

Budget Committee Meeting
Approved Minutes (Approved 11/29/2018)
November 8, 2018 @ 6:30 PM
Alton Town Hall
1 Monument Square
Alton, NH 03809

1. Call to order by Chairman Roger Nelson at 6:30 pm.

2. Pledge of Allegiance

3. Roll Call

Roger Nelson, Chairman
Greg Fuller, Member
Beth Varney, Member
Patrick O'Brien, Member
Reuben Wentworth, Selectmen Representative

Liz Dione, Town Administrator
Troy Neff, Town Finance Administrator

4. Approval of Agenda

MOTION by P. O'Brien to approve the Agenda as presented. Second by R. Wentworth. No discussion. Motion passes with all in favor.

5. Approval of Minutes of November 1, 2018.

MOTION by R. Wentworth to approve the Minutes of November 1, 2018 as presented. Second by P. O'Brien. No discussion. Motion passes with 3 in favor and 2 abstentions.

6. New Business

1. **Planning (4191) Nick Strong**

R. Nelson issue with merit increase.

General discussion of part-time wages, covering Planning Board meeting in-house now for minutes.

R. Nelson Line 111.

N. Strong noted based on hard numbers of association dues.

R. Nelson Line 112.

N. Strong training needed.

R. Nelson Line 163.

N. Strong noted it is a hard number for a lease.

R. Nelson 183 advertising.

N. Strong noted advertising for public hearings for applications.

R. Nelson Line 185 new number.

N. Strong added last year - sending plans and deeds to be recorded. To start in January 2019.

G. Fuller noted there are no contract services? Why keep it.

L. Dione noted stayed in to keep the line open - more streamlining with budgeting.

2. **HHW (4326) Sarah Silk**

R. Nelson line 134.

S. Silk stated receive grant check \$4166 and monies have to be appropriated in order to spend it. Towns are billed on actual use. Take \$4166 proportioned to the two towns.

R. Nelson how is that reflected on the budget?

S. Silk noted no guarantee they will receive the grant but amount changes annually. Budget has gone up 3% due to cost with clean harbors.

G. Fuller is there a grant revenue page?

L. Dione No.

General discussion on grant monies received and including this in budget as a note with how much goes to Alton and Wolfeboro.

G. Fuller asked if this should be listed as revenue?

S. Silk noted no one has never been asked for it.

3. Building Department - (4192) John Dever

R. Nelson no part-time this year.

J. Dever noted no - at a \$1 to keep the line open.

R. Nelson Line 63.

J. Dever noted it is a flat figure - shared expense between assessing, planning and building.

R. Nelson Line 207.

J. Dever upkeep on the vehicle - has a new vehicle this year and doesn't know new costs. Fuel contracted with Stafford at Circle.

L. Dione added department heads get fuel where it is least expensive.

P. O'Brien asked about vehicle maintenance.

J. Dever answered it is not included in lease.

4. Cemetery (4195) Kelly Troendel

R. Nelson line 021.

K. Troendle noted she comfortable with that amount.

R. Nelson Line 109.

K. Troendle - for licenses and fees.

R. Nelson Line 184.

K. Troendle underfunded. Actual is \$5050.

R. Nelson Line 190.

K. Troendle for old cemetery for inmates working and for staff.

R. Nelson Line 207.

K. Troendle noted for vehicle expense. Justification - given old Highway Department truck and now experiencing problems.

R. Nelson Line 82 all three budgets - wording confusing.

K. Troendle explained new hires - part time must go through background checks annually.

P. O'Brien suggested wording "seasonal staff".

G. Fuller Line 201 new equipment.

K. Troendle for repairs (ie. Mowers) purchased trimmers for inmates.

5. Grounds and Maintenance (4194) Kelly Troendle

R. Nelson Line 190.

K. Troendle portable toilet increase - NH State Dept Site visit to town parks and stated we needed ADA toilets.

R. Wentworth asked why no port-a-potty in West Alton?

K. Troendle noted Roberts Cove - placed one due to complaints. No complaints for West Alton.

R. Nelson asked about town hall electricity.

K. Troendle new heating system increase electricity but decreased fuel.

R. Wentworth added the Selectmen are looking at this over the next few years using the heat pumps vs using oil. Great savings for air conditioning.

G. Fuller asked where the water band stand gets it electric.

K. Troendle gets it from the Alton Community Center.

R. Nelson water - how much paying by month or quarter.

K. Troendle - no way to predict any of the water bill.

R. Nelson figure out what the tax payer is liable for water through the town. Ie. Town hall.

R. Wentworth noted billed for per cubic foot. Quarterly basis. Allowed up to 1000 cu ft and 10 cent per cubic foot thereafter.

R. Nelson Line 389 bandstand expense.

K. Troendle spent approx. \$1600 this year. Bandstand building expense not used last year. Intention this year to fix the land bandstand.

R. Nelson Line 445.

K. Troendle tree removal - tree in the bay.

P. O'Brien asked do we own the properties - parks.

K. Troendle they are town properties.

P. O'Brien Suggested since they are all town properties, why not bundle these?

6. Parks and Recreation - Kelly Troendle

R. Nelson line 882.

K. Troendle - new life guard certification - offered incentive for people to return. Working for a certain number of days and they get monies back as an incentive.

7. Highway (4312) - Ken Roberts

R. Nelson Line 101, 110, 021 increases.

K. Roberts calculated based on employees.

R. Nelson - catch basins

K. Roberts - added due to phosphate carried through sand.

G. Fuller asked about salt.

K. Roberts average going well. Price came down a little.

R. Nelson Line 206.

K. Roberts adding 2 or 3 employees? Correction to be made - 2 employees.

General discussion on adding employees.

G. Fuller asked if they still use waste oil.

K. Roberts yes use waste oil.

R. Nelson Line 445.

K. Roberts contracted for tree removal.

R. Wentworth explained the Selectmen approved this.

8. Water (4331) Reuben Wentworth

Patrick O'Brien recused himself from the Budget Committee for conflict of interest.

R. Wentworth noted each weekend 2 hours to read meters and check chemicals. Should be reduced next year. Highway Dept helped out this year.

R. Nelson Line 040 Water Department Health Insurance Program.

R. Wentworth did not include a family plan for a Superintendent. If they get a supt. that has a family wanted this to be in place.

T. Neff added Dept heads do not pay. Employees are based on hours worked.

General discussion on health insurance provided to town employees.

- R. Nelson Line 162 computer.
- R. Wentworth current computer is 12 years old. Working with Joshua to get this up to date.
- R. Nelson Line 203 water pump maintenance expense.
- R. Wentworth A1 pump work needs to be done.
- R. Nelson uniform expense.
- R. Wentworth for Superintendent that they did not have.
- R. Nelson asked about revenue generated.
- R. Wentworth approx. \$450,000, expenses approx. showing to the positive.
- General discussion on water usage and that is being charged to tax payers.
- R. Wentworth increased this year - lots of problems they are correcting. Hopefully hiring a supt.

8. Public Input

Loring Carr

Asked selectmen if they knew what the budget increase is.

R. Wentworth noted 7.5 %.

General discussion on bottom line of increase and what is available. New systems vs old system.

L. Carr asked with the new system of salary raises - what is the cost increase?

R. Wentworth stated we do not know.

General discussion on step vs evaluation.

Seeing no other persons, Public Input closed.

9. Other Business.

Revisit Gilman Museum 4574 at the next meeting Thursday, November 15th.

NOTE to Mary put on agenda for the next meeting: Legal and Gilman Museum

10. Adjourn

MOTION by R. Wentworth to adjourn at 8:10 pm. Second by B. Varney. No discussion. Motion passes with all in favor.

Respectfully submitted,

Carolyn Schaeffner, Recording Secretary