

## Gilman Library Trustees Meeting Minutes

October 18, 2011

Called to order: 2:00 PM

Attendance: John Pohas, Ruth Arsenault, Linda Hess and Holly Brown.

Linda made a motion to accept the minutes from the previous meeting, dated September 20, 2011, as read. Seconded by Ruth. Motion carried.

The treasurer's report was noted and placed on file as follows:

Checking \$33,497.80

Building Fund \$11,062.34

Money Market \$25,411.77

Nancy Jordan Memorial Fund \$1,178.87

### OLD BUSINESS:

John will contact Giguere Electric regarding recommendations for upgrading the heat tape and Service Experts (Strogens) regarding upgrading thermostats through out the building. More discussion will follow.

Main Street Preservation: The trustees reviewed an estimate provided by Blacksmith Printing & Copy Center LLC, Wolfeboro, for digitalizing the Main Street newspaper. Holly will ask them to attend the next business meeting to discuss the estimate. More discussion will follow.

John suggested the work on the base of the book drop and the exterior columns at the front of the library could wait until next Spring.

A brief review of quotes provided by Book Systems (Atrium) and Biblionix (Apollo) for upgrading the library automation system and putting the library catalog online brought us closer to the introduction of a new system that would be purchased with Money Market Funds. More information regarding the comparison of specific functions within each system will follow.

NEW BUSINESS:

The Trustees amended and approved the “Children on the Internet: Information Every Parent Should Consider” policy to address the recent addition of WI-FI internet service.

Holly will write a Gilman Library Fax Service policy to present to the board for review during the next business meeting.

Trustees reviewed and signed a letter and a petition as recommended by the New Hampshire Library Trustees Association in support of the van service for Inter Library Loan System provided by the New Hampshire State Library.

Holly provided a copy of the Activity Comparison (for 2010-2011) that was requested by the Alton Board of Selectmen during the recent meeting held last month to review the proposed library budget for 2012.

MEETINGS:

Budget Committee –Projected Budget for 2012- Tuesday, October 25, 2011 at 6:20 PM.

Gilman Library Trustees Business Meeting – Tuesday, November 15, 2011 at 2:00 PM

Meeting adjourned -3:30 PM

Respectfully Submitted,

Holly Brown / Library Director