

Gilman Library Trustees Meeting

Upper Level Meeting Room

Nov. 6, 2014

CONVENED 9:05 am

PRESENT:

Linda H., Shirley L., John P., Mark D., Ruth M., Librarian Holly Brown

MINUTES:

Oct. 14, 2014 approved as amended

Amendments:

Motion by John P.; 2<sup>nd</sup> by Ruth M. (for discussion) that when we request money from Fidelity Investments we request \$5,000.00 extra to cover unknown additional expenses and work orders.

Motion Failed: Yes: JP No: MD, SL, RM.

TREASURER'S REPORTS:

Holly B. reported that Jim B. updated the laptop /Quickbooks. Amy will update her records later.

All treasurers' reports were reviewed.

Holly reported the balance in the Capital Reserve account is \$2,754.78

Motion by Mark D., 2<sup>nd</sup> by Ruth M. to submit request to Selectmen to include warrant article and letter of justification for appropriation of \$30,000.00. PASSED UNANIMOUSLY

OLD BUSINESS:

Shirley Copeland Quilt – Following discussion it was decided to have a silent/raffle auction Labor Day, 2015. Tickets would be \$1.00 each/6 for \$5.00. It will be publicized from now to then.

MOTION by Ruth M.; 2<sup>nd</sup> by John P. that no one is exempt from buying tickets. UNANIMOUS

Landscaping: Mark D. reported on contacting them and will hear from them in Spring.

Walkway treatment was discussed.

Sprinkle Water Bill: There's a massive leak. Sprinkler system needs to be examined & tested before turning it on in the Spring; assess functionality and estimate for yearly contract for opening/closing, etc. By May 15 there should be an analysis of the system; R&K Landscaping should be contacted before decisions are made.

A letter will be sent to Gilford Well informing them that we are terminating our association with them.

Elevator repair - \$1,438.58

Shirley L. moved; 2<sup>nd</sup> by John P. to pay the bill out of the Bldg. Maintenance Fund. UNANIMOUS

Jan Pro Cleaning: John will continue to be in contact with them.

Following discussion of the holidays, Shirley L. moved; 2<sup>nd</sup> by John P. that the library hours for Christmas and New Year will be 9 AM to 1 PM. UNANIMOUS

Discussion of Newspapers was tabled.

Linda Hess will complete her term as Library Trustee in March. She gave her library key to Mark D. He will be listed as second business owner and 2<sup>nd</sup> contact on Alton Police business contact list.

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John P. reported that there is a fifty year warranty on the roof repairs. Final bill was \$15,750.00 with no extras. There was a change order regarding plywood for the flat roof areas so they would accept new membrane roofing. Cost of change order was \$ 1,500.00.

MOTION by Shirley L., 2<sup>nd</sup> by Mark D., to pay Roofing Solutions \$17,250.00 final bill to be drawn from Fidelity Investment. PASSED UNANIMOUSLY.

Adjourned 11:00 AM.

NEXT MEETINGS:

December 10, 2014 – 11:00 AM

Respectfully submitted,

Ruth A. Messier