

## Gilman Library Trustees Meeting

Lower Level Meeting Room - Tuesday, September 20, 2016

Present: John P, Betty Jane M, Ruth M. Nancy M. Kristine S. and Librarian Holly B.

Call to order 4:05 by Chairman John Pohas.

Guest speakers, Marty Cornelissen and Susan Morse of the Alton Historical Society introduced themselves. A discussion followed about the ten year agreement between the historical society and the Gilman Library which expired on August 22, 2016. This has worked well for both parties as well as for the entire Alton community. Having the archives in the library complements the need for everyone working on geneology. The agreement was reviewed in depth and the following items reworded:

#4 Drop "two days a week during the summertime." Add period after "staffed by volunteers."

#5 Delete entirely. Move the last sentence, "In ten years the Gilman Library may need the full use of the Alton Wing basement", to the end of item #2.

#6 Add the word "mandated" before "improvements."

Betty Jane made the motion to adopt a new 10 year agreement to end August 22, 2026, between the trustees of the Gilman Library and the directors of the Alton Historical Society with the three aforementioned changes. Seconded by Nancy. Passed unanimously.

Minutes of the August 24, 2016 meeting

Motion made to accept by Kristine, seconded by Betty Jane, passed unanimously

Treasurer's report

Discussion of the capital reserve fund of \$15,114.73. Future library improvements include finishing the interior painting and possibly air conditioning in the community room. Betty Jane made the request that a warrant article be requested in the 2017 budget in the amount of \$20,000, seconded by Kristine, passed unanimously.

Kristine made a motion to accept the donated funds of \$226.83, seconded by Ruth, passed unanimously.

## OLD BUSINESS

Courtyard / Stairs / Hornets in Courtyard / Landscaping

Many issues need attention around the library, including the crumbling front and back steps, railings and gardens. Presently the town has no licensed person to spray. John will look into hiring a reliable handyman to be called in as necessary for these and similar repairs. A classified ad could be placed in the Baysider. Betty Jane offered to thin out the courtyard gardens. Heather Miller, volunteer from the Alton Garden Club, had requested help with the overgrown plants.

Bathroom Fan - Haven't heard from Troy, the electrician.

Back steps - KB Builders to check all entrances for new weather stripping.

Budget review / Meeting with town administrator

Holly and Ruth attended a meeting with the town administrator

on Sept. 9, 2016. They reviewed next year's COLA .8% increase in salaries. This applies to all non-salary positions, the bookkeeper as well as the director. Building fuel has been decreased \$1,000. due to anticipated fuel prices.

#### NEW BUSINESS

##### Barnes & Noble Book Account

As a non-profit organization, libraries are offered a 25% discount. Sue Jacklin, as library volunteer, is willing to represent the Gilman Library and sign on its behalf.

##### Patron Counter

Statistical figures are needed for a patron count for both state and local annual reports. Holly will explore the different systems available on-line as well as ask input from local libraries already using this technology.

#### MEETINGS TO NOTE

Selectmen's meeting, Town Hall, Wednesday, Sept. 28 at 6:15  
Business meeting, Tuesday, September 20, 2016 at 4pm.

6:24 Meeting adjourned.

Respectfully submitted,

Betty Jane Meulenbroek, Secretary