

**Alton Board of Selectmen  
Meeting Minutes  
November 6, 2006  
ALTON TOWN HALL**

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**Convene**

Vice-Chairman McMahon convened the meeting of the Board of Selectmen at 6:00pm, present were the following members of the Board and staff:

Stephan McMahon, Vice-Chairman  
Patricia Fuller, Selectman  
Alan Sherwood, Selectman  
A. Pete Shibley, Selectman  
E. Russell Bailey, Selectman

S. McMahon led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence.

**Approval of the Agenda**

P. Fuller motioned to approve the agenda, seconded by A. Sherwood and passed with all in favor.

**Announcements**

S. McMahon noted Election Day from 7am – 7pm at the High School. Also that the Town Offices would be closed November 10<sup>th</sup> in Honor of Veteran's Day and closed on November 23<sup>rd</sup> and 24<sup>th</sup> for the Thanksgiving Holiday, with the exception of the Solid Waste Center which will be open on November 24<sup>th</sup>.

**PUBLIC HEARING**

Road Conveyance – Mallard Drive and Pheasant Lane - S. McMahon opened the Public Hearing. Present was the interim president of Merrymeeting Estates subdivision-association who explained the Association had voted to petition that Mallard Drive and Pheasant Lane to be public roads. S. McMahon read the recommendations of the Highway Agent for the record (attached). S. McMahon asked for any Public Input. There being none, he asked if Board members had any questions, there being none, he closed this portion of the Public Hearing. A. Sherwood motioned to accept the roads as Class V highways, seconded by P. Shibley and the motion passed with all in favor.

Road Conveyance – Clay Point Road and Shore Road, petition for Town Roads. Present was Attorney Melissa Gulbranson and Audrey Presky a member of the Clay Point Road Association. Attorney Gulbranson made a presentation on behalf of the petitioners, and noted the subdivision was built in the mid-eighties and that a bond had been released in 1985. She also noted other properties bounded by the association use the

road but they have no issues, but in this petition it was requested that the Association should not have to bear the full expense of repairs, 43 properties use the roads. S. McMahon read the recommendations of the Highway Agent for the record (attached). S. McMahon asked if there was any other public input, there being none, he asked for input from the Board members. The Board agreed the association should meet with K. Roberts, Highway Agent, to come up with a list of repairs and maintenance items. In a further discussion members discussed conditional acceptance, setting a time frame for the necessary work, easement issues. In a consensus it was determined the Association should first work on road improvements based on the road agent's recommendations, and to come back to the Board after that time. It was also noted that the Association had met the 1985 requirements.

At this time S. McMahon closed this portion of the Public Hearing.

#### Selectmen's' Committee Report

Selectman Fuller reported the next ZBA meeting will be on November 30<sup>th</sup> with the Planning Board.

Selectman Sherwood reported the process of interviewing Town Planner candidates has been on-going. The Conservation Commission has been reviewing dredge and fill applications. The Committee reviewing the Police Chief's contract will schedule a meeting with the Board next week.

Selectman Shibley reported that the walkway at the B&M R.R. Park is completed, work remains on the railing, the railing should be ready next year.

Selectman McMahon stated the budget committee continues to meet on schedule, and noted that Selectman Shibley had served as alternate for him at the last meeting. Their next session is scheduled for Thursday.

#### **Town Administrator's Report**

R. Bailey noted the tax bills have been mailed, with the E911 information. The current tax rate is set at \$9.70. R. Bailey brought the Board's attention to concerns from the Town Clerk relative to proceeds from Boat Registrations. P. Shibley noted the State is requesting that all these collected fees be sent to the them, rather than for use in the municipalities. He spoke against this, and urged the Board members to send a letter urging the legislature to defeat a measure that would allow the State to receive all the registration fees. The Board agreed and R. Bailey will draft a letter for the Board's review.

R. Bailey reviewed costs proposals for the Trustee office and noted the room will be carpeted. A bid has been received. He also noted the Assessing area and Heidke Room would need to be re-carpeted as well. It was agreed to abide by the policy for accepting bids.

### **Public Input I**

Jeff St. Cyr asked about the Board's responsibility concerning the Fire Department. He was advised the Fire Department is managed the same as other departments including the Highway and Police.

### **BOARD OF HEALTH**

Recess as Board of Selectmen and Convene as Board of Health -

S. McMahon motioned to recess as Board of Selectmen and convene as Board of Health, seconded by P. Fuller and passed with all in favor. The Board met with Charlie Noddin septic designer and the property owner Gerry Kennedy. C. Noddin presented photos of the property to the Board. The Selectmen reviewed the septic design plans and the recommendations of the Health Officer. After their review, P. Shibley motioned to approve the request for Map 65-Lot 53 for Alpine Way to place the septic tank 65 +/- feet from the lake and 80' +/- for the septic system from the lake, seconded by P. Fuller and passed with all in favor.

Adjourn as Board of Health and Reconvene as Board of Selectmen

S. McMahon motioned to adjourn as Board of Health and reconvene as Board of Selectmen, seconded by both A. Sherwood and P. Shibley and passed with all in favor.

### **Approval of Selectmen's Minutes**

Budget Workshop Minutes of September 27, 2006 – P. Shibley motioned to approve the minutes as presented, seconded by S. McMahon and passed with 2 absentions (AS) (PF)

Public Session Minutes of November 6, 2006 - P. Fuller made a correction on page 3, #3 in Old Business to change the spelling of "Drapeau" to *Drapcho*. A. Sherwood motioned to approve the minutes as amended, seconded by P. Shibley and passed with one abstention (SM).

### **Old Business**

1. Town Report Status – R. Bailey reported that currently old photos are being reviewed. S. McMahon suggested that there could also be a collection of photos at his former business.
2. 2007 Budget Status – R. Bailey advised the CIP will be finalizing their recommendations. They are scheduled to meet with the Budget Committee on November 28<sup>th</sup>. He noted the Board may have to schedule a workshop in early December to review capital items. He continued that he is in the process of putting together the draft warrant.
3. Landfill Status – R. Bailey noted information on the well results has been included in the Selectmen's Packets, the test results are good based on discussions with the engineer. He did not foresee more wells being drilled in the near future based on this one staying clean.
4. Town Projects –
  - a) R. Bailey presented a design drawing of the B&M R.R. Park noting also that there is Town owned property on Depot Street that could be utilized for parking purposes. Some site work on this project could be performed by the Highway Department and will be further researched. He added that the security fence adjacent to the Police station will be relocated.
  - b) R. Bailey presented drawings relative to improvements at the Solid Waste Center for the Board to review. He and Scott Simonds, Director have been working with the engineer on the project, which will be completed in phases. Some of the issues concern control of items coming into the facility, maintaining a better traffic flow, relocating the swap shop to another place within the facilities, storage areas, number of containers, separating shingles, turning radius, etc. R. Bailey stated he will have more details and a cost proposal for the Board's consideration in December.

### **New Business**

1. Approval of Recommendations from the Assessor's Office – S. McMahon motioned to approve the recommendations as submitted and seconded by A. Sherwood. In a discussion, P. Shibley noted some veterans who had served in WWII and in the Korean War did not have a DD214 document and were denied, Veteran's abatements, but their discharge papers should be considered. R. Bailey will discuss this matter with the Assessors and ask for a research on other veteran's denials. The motion passed with all in favor.

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2. Approval of Cemetery Deeds - S. McMahon motioned to approve three cemetery deeds as presented by the Cemetery Trustees, seconded by P. Fuller and passed with all in favor.
3. Safety Committee – Employee Suggestions - P. Fuller motioned to approve the concept, offering awards of \$200, \$100 and \$50., seconded by A. Sherwood and passed with all in favor.
4. Sign Request – Recreational Boaters Association of New Hampshire – The Board reviewed the request as submitted, the signs would be buoys placed near the public docks advising boaters of the ‘safe passage law’. After a review, the Board approved the request on a conditional basis, that the size and wording is appropriate and that the Association will install and maintain the buoys, R. Bailey advised he will contact the Association with these conditions and report back to the Board.

S. McMahon noted that Chairman Blackstone was not feeling well and could not attend tonight's meeting.

**Public Input II - None**

**Non-Public Session**

At approximately 7:25pm, S. McMahon motioned to enter into Non-Public Session pursuant to RSA91-A;3,II (a) (c) and (e).

Respectfully submitted,

Patricia A. Rockwood, Town Secretary

Minutes Approved: December 6, 2006