

Gilman Library Trustees
October 19, 2010
Minutes

Called to order 2:20 PM

Attendance: Shirley Copeland, Linda Hess and Holly Brown.

Treasurer's Report was noted and placed on file as follows:

Checking 32,021.31

Building Fund \$10,885.44

Money Market \$29,439.63

Nancy Jordan Memorial Fund \$1,177.78

Linda made a motion to approve the minutes, dated September 21, 2010, as read.

Seconded by Shirley. Motion carried.

Linda made a motion to accept the Overdue Billing Letter as written. Seconded by Shirley. Motion carried.

Linda made a motion that when Alton Central School and Prospect Mountain High School are closed due to inclement weather conditions the library will also be closed. In the event that the previously mentioned schools should close early due to weather conditions, the Library Director will close at her discretion. Seconded by Shirley. Motion carried.

The Gilman Library Trustees reviewed the Library Circulation Policy and the Child's First Library Card: Information Every Parent Should Consider handout. The VHS Tapes and DVD's contained within the library collection will have a sticker clearly indicating how the movie is rated to assist patrons in making selections they feel is appropriate for them.

A proposal, submitted by Stanley Elevator Company, Inc. to complete the following work for the sum of \$1,500.00 was reviewed:

1. Clean, inspect, and polish the elevator lift piston
2. Replace the piston packing.
3. Clean the elevator pit.

Linda made a motion to accept the proposal after contacting John Pohas for his approval. Seconded by Shirley. Motion carried. More discussion will follow.

Holly offered a rough draft of a letter that is to be presented to The Alton Board of Selectman regarding increasing the number of people serving on the Gilman Library Board of Trustees. More discussion will follow.

Holly will contact CNM Technologies, Alton to wire internet access capability to the Library Director's office. The laptop computer will be used by the Library Director for email, general correspondence, a library newsletter and educational purposes. More discussion will follow.

Meetings Pending:

Budget Committee – Thursday, November 04, 2010 at 6:20 PM to discuss 2011 budget proposal.

Gilman Library Trustees- Business Meeting – Tuesday, November 16, 2010 at 2:00 PM.

Meeting Adjourned 4:00 PM

Respectfully Submitted,

Holly Brown
Library Director