

ALTON BOARD OF SELECTMEN
Meeting Minutes
September 24, 2012
Public Session I
ALTON TOWN HALL

At 6:00pm Chairman Hussey convened the meeting of the Board of Selectmen and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence, those present included the following members of the Board and staff:

David Hussey, Chairman
R. Loring Carr, Vice-Chairman
Peter Bolster, Selectman
Cydney Johnson, Selectman
Marc DeCoff, Selectman
E. Russell Bailey, Town Administrator

Approval of the Agenda

The Agenda was amended to add Item #6 – Disposition of Town Excavation Materials. L. Carr motioned to approve the agenda as amended, seconded by M. DeCoff and passed with all in favor.

Appointment

The Board met with Monica Caine regarding her request for a 2nd driveway on her property at Woodlands Drive. Following a review, the Board agreed put this matter under advisement and to conduct a site visit. She was advised that R. Bailey would contact her with the Board's decision.

Selectmen's Committee Reports

C. Johnson reported that she had attended a meeting at the Local Government Center in Concord concerning the emergency alert systems used by the schools, and that it was not available to all the residents and it will be reworded and brought back to the next session. Contact will be made with other Towns to review how their systems work.

L. Carr and M. Decoff spoke on the Town Hall windows. Once the installation bid is ready it could be two weeks after that date and the windows could be installed. L. Carr also stated the Household Hazardous Waste Collection was successful and there was more participation than in previous years.

P. Bolster explained the Senior Center Building Committee is looking at working with the Voc-Tech students to be involved in the construction work for the kitchen and bathroom addition. It is hopeful the center will not have to be shut down, except for the kitchen. The volunteer builders, engineer and DES are all in place to move forward with the next Phase, plus a group of former volunteers from the last phase. There is \$80,000 available and it is hopeful that another \$40,000 will be raised and this project may also go to a Warrant Article if needed. He noted donations are still coming in.

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Town Administrator's Report

R. Bailey explained the status of E9-1-1, and reviewed the guidelines. Houses without numbers will be reported to Sheri or Mary and a reminder will be sent to the property owner. After 30-days, if the number is not posted the Police Department will serve a 2-part warning, (a summons similar to the dog ordinance). He asked for approval to insert the notices in the tax bills. A separate notice specific to island properties will be sent to those owners to ensure their assigned numbers are on the boat docks. D. Hussey motioned to approve inserting notices in the tax bills seconded by L. Carr. In a discussion type and size of numbers was discussed. R. Bailey will check the policy and review this matter with the Fire Department. The motion passed with all in favor.

R. Bailey advised on the work for the East Side Restroom and that the siding and electric work is ongoing.

L. Carr presented an agreement in reference to the K-9 Dog. L. Carr motioned to enter into the agreement seconded by D. Hussey and to have R. Bailey sign the document, seconded by D. Hussey, both motions then passed with all in favor.

R. Bailey stated that in regards to Roberts Cove Beach, \$1900 is necessary for permits and that Cindy Balcius will prepare these required permits. D. Hussey motioned to move forward on this project seconded by L. Carr, and the motion passed. R. Bailey will also check with K. Roberts about the availability of grants.

R. Bailey noted a letter had been received from Ray Burton concerning a letter he had received from an Alton resident about the traveled way in the area of Gilian's Marina. The pavement has been broken up. He advised he will review this matter and report back to the Board.

R. Bailey advised that the Milfoil Committee is requesting 20 additional days for the divers to pull the milfoil. The Board discussed costs. C. Johnson motioned to approve the additional 20 days, seconded by M. DeCoff and passed with all in favor.

R. Bailey presented a list of items being stored in the basement at the Town Hall and for approval to advertise them for sale. The last item is actually a kerosene tank and cement container. C. Johnson motioned to advertise the list, seconded by L. Carr, in a discussion it was advised to be sure the tank was empty of heating fuel. The motion passed with all in favor.

Public Input I

Raymond Howard – R. Howard suggested the Town pay for the numbers of the island property owner's docks as these property owners pay some of the highest taxes.

Barbara Howard – B. Howard asked if any raises had been discussed for Town employees, that if tax payers support retirement employees, consider that as a raise. R. Bailey advised the Board has only discussed basic COLA, no numbers for retirement have been discussed.

Robert Longabaugh – R. Longabaugh asked if a hand-sanitizer could be placed at the porta-potty in the B& M R.R. Park. He asked if the Board would consider video taping their public session workshops that are held in the Heidke room.

Tim Croes – T. Croes asked about the roofing progress on the W. Alton Fire Station Building. He was advised the Board is waiting to hear back from the contractor on an insurance question.

Approval of Selectmen's Minutes –

September 10, 2012 - L. Carr motioned to approve the minutes of Public Session I & II and sealed minutes of the Non-Public Session and to release items 1,3,5,6,9, 10 and 11, the motion was seconded by M. DeCoff and passed with all in favor.

August 30, 2012 – L. Carr motioned to approve the minutes of Public Session I & II Public Work Session and the Sealed Non-Public Work Session and to Release #3, 5, and on #4 to correct wording, the motion was seconded by M. DeCoff and passed with all in favor.

Old Business

- 1) Rand Hill Road – R. Bailey advised that Rand Hill Road is finished except for paving which could be done next week. The next road will be Roger Street.
- 2) C & D Bids – R. Bailey stated he has been reviewing this with the designer, there is a 40 page contract. He will have more information at the next meeting, including the bid price.
- 3) Town Hall Project – R. Bailey updated the Board on HVAC and window installation, and that he had met with the propane provider. An issue would be burying the tanks between the Town Hall and the adjoining property because two tanks can not be buried close together. He will come back before the Board with more information on the this matter.
- 4) Sidewalk Status – R. Bailey informed the Board that the curbing will be installed next week. At Monument Square, the American Legion approved the removal of the lilac bush and that it be transplanted at their facility on Rte 28. Costs for this

curbing and installation is at \$3732. L. Carr motioned that the Town will remove the lilac bush and transplant it, and to approve the bid of \$3732, seconded by M. DeCoff and passed with all in favor.

New Business

- 1) E911-Road Name – Following a review and in accordance with the State and Town ordinance the Board approved the name of Harry's Way.
- 2) Halloween Schedule – the Board approved Halloween Trick or Treat Hours to be from 5:30pm to 7:30pm on Halloween.
- 3) Land Use Item as recommended by the Assessing Department – L Carr motioned to approve the item as recommended, seconded by M. DeCoff and passed with all in favor. It was noted Lee Gardner will be the Timber Appraiser.
- 4) Alton Central School – PSTA Request – the Board granted approval for the PSTA to conduct a raffle as proposed for the months of September and October, 2012.
- 5) Prospect Mtn. H.S. Car Wash Request – the Board granted the Sophomore Class permission to conduct a car wash at the Town Hall.
- 6) Excavated Materials – The Board unanimously approved a policy that all excavated materials will be stored at a designated area approved by the Selectmen, for future use or until it is sold with the exception of muck, stumps and debris.

Public Input II

Timothy Croes – T. Croes asked if a reward will be given for information on the radar trailer. R. Bailey advised this has not been discussed any further.

Raymond Howard – R. Howard suggested with regards to propane tanks, if a new propane supplier was awarded a bid, it is possible that they may buy the tank from the old supplier.

Non-Public Session – At 7:00pm, Chairman Hussey motioned to enter into Non-Public Session pursuant to RSA91-A:3, II (a) personnel (c)character/reputation and (e) claims/litigation, the motion was seconded and the Chairman then polled the members who each voted in the affirmative and the motion passed with all in favor.

Respectfully submitted,

Patricia Rockwood, Secretary

Minutes Approved: October 8, 2012

