

**Minutes**  
**Alton Parks and Recreation Commission**  
**October 29, 2015**  
**A.V.A.S. Building, 6:00pm**

Members Present: William Lionetta, Jonathan Downing, Phil Wittmann, Elizabeth Shelton and Peter Leavitt.

Public: Nancy Downing, Mike Snow (AYL), Shawn Thomas (AYL)

Staff Present: Kellie Troendle

***Call to Order***

The Meeting was called to order at 6:00pm by W. Lionetta.

***Approval of Agenda***

P. Wittmann made a motion to approve the Agenda as presented; motion was seconded by E. Shelton and passed.

***Approval of Minutes***

E. Shelton made a motion to approve the Minutes of September 24, 2015 as presented; motion was seconded by J. Downing and passed.

***Public Input***

S. Thomas shared ideas from the Laconia Pumpkin Festival and liked how Laconia had the streets closed down for the event. Events included: pumpkin bowling, food vendors, bounce house and more. S. Thomas suggested the streets in Alton could be closed in Alton/Alton Bay during Old Home Week for similar events.

***Appointment with AYL- Mike Snow and Shawn Thomas***

The Alton Youth League met with the Commission to discuss improvements to Jones Field. The AYL addressed the current condition of the fields, safety concerns and future plans for restructuring/expansion. The AYL requested a fence be installed on Jones Field and the two dug outs be removed for safety. The Commission discussed the Master Plan for Jones Field to include a walking path, expansion of playing fields and accessible facilities. J. Downing stated he has a survey of the property and that we need to walk the boundaries and identify the high ground. The Town owned property needs to be identified so we know what the expansion options are. The Commission discussed recommending a warrant article to the Board of Selectmen for approximately \$15,000-\$20,000 for engineering services for the development of the Jones Field Master Plan to include the layout and design of the baseball, softball and multi-purpose fields, walking path and other recreational amenities. The engineer would also draw up the bid specifications and get estimates for

the work. The Highway Department is in the process of removing trees for the expansion of the walking path.

### ***Old Business***

Appointment form for Peter Leavitt- P. Leavitt was sworn in as a Commission member by Selectmen P. Wittmann.

Master Park Plan- The Commission reviewed the list of Parks with their previous site visit recommendations. Harmony Park priorities included: sidewalk to the Town Beach from the Fish and Game boat ramp, ADA accessible restroom/changing facility and ADA parking spaces. J. Downing noted that Town property should be identified with deeds on file so the Commission knows what land the Town has and what the restrictions are on the properties. The Commission discussed ADA accessibility. J. Downing suggested that a warrant article for \$15,000 be recommended to the Board of Selectmen for a handicap accessible entrance and restroom in the Alton Bay Community Center and two handicap accessible restrooms at the Town Beach (\$5,000 each restroom). The members did a self evaluation at B&M Park. J. Downing noted that B&M Park was well done and had good signage and a kiosk. There was discussion about the unoccupied buildings at the park and possible uses to include a site for summer programs (drive-in movie, crafts, rock art). It was recommended to place an ADA accessible portable toilet at B&M Park in 2016. E. Shelton stated she supports the ADA accessibility compliance first and the Commission supported the suggestions.

Jones Field- The Water Department and Commissioners were agreeable to the placement of a portable toilet on the field side of the complex at Jones Field, pending approval from DES. The Highway Department is removing trees to expand the path on the left side of Jones Field.

Tennis Courts backboard- The Commission discussed the request by a resident to install a backboard at the Town tennis courts. The estimates ranged from \$1,800-\$5,300. The Commission noted that PMHS has a backboard that people can use if they want to practice with a backboard. The Commission stated they would like to see the funds for Liberty Tree Park spent on other items at this time.

Photo Contest- The Commission discussed the timeliness of running a photo contest and choosing photos for a calendar at this time of the year and noted that more time would be needed. The Commission suggested sponsoring a photo contest with a monthly picture to be featured on the Town web site and those selected photos could be included in a future calendar.

Face Book- The Board of Selectmen approved posting information for the Planning Board Survey on the Parks and Recreation Department Face Book Page.

### ***New Business***

Revolving Fund Expenses- W. Lionetta made a motion to approve all of the Revolving Fund expenditures not to exceed \$5,000. Soccer (officials, gift bags, coaches gifts, player's thank you

gifts), all of the Pickleball expenses, Snowmobile Club membership, all of the expenditures for Basketball (equipment, uniform shirts and supplies, officials, camp instructors, coaches gifts, gift bags, thank you cards not to exceed \$3,750). The Commission noted that expenses should be paid at the time of purchase and a summary of the paid items can be presented at the following meeting for approval by the Commission.

Joan Blackwood Request to discuss Alton Bay Bandstand- K. Troendle informed the Commission that J. Blackwood requested to meet with the Commission to discuss the Land Bandstand at their next meeting. The Commission said they did meet with J. Blackwood and have already heard the presentation. The Commission noted there discussion/recommendation was recorded in the August 20, 2015 Minutes.

Participant Fees not paid- K. Troendle reported that there is an outstanding balance of \$100 from a family that signed up their children to play soccer. The Commission noted that the \$100 fee will need to be paid before future registrations from the family are accepted. The Commission noted a scholarship program is available for families if needed. The Commission advised for K. Troendle to send a letter to the family notifying them that they are not eligible to participate in programs until their fees are paid.

Tilton Sports Center- The Commission discussed the posting/advertising of private companies on the Parks and Recreation Department Face Book site and recommended that only Alton Parks and Recreation events/programs be posted on the Town site. If people would like to post information about businesses or other recreational opportunities around Alton, there is a community Face Book page they can use to share information.

### *Adjournment*

W. Lionetta made a motion to adjourn the meeting at 7:50pm; motion was seconded by P. Wittmann and passed. **The next meeting is scheduled for Thursday, December 3, 2015 at 6:30pm at AVAS.**

*Respectfully submitted,*

*Kellie Troendle, Certified Park and Recreation Professional  
Parks and Recreation Director*