

**ALTON WATER WORKS
67 FRANK C. GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE
MINUTES OF JULY 29, 2015
REGULAR MEETING**

PRESENT: Chairman Paul White
Vice Chairman Richard Glidden
Superintendent William Curtin

It was stated to all in attendance prior to the meeting that the meeting would be taped for accuracy and erased as soon as the minutes were approved.

A. CALL TO ORDER: Motion was made by Chairman White to call the meeting to order at 9:30 am. Vice Chairman Glidden seconded the motion.

B. APPROVAL OF AGENDA: Vice Chairman Glidden made a motion to accept the Agenda as read, Chairman White seconded the motion. Vote was taken, all were in agreement, and the Agenda was accepted.

C. APPROVAL OF MINUTES: Vice Chairman Glidden made a motion to accept the Minutes of the Regular Meeting of June 24, 2015. Motion was seconded by Chairman White. Vote was taken, all were in agreement. The Minutes of the Regular Meeting of June 24, 2015 were accepted as read.

D: PUBLIC INPUT: NONE

E. CORRESPONDENCE: NONE

F. SUPERINTENDENTS REPORT: Jones Field pump is running an average of 24 hours per day @ 288,000 gallons per day. Superintendent will be meeting with Generator Connections to work on the generator. Compared to last month July is up as it's a busy month. Reservoir was down 3 feet on Monday, 4 feet on Tuesday and down again on Wednesday. Last year the average was 252,000 to 253,000 per day.

There appears to be a lot more sprinklers running this year along with more summer people. Superintendent Curtin will increase the volume on the pump 15 to 20 gallons per minute which will give an additional 22,000 to 28,000 gallons per day.

Commissioner Glidden wondered if the school was filling the 3 tanks. Superintendent Curtin had hoped that Commissioner Miller was in attendance so we could be updated as to the progress of the school. Whenever Superintendent Curtin went by the school there didn't appear to be anyone around. The school had trucked water to the site for compaction purposes. In August of last year the average dropped to 233,000 gallons per day.

Motion was made by Chairman White to accept the Superintendents Report; Vice Chairman Glidden seconded the motion. A Vote was taken and all were in agreement to accept the Superintendents Report.

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G. OLD BUSINESS:

Church Street and School Street Leak – Will be scheduled for next week. A line was found going to that lot on the corner and may be where the leak is.

Chemical Tank has been emptied and removed. It was suggested that a coating be found to protect the floor.

Leak in the Lake – Peter Julia will have the plans finalized by the end of the week and will be sent to DES. DES was here along with Bill Rollins of DOT a week ago Friday to look at the situation and nothing has been received concerning that meeting.

Mil Foil Treatment has been done and they have been doing some follow up.

On July 9, 2015 Mr. Hanley voiced his displeasure that his line had not been replaced as yet and said he would take action if this matter was not resolved and he would call the DES. Chairman White spoke to Mr. Hanley, took full responsibility for the problem and asked Mr. Hanley to give him 1 hour; he will get a solution, a promised date and any other answers he may want. He once again called Mr. Hanley and told him that he had a contractor that would be on his site and will call him with any questions and any needed permissions. The contractor and personnel met at the site and a few issues had to be addressed with Mr. Hanley as to where a 4'x4' tank was located, it was stated that plants would have to be moved as well as a shed.

Mr. Hanley was told that the work was scheduled to be done on July 27, 2015 and may take as long as two days and that he would be notified. Mr. Hanley stated that someone would probably be there at the property. The line was replaced on July 27, 2015, and being that his wife was there, Mr. Hanley was not called upon completion, assuming that his wife would let him know. Mr. Hanley called Chairman White on Tuesday July 28, 2015 to see how the project went. He was informed that it was done in one day and everything was back in place and it looked good. Mr. Hanley made comment that he hoped we had learned our lesson, and Chairman White responded with a yes sir I'm sure we have. Mr. Hanley then responded with now he would do what he has to do, assuming that he was referring to putting the plants back and arranging the property the way it was. Chairman White regrets not calling him directly when the project was done, rather than assuming who ever handed the key over to unlock the building and gave directions as to where the shed should be situated, would certainly have called him. Superintendent Curtin made comment that the shed needs to be leveled as the door swing open.

Levey Park

H. NEW BUSINESS:

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Water Department functions and responsibilities. Chairman White spoke on the subject of expediting and completing work orders and having more personal contact with the customers. He would like to make the department more efficient and more profitable. He has the business knowledge and will be more than happy to sit down and discuss how all this can be accomplished.

Chairman White would like the backflow preventer test be taken by Superintendent Curtin and Commissioner Glidden believes that we need another person to be certified. Superintendent Curtin commented that it would not do any good as we don't have another 100 RPZ's to test and they are changing the rules and regulations in 2017 where you don't have to have a fixed number of them to do.

Commissioner Glidden wants Levy Park up and running. He provided a tank to pump the holding tank out into so it could be removed and readied for the new one. There will be a 24 hour running of the water then testing because of the Milfoil treatment.

School Street leak still needs to be addressed before school starts. Superintendent Curtin has another person who could do insertion valves.

An old galvanized pipe at Pop's needs to be replaced,

Chairman White wants Tom Dicowski's paperwork done so he is full time with benefits. He will be certified as necessary and compensation will be given for all certifications acquired. Compensations, step raises, and merit pay were discussed in general.

Chairman White wants a \$100.00 gift card for Mr. Noyes as he did pass the RPZ course and no other compensation was given.

Chairman White wants to review the rates. Our customers need to be aware that we have to have certain levels of capability and the equipment to do the job so we don't have to call in outside help. A letter will be composed for the customers notifying them of a rate change. The Rules and Regulations will be changed to reflect that the rates will be reviewed every June.

This past winter we had a problem at the bay and Downing Drive and the work being done at Bay Hill may cause issues as all the lines are old galvanized.

Commissioner Glidden made comment that whenever Superintendent Curtin was unavailable, Mr. Noyes has always been accommodating to get the problem solved.

Long range planning will have to be done. Chairman White called for any other contributing comments regarding functions and responsibilities. There being none, he

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stated that it is his intent to follow thru on this, we can make it work together, and he doesn't want to be handed off to the town.

Some further discussion followed.

Motion was made by Chairman White to move to non-public discussion, seconded by Vice-Chairman Glidden, pursuant to RSA 91-A:3 II a. The vote on said motion was by roll call, and affirmative vote of all members present was given. Meeting was moved to non-public.

I: NON-PUBLIC SESSION: Personnel Issues

Motion was made by Chairman White to end the non-public Special Meeting, seconded by Vice-Chairman Glidden, vote was taken, and the meeting was moved to public meeting.

J. ADJOURNMENT: Motion was made by Chairman White to adjourn the meeting. Motion was seconded by Vice Chairman Glidden, vote was taken, and all were in agreement motion passed. Meeting was adjourned at 10:35 am.

Respectively submitted:
Penny Williams - CLERK

DATE SIGNED

PAUL WHITE - CHAIRMAN

RICHARD GLIDDEN - VICE CHAIRMAN

STEPHEN MILLER - COMMISSIONER

WILLIAM CURTIN - SUPERINTENDENT