

TOWN OF ALTON PLANNING BOARD
Workshop Minutes
November 30, 2011
Approved December 20, 2011

Members Present: Tim Roy, Chairman
Scott Williams, Vice Chair
Tom Hoopes, Member (Arrived at 5:30 p.m.)
Bill Curtin, Member
Roger Sample, Alternate
Dave Hussey, Selectmen Representative

Others Present: Ken McWilliams, Town of Alton Planner
John Dever III, Code Enforcement Officer
Randy Sanborn, Secretary, Planning Department

The meeting was called to order at 5:07 p.m.

I. SECOND DRAFT-SITE PLAN REVIEW REGULATIONS

Ken McWilliams gave an overview of the process to date of developing the Site Plan Review Regulations

Tim Roy went through the draft page by page.

Section 1

1.02 PURPOSE

(A) 12 c

B. Curtin suggested adding the word paving after grading.

1.05 DEFINITIONS

(B) 123

Line up the formatting

1.12 DEVELOPMENTS HAVING POTENTIAL REGIONAL IMPACT

Line up the formatting

1.20 SITE PLAN MODIFICATION

(A)

Add the word not between does and require

1.24 PENALTIES AND FINES

(A)

Remove the letter e from the word Please to make it Pleas and add coma after amended.

1.25 FIVE YEAR EXEMPTION

(A)

Add “as amended” after the RSA.

Section 2

2.06 BOARD ACTION ON A COMPLETE APPLICATION

(C)

Deleted the line “signed and dated by the Chairman of the Board or his designee”

Section 3

3.01 COMPLETE APPLICATION

(B) 3.

Remove the word “and” and put it at the end of number 4.

Section 4

4.01 DESIGN REVIEW APPLICATION

(F) 21

Change the word an to all and add the letter s to the word well

33

Add the wording “such as but not limited to wells, mills, foundations, etc.”

46

Change the formatting to line it up

4:02 COMPLETE FINAL APPLICATION FOR A FINAL MAJOR SITE PLAN

(F) 24

Add all before wells

(F) 34

Add the wording “such as but not limited to wells, mills, foundations, etc.”

(H) 6

Change the second c and d to e and f

14

Add a number 14 regarding the need for a wetlands permit.

Section 5

5.12 SURFACE WATERS

(C)

Add “in compliance with DES”

5.30 DESIGN GUIDELINES

(D) 10 (C)

Needs to be realigned.

B. Curtin made a motion to approve the second draft of the Alton, NH Site Plan Review Regulations as amended to go forward to a public hearing at a future date.

D. Hussey seconded the motion. All were in favor making the motion unanimous.

II. New Meeting Dates

Monday, December 5th at 2:00 p.m. for Planning Board Site Walk for Bollinger Subdivision

Tuesday, December 6th at 4:30 p.m. for Zoning Amendment Committee Meeting

Tuesday, December 6th at 5:00 p.m. for Planning Board and the Zoning Amendment Committee

III. Adjournment

D. Hussey made a motion to adjourn.

S. Williams seconded the motion. All were in favor making the motion unanimous.

The Workshop adjourned at 6:30 p.m.

Respectfully submitted,

Randy Sanborn
Recorder