

TOWN OF ALTON PLANNING BOARD
Workshop Minutes
November 9, 2011
Approved December 20, 2011

Members Present: Tim Roy, Chairman
Scott Williams, Vice Chair
David Collier, Clerk
Tom Hoopes, Member
Bill Curtin, Member
Roger Sample, Alternate

Others Present: Ken McWilliams, Town of Alton Planner
John Dever III, Code Enforcement Officer
Randy Sanborn, Secretary, Planning Department
Members of the Public

The meeting was called to order at 6:30 p.m.

I. FIRST DRAFT-SITE PLAN REVIEW REGULATIONS

A. Section 5

1. New – 5.03 Fire Protection
No changes.
Will be back with some suggested improvement.
2. Unchanged – 5.04 Traffic Impact Analysis
No changes
3. Unchanged – 5.05 Streets, Roads & Driveways
K. McWilliams will check on the Driveway Ordinance done by the Selectmen.
S. Williams suggested putting in 30 ft culverts or 30 ft driveway access for swing room to pull in a fire truck.
4. Unchanged – 5.06 Non-Sewered Area System Siting Requirements
J. Dever suggested removing the paragraphs and follow State Standards for septic systems.
Paragraph (A) was changed by removing the beginning of the sentence to “it shall be incumbent....”
Paragraph (B) through (J) were removed.
Paragraph (K) will be reworded to clarify that it is a community type system
5. Revised – 5.07 Off-Street Parking
Paragraph (L) changed to (D)
(A) 2 through 15 is new and (C) through (G) is new.
Paragraph (B) 4 changed the reference to more general updated.
Paragraph (D) add that signs are needed for small cars.
Paragraph (F) change the reference for the aisle widths.
6. New – 5.08 Parking Lot Landscaping
No changes
7. Revised – 5.09 Site Landscaping

- Paragraph (B) base it on Zoning Districts
Paragraph (D) the sentence “feet from the edge” changed the word from to above
8. Unchanged – 5.10 Lighting
No changes
 9. Unchanged – 5.11 Special Flood Protection Provisions
No changes
 10. New – 5.12 Surface Waters
No changes
 11. Unchanged – 5.13 Protection of Natural And Historic Features
T. Hoopes requested that cemeteries and graveyards and dug wells be put on the plans.
 12. Revised – 5.14 Storm Water Drainage and Erosion Control
Will come back to it at a later date.
 13. New – 5.15 Fumes, Smoke, Dust and Odor
Paragraph (A) change “The site development” to “The post development”

II. New Meeting Dates

Thursday, November 10th @ 5:00 p.m.

III. Adjournment

S. Williams made a motion to adjourn.

D. Collier seconded the motion. All were in favor making the motion unanimous.

The Workshop adjourned at 8:00 p.m.

Respectfully submitted,

Randy Sanborn
Recorder