

**ALTON BOARD OF SELECTMEN**  
**Meeting Minutes**  
**November 3, 2008**  
**Public Session I**  
**ALTON TOWN HALL**

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At 6:00pm, Chairman Sherwood convened the Board in public session, present were the following members of the Board and staff:

Alan Sherwood, Chairman  
William Curtin, Vice-Chairman  
Stephan McMahan, Selectman  
Peter Bolster, Selectman  
E. Russell Bailey, Town Administrator

The Chairman led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence.

Chairman Sherwood announced that all Town Offices will be closed on Veteran's Day. Also that the polls will be open at Prospect Mountain H.S. tomorrow from 7am -7pm.

**Selectmen's Committee Reports**

P. Bolster reported that the Downtown Revitalization Committee is making progress with the procurement of the Loon Cove R.R. Station. The park area will be upgraded to accommodate the building and more rail may be added for the caboose. He had nothing specific to report for the Parks and Recreation Commission. P. Bolster also noted the School Buildings and Grounds Committee would have a news release within a few days.

S. McMahan stated the Budget Committee is moving along with their review of departmental budgets.

W. Curtin noted the 42-lot subdivision application was denied by the Planning Board as submitted.

A. Sherwood advised he would have the final totals on the Household Hazardous Waste Collections for the next meeting. A. Sherwood announced he would step down from the Board of Selectmen at the end of the calendar Year (December). The Board was in agreement that he would be missed and appreciated his work over the years.

### **Town Administrator's Report**

R. Bailey and the Board discussed the fees for scrap metal and the status of the current market. As of now fees have been waived. W. Curtin motioned to charge the existing fee at this time and perhaps reduce it at some other time if necessary, seconded by P. Bolster and passed with all in favor.

### **Public Input**

None

**Approval of the Minutes** – S. McMahon motioned to approve the minutes of Public Session I & II and the (sealed) Non-Public Session Minutes of October 30, 2008, seconded by A. Sherwood and passed with all in favor.

### **Old Business**

1. Bid Results – R. Bailey noted a Bid had been received for the Ford Expedition in the amount of \$156.00 and \$15.99 for the drill press. S. McMahon motioned to accept the bids as received for the vehicle and drill press, seconded by W. Curtin and passed with all in favor. It was agreed that the remaining items could be auctioned off on site, in the near future.
2. DOT – R.R. Station Donation Status – The Board discussed the Loon Station donation. R. Bailey will follow up on this matter this week. P. Bolster asked if the Town had heard anything about the Alton Traffic Circle. R. Bailey advised he will contact the engineer in charge of the project.
3. Bay Fire Station Bids – R. Bailey advised that 10 bids had been received. The lowest bidder being C.M. Cook for \$9,340. He continued that references had been checked by the Acting Fire Chief with positive responses. Following a discussion, W. Curtin motioned to award C.M. Cook the bid for restoration work of the Fire Station in the amount of \$9,340, payment terms will be negotiated by the Town Administrator, the motion was seconded and passed with all in favor.
4. 2008 Budget Review - The Board and Town Administrator reviewed the expected FEMA and state reimbursement. In the event these funds are not received prior to December 31<sup>st</sup>, R. Bailey advised approval would be needed to approach the budget Committee for authorization to utilize surplus funds. A. Sherwood motioned to ask the budget committee for authorization about utilizing surplus funds in the event the FEMA check was not received by December 31<sup>st</sup>, P. Bolster seconded and so moved to have funds come out of the reserve fund if necessary and the motion passed with all in favor.

2009 Budget Status – R. Bailey noted the Budget Committee will be finished with Town departments soon and then go to the school budget. Some issues have been raised, such as finalizing fuel costs, health issues, benefits and salary issues and suggested the Selectmen meet in a workshop session to go through any outstanding issues. It was agreed to meet on Monday the 10<sup>th</sup> in a Selectmen's Workshop Session beginning at 3:30pm.

### **New Business**

1. Vote to approve Pole Petition – NH Electric Co-op (2) – A. Sherwood motioned to sign the petitions as submitted, seconded by W. Curtin and passed with all in favor.
2. Land Use Items – Vote to approved the recommendations of the Town Assessor. A. Sherwood read the items as submitted and motioned to sign them accordingly, seconded by P. Bolster and passed with all in favor. It was noted an abatement will be discussed in Non-Public Session.
3. Fire Department – Request for a Boot Drive – Following their review, W. Curtin motioned to approve the request as submitted, the drive will be restricted to Main Street and/or Hannafords between 8-4 on November 26<sup>th</sup> or 28<sup>th</sup>, the drive will be coordinated with other fire stations and towns, seconded by S. McMahon and passed with all in favor.
4. Audio/Video System – R. Bailey presented a quote as received from Great Northern Video to upgrade or replace the current system which is over 15 years old. He noted this is informational only. Major changes could be over \$5000.
5. 2008 Town Report – The Board reviewed possible choices for the cover of the report. It was agreed to have B&M R.R. Park on the cover and a dedication will be decided later. The work of the Beach Committee restoration will also be included in some manner. Uses of the B& M R.R. park were briefly discussed.
6. State of NH.– MAAP User Agreement - R. Bailey noted this was for use in the Town Clerks office. W. Curtin motioned to authorize the amended agreement, to have the Town Administrator sign the motion and that it be returned to the State, seconded by P. Bolster and passed.

7. Down Town Revitalization Committee – The Board reviewed the Veteran's Memorial. W. Curtin motioned to approve the fundraiser for the veteran's memorial, seconded by S. McMahon and passed. This fundraiser is to purchase granite plaques, at a cost of \$100 and they will be placed at the foot of the flagpole located in the park.
8. Gilman Museum Septic Design – R. Bailey advised the design is available for signature and it will then be forwarded to the state. S. McMahon motioned to have the design signed by the Chairman, Alan Sherwood, seconded by W. Curtin and passed with all in favor. Hopefully this work will be completed by Light Up Night.

**9. Public Input II**

P. Bolster stated work has begun at Echo Point Boat Ramp.

Vote to Enter into Non-Public Session - A. Sherwood motioned to enter into Non-Public Session pursuant to RSA91-A;3,II (a) (c) (e). seconded by W. Curtin and the Chairman then polled the members who each voted in the affirmative and the motion passed with all in favor.

Respectfully submitted,

Patricia A. Rockwood, Town Secretary

Minutes Approved: December 1, 2008