on this coming Saturday would also include disposal of out-dated prescription drugs, this would be a 1-time event. A. Sherwood continued he would be attending the Boy Scout Eagle Award ceremony for Andrew Nagle on July 22nd.

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A. Sherwood also provided handouts of area maps to the Board with regards to the UNH Extension Service Conservation, this is concerning land within the Belknap range that could be set aside for preservation and scenic purposes, rather than for development purposes. Alton is one of 4 towns in this range. He expects to attend a meeting in August and asked for input from the Board.

P. Shibley reported on the progress of the B&M Railroad Park and noted the committee is waiting for two grants for the pathway and boardwalk. He also reported that the Fire Chief will meet with the Selectmen with references to expenditures for the ladder truck.

Selectmen Fuller asked when the Board of Selectmen appointed a Selectmen's representative to the Fire Wards. P. Shibley stated at the time he 1st volunteered he was at the Town Hall when Chief Johnson called it was about 4:00pm and the Chief asked if a Selectmen was available to attend a Firewards meeting. C. Blackstone noted she was also in the Town Hall when the call came through and aware of the situation. P. Shibley announced he would no longer serve as Selectmen's Representative to the Firewards and nominated P. Fuller as the representative, there was no second. P. Fuller stated P. Shibley is doing an excellent job as Selectmen's rep. A. Sherwood suggested to put this matter on the next agenda. C. Blackstone stated the Board should have formalized a Selectman's Representative to the Firewards and she would take responsibility for this matter.

S. McMahon reported the Business roundtable Discussion will have their first meeting on the 12th at the Gilman Museum. He had been on a site review at the museum. He had no report as yet on the Budget committee.

C. Blackstone noted she was unable to attend a Planning Board meeting due to a conflict in her schedule. She noted that recently at their meetings, questions and discussions have involved about making refunds ever, to applicants, with regards to the Planning Department in the Town Hall. She asked for Board input. Following a discussion it was agreed refunds on applications should be done on a case by case basis, that the Technical Review Committee is now reviewing applications, the Planning Board has discretion and to be reasonable in these matters. She thanked Mr. McMahon, Parks & Recreation and all those who helped with setting up the Museum for the roundtable discussion and other planned meetings.

Town Administrator's Report.

R. Bailey stated work had been completed at the museum, and the displays are secured. He continued Mark Northridge will be moderating the roundtable discussion, 40 persons had responded to date and refreshments are ordered. He continued the museum could be used as a meeting place.

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R. Bailey noted GASB 34 and that he has spoken to the auditor who recommended \$5000 be used as the base amount. Building values have been corrected to 100 years but every building is unique and will have to be evaluated. He asked that the Board sign off on the finance Officer's recommendations, and to change building life from 40-100 years based on the type and condition of each building. A. Sherwood motioned to accept the recommendations, seconded by P. Shibley and the motion passed with all in favor.

R. Bailey noted the Town had gone out to bid twice, he advised the gentlemen who was awarded the bid could not fulfill his obligation. He asked for a motion to donate the surplus vehicles to the NH Special Olympics. P. Fuller motioned to donate the 1991 F-150 and the 1997 Ford Crown Victoria Sedan to the NH Special Olympics, seconded by A. Sherwood and passed with all in favor.

R. Bailey reported the final inspection will be signed-off by the State DOT for work as completed from Rand Hill Road to Minge Road.

R. Bailey asked about re-scheduling the Board meeting in September. It was agreed to meet on the 11th and 25th.

Recess as Board of Selectmen and Reconvene as Board of Health

C. Blackstone motioned to Recess as Board of Selectmen and Reconvene as Board of Health, seconded by P. Fuller and passed with all in favor.

Present: David Ames, Septic System Designer

Selectman Fuller expressed her thanks to Mr. Ames for providing individual prints.

It was noted this septic waiver request is for Tax Map #37, Lot 25 (Shields Way) The Board reviewed the design as presented by Mr. Ames and noted the recommendation of the Health Officer. Following a discussion, P. Shibley moved to approve the waiver as requested for Tax Map 37, Lot 25 at #9 Shields Way, seconded by P. Fuller and passed with all in favor.

C. Blackstone motioned to Adjourn as Board of Health and reconvene as Board of Selectmen, seconded by P. Fuller and passed with all in favor.

Public Input I

None

Approval of Selectmen's Minutes

- 1) Minutes of 6-15-06 – P. Fuller motioned to approve all the workshop minutes, public and sealed, seconded by P. Shibley and passed with 1 abstention (AS)
- 2) Minutes of 6-19-06 – P. Shibley motioned to approve all the minutes as presented, public and sealed, seconded by A. Sherwood and passed with 2 abstentions (CB) (SM)
- 3) Minutes of 6-27-06 - A. Sherwood motioned to approve all the minutes as presented, public and sealed, seconded by P. Shibley and passed with 2 abstentions. (PF) (SM)

Old Business

- 1) Review of Sand and Gravel Bids – R. Bailey noted K. Roberts is recommending N. E. Earth Mechanics as noted. A. Sherwood moved to accept N.E. Earth Mechanics as recommended, seconded by P. Shibley, it was noted this is a three year agreement, the motion was then amended to add the three-year agreement and passed with all in favor.
- 2) Beach Bids – R. Bailey noted this project had gone out to bid twice, two bids have been received. He recommended the bid be awarded to Hamilton Landscaping in the amount of \$45,500. Following a review and noting \$59,000 was left in the project, P. Shibley motioned to approve the recommendations of the Town Administrator and the Beach Committee and to award the bid for wall construction at the public beach to Hamilton landscaping from New Durham, in the amount of \$45,500, seconded by P. Fuller and passed with all in favor.
- 3) Emergency Management – The Board reviewed and discussed the memo with the Town Administrator with regards to purchasing some emergency items this year to include masks, gloves and disinfectants initially to keep in stock, for the amount of \$1,000 . Reimbursement from FEMA was considered to help with purchasing more items later in the year. R. Bailey advised more information would be forthcoming to the Board. P. Fuller made a motion to approve the purchase of these items as noted for \$1,000 from the contingency fund, seconded by A. Sherwood and passed with 1 opposed, (PS)

- 4) Approval of Trails Grant – R. Bailey noted this grant is to be used for the B&M R.R. Park in the amount of \$5000. P. Fuller motioned to accept the grant for \$5000 and to authorize R. Bailey to sign, seconded by A. Sherwood. In a discussion it was noted the Town would match the grant funded through volunteer time and other donated funds. The motion then passed with all in favor.

New Business

1. **Welfare Guidelines** – R. Bailey noted the current guidelines for the work program is set at \$6.00 and recommended that credit in the work program should be set at the same rate of pay that would be paid to hire a regular employee doing the same type of work at a Step I in the salary schedule as credit for similar work being performed by a Town employee. A. Sherwood motioned to amend the guidelines appropriately as recommended, seconded by P. Shibley and passed with all in favor.
2. Request from Alton Firemen's Association – It was noted this request is to dispose of Town property, namely Engine #2 and Engine #4 and a hovercraft with trailer. Questions were raised as to the bidding process including, how the funds will be used, if a list of proposed purchases is available, and if there is a 'ballpark' figure as to what equipment is worth or will be spent, if there is a minimum bid figure, the bid opening procedures, a time line for disposal and to ensure this will be done for the benefit the fire department.

R. Bailey advised Fire Chief Johnson will attend the next meeting of the Board, as well as Ed Consentino the Treasurer of the Alton Firemen's Association.

- 3) Barn Preservation Easement – R. Bailey advised the Easement as previously approved needed signatures of Board members. He also noted this easement meets all the necessary requirements as recommended by the Town Assessor and needs the Board members' signatures.
- 4) Hawkers & Vendors Permit Request - R. Bailey noted no license has been received and no fee has been paid, the application is incomplete. The Board voted to table this matter. P. Fuller and S. McMahan stated a person has been going door-to-door and has been at their homes selling educational books. R. Bailey advised he would check into this as no permits have been issued by the Town.

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5) Request from Alton Village Pizza – R. Bailey advised this request is to approve outside tables and chairs on the sidewalk at their business location on Main Street. He advised the Planning Board had no objections and this does not need site plan approval. A. Sherwood motioned to approve 2 small tables, umbrellas, and chairs. these tables, chairs, and umbrellas, should be placed so as not interfere with people using the sidewalk and that all materials be removed at night, .seconded by P. Fuller who noted they are already doing this, and passed with all in favor.

6) Engineering Agreement – Culverts. R. Bailey noted this agreement is for design and layout regarding culvert replacement for Horne Road and Spring Street. He asked for the Board's approval to sign the contract not to exceed \$11,900 with CMA Engineers. P. Fuller motioned to approve, seconded by S. McMahan and passed with all in favor.

7) Vote to approve items as recommended by the Town Assessor – P. Fuller motioned to approve the items as presented dated July 6, 2006 by the Town Assessor, seconded by A. Sherwood and passed with all in favor.

8) Vote to Approve Cemetery Deed – P. Fuller motioned to approve the cemetery deed for Gailey on Row M, Lot 45, and 46 seconded by S. McMahan and passed with all in favor.

9) Class 6 Road Permit Approval - R. Bailey noted this must meet safety requirements, and requirements by the Highway Agent, it has been reviewed by the Planning Board who have no concerns and recommended it be brought forward to the Selectmen for approval of the building permit. The Selectmen previously approved two other lots on this road. A. Sherwood motioned to approve the request for issuance of a building permit to Craig Nichols on Chamberlain Road on the conditions the section of road up to his house be improved as to meet the safety requirements laid out by Highway Agent and that the paperwork indemnifying the Town be signed and recorded at the registry of deeds, seconded by P. Fuller and passed with all in favor.

Public Input II

None

Vote to Enter Non-Public Session – Chairman Blackstone motioned to enter non-public session pursuant to RSA91-A:3, II (a) (c) and (e), she polled each member who each voted in the affirmative and the motion passed.

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Respectfully submitted,

Patricia A. Rockwood
Approved by the Alton Board oaf Selectmen 7-24-06

ALTON BOARD OF SELECTMEN
Meeting Minutes
Public Session II
July 10, 2006
ALTON TOWN HALL

At 8:22pm, Chairman Blackstone re-convened the Board in public session II, present were the following members of the Board and staff:

Cris Blackstone, Chairman
Stephan McMahon, Vice-Chairman
Patricia Fuller, Selectman
Alan Sherwood, Selectman
A. Pete Shibley, Selectman
E. Russell Bailey, Town Administrator

The following actions were taken:

- 1) By unanimous vote the Board approved to hire Peer Kraft Lund as Part-time Interim Town Planner at the rate of \$30.00 hourly.
- 2) The Selectmen reviewed scheduling a meeting with the Fire Department Chief about a grant application - request that the Budget Committee is to be invited to attend the meeting.
- 3) The Board accepted with regret the resignation of Angela Bystrack from the ZBA. and by unanimous vote the Board appointed Paul Monzione as a member of the ZBA to replace her.
- 4) The Board unanimously voted to send a floral arrangement and card to Joe and Winona Houle
- 5) The Board voted unanimously to seal the minutes of the non-public session.

The Chairman adjourned the meeting at 8:27pm.

Respectfully submitted,

E. Russell Bailey
Town Administrator
Minutes Approved by the Alton Board of Selectmen -7-24-06