

Gilman Library Trustees Budget Meeting
Lower Level Meeting Room
Tuesday, August 25, 2015

Present: Ruth M, John P, Betty Jane M, Kristine S, and Librarian Holly Brown

Mark D. excused

Meeting opened 4:15 by Holly Brown, Librarian.

A budget worksheet was distributed, as well as a "Profit & loss budget vs actual for Jan – Dec 2015".

The proposed budget for 2016 remains level funded at \$135,854. Three line items need to be cut to \$1.00 in response to directives from the town manager. A comparison of library activities for Jan. – July 2014 and 2015 was then discussed with some explanation by Holly as to the direction library usage is taking.

Discussion began with the capital improvement fund of \$30,000. Possible expenditures for 2016 include:

1. Roof work (19 years old, faces north, retains water)
2. Interior painting (Holly's office area, downstairs community room especially)
3. Carpeting shows wear, throughout building

It was felt overall that this amount should remain the same.

Line item requests were then reviewed, with an in-depth discussion of #162, computer expense, Apollo automation technical support and computer technical services (Jim Bureau). If a separate fund for technology were to be created with Peg Kayser's donation, account #162 could be changed to \$1.00.

This would free up some much needed money to pay for additional hours to account #017 aides. The small difference would come from #016, library substitutes.

No other changes were made to the recommendations, although discussion on several were made. Namely, #133, postage, #111, dues and fees and #110 meetings/conf.

Meeting adjourned 6:10pm

Respectfully submitted,

Betty Jane Meulenbroek
Secretary

