

Gilman Library Trustees  
Meeting  
Lower Level Meeting Room  
Sept. 16, 2014

CONVENED: 9:00 am

PRESENT:

Linda H., John P., Mark D., Shirley L., Ruth M., Librarian Holly Brown

MINUTES:

Motion by Shirley L. to approve minutes of Aug. 27, 2014 as written; 2<sup>nd</sup> by Mark D.

Approved unanimously.

Motion by Mark D., to approve minutes of Sept. 11, 2014 as written; 2<sup>nd</sup> Shirley L.

Approved unanimously.

DISCUSSED TREASURER'S REPORT.

DISCUSSED BUILDING CONDITIONS AND REPAIRS.

Trustees authorized Librarian Holly Brown to send a letter to Grounds and Maintenance Dept. requesting NO salt be put on front library steps; prefer they use calcium.

OLD BUSINESS:

Opened all sealed bids for roofing repairs:

All Roofing & Construction of Hartland, VT. Bid \$35,500.00

Kevin Carbone, Roof Solutions of Center Harbor, NH bid \$31,500.00

Timmy McDonald, Lily Pond Rd., Alton, NH bid \$29,995.00

Peter DeSalvo, Water St., Hudson, NH bid \$29,837.00

Jalbert Contracting, Alton, NH bid \$31,000.00

Bids were discussed and reviewed by trustees.

MOTION by John P., 2<sup>nd</sup> by Mark D. to reject McDonald bid as it is incomplete. UNANIMOUS

MOTION by Ruth M.; 2<sup>nd</sup> by John P. to award the roof bid to Kevin Carbone/Roof Solutions in amount of \$31,500.00. Yes – 4 (RM, JP, LH, MD); abstained -1- (SL) Motion Passed.

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10:00 – Town Administrator Russ Bailey joined the Trustees.

Library 2015 Budget Proposals were reviewed and discussed.

Bid process was briefly discussed.

Librarian Holly B. will make copies of the bids. Original bids will be kept in the library.

R. Bailey left meeting at 10:30.

Library finances were discussed.

MOTION by Mark D., 2<sup>nd</sup> by Shirley L. to take the roof advance payment of \$15,750.00 from the Capital Reserve Fund. Voted unanimously in favor.

Sept. 23, 2014 Trustees will meet with Board of Selectmen to discuss 2015 budget.

Nov. 5, 2014 Trustees will meet with the Budget Committee to discuss 2015 budget.

Next regular meeting of Trustees will be held Oct. 14.

11:00 AM: MOTION by John P. to adjourn; 2<sup>nd</sup> by Mark D. Approved Unanimously

Respectfully Submitted,

Ruth A. Messier