

**ALTON WATER WORKS
67 FRANK C. GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE**

**MINUTES OF SEPTEMBER 26, 2012
REGULAR MEETING**

PRESENT: Chairman Edward Peterson
Vice Chairman John Conboy
Commissioner Richard Glidden
Commissioner Paul White
Superintendent William Curtin

A. CALL TO ORDER: Motion was made by Chairman Peterson to call the meeting to order at 9:45 am.

B. PUBLIC INPUT: NONE

C: APPROVAL OF MINUTES: Commissioner White made a motion to accept the Minutes of Regular Meeting of August 22, 2012 as read. Vice-Chairman Conboy seconded the motion, vote was taken, and all were in agreement. Minutes of Regular Meeting of August 22, 2012 are accepted as read.

D. CORRESPONDENCE: Sanitary Survey was reviewed.

E. SUPERINTENDENTS REPORT: Jones Field pump is running an average of 15 hours per day @ 216,000 gallons per day.

Valve at Main Street (Rte. 11) @ East Side Drive (28A) insertion valve was installed and the old valve is still operational.

Shibley's Ice Cream leak was repaired. Water line in Cronin's driveway, in Boat Cove, needs to be rerouted.

Patched pavement areas at Snow, Hayward (pointed out that her foundation was bowed and said it happened when the water line was replaced to her house.) and Homestead Place

Service calls are coming in over the weekends.

Baker road was scheduled for Monday morning but there was a mishap with the Main Street curb stop for Barsanti. Then Baker road was worked on. Sand was cleared from the meter and the pressure reducing valve in one of the homes on Baker Road.

Blake Equipment has had a reduction in pressure from what they used to have. The State Highway shed is the same as Blake's, but the American Legion has no problem.

F. OLD BUSINESS: Rules and Regulations: Motion was made by Vice Chairman Conboy to have 2. Rules and Regulations c. first paragraph, to read: "From the curb stop to the building, the service pipe on existing services will be the responsibility of the property owner. Parts and/or materials will be supplied by the Alton Water Works at cost."

2. Rules and Regulations d. to read "All year round services must be protected against freezing. If it is necessary to thaw a frozen service, the customer shall assume the cost

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from the curb stop to the building and will secure a contractor other than the Dept. to do this thawing if available. If it cannot be clearly defined where the service is frozen, the customer will be required to assume one half of all expenses involved in thawing. At notime will the Dept. assist in any thawing operation inside the building.”

2. Rules and Regulations p. to add “If the customer does turn on or off the water and damage is caused and repairs or replacement is needed, the customer will be responsible for all expenses.” Motion was seconded by Commissioner Glidden. Vote was taken, all were in agreement, Motion passed as read.

Motion was made by Commissioner White to: Move \$20,707 from the auditors final figures for last year into Line Extension Fund. There being \$13,839.46 in Line Extension Fund now which will make a total of \$34,546.46. Then apply \$34,000 from the Line Extension Fund to 2012 Budget Line 4331-601 Main Expense to offset costs of Rand Hill Road water main replacement project.” Motion was seconded by Vice Chairman Conboy. Vote was taken; all were in agreement, motion passed as read.

Pavement of sidewalk at Back Bay Bridge \$1,800.00. Motion was made by Vice-Chairman Conboy to hire GMI Asphalt Paving Specialists to prepare and pave Back Bay Bridge, west side of Route 11 sidewalk, approximately 220’ by 3 ½’ and approximately 10 tons of asphalt at a cost of \$1,800.00 +/- . Motion was seconded by Commissioner White. Vote was taken, Motion to have GMI do the Back Bay Bridge sidewalk.

Status of Cornelissen’s water filter. It was found that the filter was an extremely fine filter which would collect many more fine particles than a standard filter. Alton Water Works is giving the Cornelissen’s 4 filters recommended by Water Industries and will monitor these filters on a weekly basis for 4 weeks.

G. NEW BUSINESS: Fence quotes \$625 - \$1,030. Motion was made by Commissioner White to accept the quote from Picket Fences for \$625.00 for repairing the fence at the reservoir. Vice Chairman Conboy seconded the motion, vote was taken, and all were in agreement. Picket Fences will repair the fence.

Budget: The 2012 Budget was reviewed. Commissioner White made a motion to accept the budget as read on September 26, 2012. Vice Chairman Conboy seconded the motion, vote was taken, and all were in agreement. Motion to accept the 2012 Budget as read passed.

Meet with Board of Selectmen 9/27/12 at 6:30pm – Vice Chairman Conboy, Commissioner White and Commissioner Glidden will accompany Superintendent Curtin to this meeting.

Shut off Summer Lines 10/15/12 weather permitting

Penny Vacation 10/17 to 10/23 returning to work 10/24 Cheryl Ann Curtin to fill in.

Well Permit for Jones Field has been completed.

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Vice Chairman Conboy made a Motion to adopt the Model Cross Connection Control Program as described by Wade Pelham with State of New Hampshire Drinking Water Groundwater Bureau to be incorporated into the Rules and Regulations of the Alton Water Works. Motion was seconded by Commissioner White, vote was taken, and all were in agreement. Motion passed. This program is for the purpose of preventing contamination of public drinking water by the backflow of water from an approved source.

H: NON-PUBLIC SESSION:

I: ADJOURNMENT: Motion was made by Chairman Peterson to adjourn the meeting. Motion was seconded by Commissioner Glidden, vote was taken, motion passed. Meeting was adjourned at 12:15 am.

Respectively submitted:

Penny Williams - CLERK

DATE SIGNED

EDWARD PETERSON - CHAIRMAN

JOHN CONBOY – VICE CHAIRMAN

RICHARD GLIDDEN – COMMISSIONER

PAUL WHITE – COMMISSIONER

WILLIAM J. CURTIN – SUPERINTENDENT