

ALTON BOARD OF SELECTMEN
Meeting Minutes
Public Session I
September 20, 2010
ALTON TOWN HALL

At 6:04PM, Chairman Hussey convened the meeting of the Board of Selectmen, present were the following members of the Board and staff:

David Hussey, Chairman
Stephan McMahan, Selectman
Peter Bolster, Selectman
R. Loring Carr, Selectman
E. Russell Bailey, Town Administrator

Chairman Hussey led those assembled in the Pledge of Allegiance and a Moment of Silence.

Approval of the Agenda

R. Bailey advised that there are amendments to include a Board of Health for Waiver Request after the Board's appointment and to add Computer Upgrades to Old Business. A motion to approve the agenda as amended
Was made by Peter bolster, seconded by L. Carr and passed with all in favor.

PUBLIC HEARING

Present: John Dever III, Health Officer and Gary Spaulding, Spaulding Design Systems. J. Dever explained this hearing was in regards to amending the Town's Health Regulation, septic system setbacks and waivers with reference to changing the Shoreland Protection Act and requiring a higher grade of septic systems., He had asked Mr. Spaulding to come in to explain higher grades of septic design, and using the best and cleanest systems for effluent into the leach field. He presented handouts to the Board. They reviewed new aerobic septic system technology that could be used on lake front property, and how to better regulate septic systems in the future, using a wetlands or other permits to a deed requiring owners to maintain their systems, other issues concerns any legalities to attaching permits, maintaining conventional septic systems, meeting state regulations, if this maintenance apply to the next homeowner, etc.

The Chairman opened the hearing for public discussion. R. Messier asked why the Board is considering giving up Town regulations. D. Hussey advised this is new technology, if they (property owners) need State waivers for setbacks, they can come before us, the lake needs to protected, the Town would still 'have a say' over any State waiver requests.

The Chairman recognized Raymond Howard. R. Howard stated he agreed going into new technology is best for the lake and to put an attachment on deeds.

Hearing no more Public Input the Chairman closed the Hearing at 6:30pm.

L. Carr motioned to resubmit the information, seconded by P.Bolster. In a discussion, it was noted to amend that the Board is approving the concept, once the final wording is in place, another vote would be taken to adopt a formal ordinance, the motion passed as amended with all in favor.

R. Bailey advised that he had received a letter from Mr. Howard, Scout Leader 53 concerning a Scout project to clean up the Lily Pond Cemetery. Noting that Mr. Howard is also one of the trustee, L. Carr made a motion to approve the project, seconded by David Hussey and passed with all in favor.

Announcements

David Hussey announced the School vote would be on September 25th and November 2nd.

Halloween Trick & Treat is scheduled for October 31st between 6-7.

The County Commissioners will have a forum on September 30th.

The School has sent out a notice for the Budget Committee and Selectmen to tour the facilities. R. Bailey will check on the time.

Appointment

1) Downtown Revitalization Committee – The Board met with members Judy Fry, Bonnie Barsanti and Deanna O'Shaughnessy. J. Fry stated the members are planning an Open House at the B & M R.R. Park and read a prepared statement outlining the present status of the park, noting that the work will now be turned over to the Parks & Recreation Department. It was also suggested that two separate committees be formed, one for the restoration of the Loon Cove Station and one for the Caboose as these would be multiple challenges. The board expressed their appreciation to J. Fry and the Committee members for their work and the positive contribution it has made, and that it has set an example for all future projects.

BOARD OF HEALTH

L. Carr motioned to recess as Board of Selectmen and to reconvene as Board of Health, the motion was

Seconded and passed with all in favor. Present: John Dever, III – Code Official

J. Dever explained he had two state Waivers, the leach field is less than the required distance to the culvert, wetland are in the back. L. Carr motioned to approve the waivers, seconded by D. Hussey and passed with all in favor.

A motion was made and seconded to adjourn as Board of Health and to re-convene as Board of Selectmen.

Department Head Report – Code Enforcement

John Dever III, reported that his office has been busy despite the fact that building is off, he has permits for 10 houses to date and not many septic systems. He is working with the zoning board, and on other matters relating to codes, smoking, egresses, rental places and other items needing attention. He advised the Planning Department is running smoothly despite shortage of staff and Mike the Interim Planner is easy to work with. His department is making advances in changes to regulations to be more in conformance with the State, and making it easier for people to do business. He continued the Community Center has been approved and a pre-construction meeting is coming up. Although the department has been short-handed, he does have back up personnel.

Town Administrator Report – R. Bailey noted the special school elections have been pushed out to November 2nd, and the tax rate cannot be set until after this election then the bills will go out in mid-November or later. He will coordinate with the school concerning cash flow, the Town has to make the payment to the County by mid-December. In a separate new item R. Bailey advised the fire Department has received a FEMA grant for \$50,488 for Protective Gear. S. McMahon motioned to accept the grant and have the Town administrator sign the grant, have the Town Administrator sign the grant, seconded by P. Bolster and passed with all in favor. R. Bailey continued that the museum ceiling needs repair, electrical and ventilation work will need to be removed during the ceiling work.. L. Carr made a motion to go to bid for the necessary work needed at the museum as described, seconded by D. Hussey and passed with all in favor.

L. Carr asked about freezing up the budget at this time and using unspent funds. R. Bailey will speak with department heads and look at the budget and come back to the Board on this matter.. The Board discussed the tax rate, payments due to the school and county and other issues.

Public Input I

R. Messier asked about defining the property lines at the intersection of Wolfeboro Road in town, and stated she had issues concerning the printing of the Town Report. R. Bailey advised the report will be done in-house this year. She asked that the Chairman remembers to refer R. Bailey as Town Administrator not Town Manager.

Cindy Johnson asked for clarification on the school issue and voting with reference and receiving revenue.

She expressed her disappointment with the Board who chose not to meet with her concerning an incident she had with the Police Department. But that some members of the Board feel it has been appropriated to speak to her had spoken to her friends and family on an individual basis. P. Bolster stated he had a conversation with her brother-in-law, explaining basically that the Board couldn't meet with her. After further discussion, she asked again that the Board meet with her in at a "private setting".

Peter Keen asked about the residence of Henry Parkhurst, P. Bolster replied he lived in Winchester (NH).

R. Messier asked about providing chairs outside the Town Clerk's Office. R. Bailey replied they are looking at this.

Approval of Selectmen's Minutes

By unanimous vote the Board approved the following minutes:
August 17, 2010, Public Session I & II and (Sealed) Non Public Session,
August 23rd, 2010, Public Session I and II and (Sealed) Non-Public Session
August 31, 2010, Selectmen's Public Workshop Session
September 7, 2010 Public Session I

Old Business

- 1) 2011 Budget – R. Bailey stated he had met with all departments, the Selectmen's budget books would be ready this week.

- 2) Paving Bid - K. Roberts had reviewed the bids for shimming on Old New Durham Road and low bidder was GMI for \$50, 645. S. McMahon motioned and P. Bolster seconded to award the bid as recommended, for discussion. The Board reviewed the bid noting no tack coat was listed and funds in the road reconstruction account. R. Bailey will check GMI about the tack coating, and the bid could be awarded with conditions, but no action on award until the next meeting. S. McMahon withdrew his motion and L. Carr motioned to award the bid to GMI, contingent that a tack coat will be provided within the bid for the same price as the Brox quote, the motion was seconded by D. Hussey and passed with all in favor.
- 3) Old Wolfeboro Road Intersection – The Board discussed the Old Wolfeboro Road intersection., D. Hussey motioned to move ahead with one way, left hand turn on Old Wolfeboro Road and one way on the other, eliminating two parking spots, appropriately line and mark the street and install additional signage in accordance to State and signage regulations, the motion was seconded and passed on a vote of 4-1
- 4) Places Mill Bridge Review – R. Bailey advised about the guardrail for the bridge and pre-cast stone curbing/concrete. It was agreed to take this under review, and using aluminum or galvanized guardrails..
R. Bailey will have more information for the next meeting.
- 5) Road Bond Bankruptcy – R. Bailey and the Board discussed finishing Ariana Drive, the money in the escrow fund has to be used for this road only. It was noted since GMI was given the road bid, that they could pick up finishing this road as an add-on job. R. Bailey would need authority from the Board that money be withdrawn from the escrow account for the purpose of finishing the work on Ariana Drive
D. Hussey motioned to approve granting the Town Administrator the authority to withdraw these funds, and pave seconded by P. Bolster and passed with all in favor.
- 6) Computer System – R. Bailey explained the need to update the computer system and servers. L. Carr motioned to grant the upgrades for approximately \$24,000, seconded by D. Hussey and passed with all in favor.

New Business

1) Grant Acceptance – Coffin Brook Road. R. Bailey advised this was a Mitigation Grant. L. Carr motioned to accept the grant that includes \$23,000 funding for Coffin Brook Road and authorize the Town Administrator to sign, seconded by D. Hussey and passed with all in favor. It was suggested a letter of thanks should be sent to Mr. Bahr with regards to the Memorandum of Agreement And recognition be made to Judy Fry and Committee.

2) Vote to Approve Recommendations of the Town Assessor – L. Carr motioned to approve the timber Tax as submitted, seconded by D. Hussey and passed with all in favor.

3) Public Hearing – R. Bailey noted this is a request from Timber Ridge Development to accept Timber Ridge Road as it now meets the Town requirements. D. Hussey motioned to conduct the Public Hearing on October 18th, 2010, seconded by P. Bolster and passed with all in favor.

Public Input II

None

Non-Public Session – At approximately 8:23pm, D. Hussey motioned to enter into Non-Public Session pursuant to RSA91-A:3,II (a) (c) and (e), the motion was seconded and the Chairman polled the members who each voted in the affirmative and the motion passed with all in favor.

Respectfully submitted,

Patricia A. Rockwood, Secretary

Minutes Approved: October 18, 2010