

**Minutes**  
**Alton Parks and Recreation Commission**  
**July 16, 2015**  
**Railroad Square Park, 6:00pm**  
**A.V.A.S. Building, 7:10pm**

Members Present: William Lionetta, Kristin Thomas, Jonathan Downing, Phil Wittmann, Elizabeth Shelton and Peter Leavitt

Public: Nancy Downing

Staff Present: Kellie Troendle

***Call to Order***

The Meeting was called to order at 6:00pm by W. Lionetta. The Commission met at the Alton Bay Community Center and Railroad Square Park and inspected the waterfront building and park area. The Commission noted the following items: ADA accessibility to the Alton Bay Community Center/Restroom and ADA accessibility to the Town Boat Docks, maintenance to the boardwalk deck, recognizing the Garden Club for their positive contributions in the beautification of the Town, the retaining wall repairs and Town filing for a wetlands permit, the ownership of the boat dock at Shibley's restaurant, the parking lot across the street from the park and ways to make improvements.

***Approval of Agenda***

E. Shelton made a motion to approve the Agenda as presented; motion was seconded by K. Thomas and passed.

***Approval of Minutes***

K. Thomas made a motion to approve the Minutes of June 18, 2015 as presented; motion was seconded by W. Lionetta and passed. P. Leavitt and E. Shelton abstained.

***Public Input***

There was no public input.

***Old Business***

Barbershoppers Event- J. Downing met with the Weirs Times and there will be a feature article on the Barbershoppers the week before August 15. J. Downing recommended submitting a press release to local papers to advertise the event. Volunteers to sell tickets and be ushers are needed, report time is 7:00pm with the show to start at 7:45pm. Contact J. Downing to volunteer. The Barbershop group would like to host the event on an annual basis and will want to know if the Parks and Recreation Commission would like to continue to co-sponsor with them. J. Downing will be passing on the leadership of the event to another Commission member or the PR Department. Volunteers are also needed to direct boat dock traffic on August 15 from 12-2pm at the boat docks.

Tennis Courts- K. Troendle reported that she spoke to the Town Administrator about the Capital Reserve Fund and he said the repairs to the Tennis Courts would qualify for payment from the Tennis Court Maintenance Capital Reserve Fund. Three quotes were received for the Tennis Court repairs: Advantage Tennis- \$4,950.00; Vermont Tennis Court Surfacing- \$7,157.00; New England Seal Coating- \$11,990.00. The Commission discussed the quotes and the recommendation to add

Pickleball court lines onto the Tennis Courts. J. Downing made a motion to recommend to the Selectmen the contracting of Advantage Tennis for the Tennis Court repairs to include filling in the cracks and resurfacing with 2 coats of paint and lines and to add Pickleball courts onto the Tennis Courts; motion was seconded by E. Shelton and passed. The Commission advised to complete the work in September 2015.

Adult Softball League Issues- K. Troendle reported of complaints received about one team in the Adult Softball League and their inappropriate language and behavior. The Commission discussed the players and coaches completing contracts and knowing the behavioral expectations. The Commission advised to send out a warning that inappropriate behavior will be cause for ejection from a game and the second offense is removal of the team from the League. Based on the Commission's recommendations, K. Troendle will contact the coaches in regard to behavior expectations and the consequences.

5K Race- E. Shelton made a motion to approve the purchase of maple syrup bottles as category prizes for the Road Race; motion was seconded by K. Thomas and passed. K. Thomas made a motion to approve the purchase of food for the runners and the purchase of Dick's Sporting Goods \$50 gift cards for the overall man and woman first prize for the 5K Race; motion was seconded by P. Leavitt and passed.

Park Facilities- J. Downing suggested making a list of the recommendations for improvements at each park and assigning a priority to the item. When the priorities are established, the recommendations would be submitted to the Selectmen for review and budgeting. The Commission discussed the brick sidewalk in Alton Bay and noted that small repairs are needed but did not believe the walkway would need to be removed for safety. J. Downing made a motion to recommend that the brick walkway not be replaced but repaired where needed; motion was seconded by K. Thomas and passed.

### ***New Business***

Adult Softball League Expenses- K. Thomas made a motion to appropriate funds to compensate the umpires, provide supplies and pay Rob Glidden for coordinating the softball schedule, fence set up and umpires; motion was seconded by J. Downing and passed.

Web Site Photos- K. Troendle reported that the new web site is up and photos of park facilities are needed. E. Shelton said her daughter may be interested in taking pictures for the web site and to send her the list of needed photos.

### ***Other***

RSA: 35-B- P. Wittmann presented the RSA duties and responsibilities of the Parks and Recreation Commission for review and discussion. J. Downing asked if the Commission is also responsible for assisting with the Maintenance Department duties. P. Wittmann will ask the Town Administrator for the Parks and Recreation- Grounds and Maintenance Department's list of responsibilities/duties in regard to town properties.

Town Beach- The buoys at the Town Beach are being moved by swimmers and need to be replaced back by the Lifeguard. K. Troendle will inform the Lifeguards of the issue and the buoys will be repositioned to their original placement.

*Adjournment*

E. Shelton made a motion to adjourn the meeting at 8:05pm; motion was seconded by J. Downing and passed. **The next meeting is scheduled for Thursday, August 20, 2015 at 6:00pm with a site visit at Jones Field.**

*Respectfully submitted,*

*Kellie Troendle, Certified Park and Recreation Professional, Parks and Recreation Director*

APPROVED