

Minutes
Alton Parks and Recreation Commission
December 5, 2017
6:30pm, Pearson Road Community Center

Members Present: Elizabeth Shelton, William Lionetta and Jonathan Downing

Board of Selectmen's Representative: Phil Wittmann

Staff Present: Kellie Troendle

Call to Order

The meeting was called to order at 6:32pm by Chairwoman, E. Shelton.

Approval of Agenda

E. Shelton made a motion to approve the Agenda; motion was seconded by W. Lionetta and passed.

Approval of Minutes

J. Downing made a motion to approve the Minutes as amended, with corrections to page 3: change "he said" to "Steve Parker said"; motion was seconded by W. Lionetta and passed. E. Shelton abstained from the vote, as she was not present at the meeting.

Public Input

There was no public input.

Old Business

Kiosk Maps- The Commission discussed the placement of the Quannippi trail and site specific facility maps on the kiosks. J. Downing stated he would like to see the larger maps used at Jones Field, one of Jones Field and one of the Quannippi Trail. K. Troendle said two 11" x 17" maps of the Jones Field Recreation Facility were placed on the two kiosks at Jones Field temporarily until a decision was made about the map sizes. W. Lionetta presented information on the kiosks in Wolfeboro that he observed: there was a Google like map with streets, parking, and rest area icons on it; there was water intrusion into the kiosk damaging the map; the maps were stapled or thumb tacked; there was some kind of Plexiglas cover over the maps and one map was a black and white hand drawing. The Wolfeboro kiosk was purchased by Kirby Built. J. Downing showed a 3-D map example from Jackson, NH that showed Town businesses on the map/legend. The Alton kiosks were hand made with modifications as staff learned how to make them. J. Downing said the kiosks are too tall and one side of the Jones Field bridge kiosk shingles are too close together making the shingle edges curl up. The two remaining kiosks are expected to be built and installed next spring. J. Downing stated the Pedestrian Welcome sign is too high and not at eye level. He suggested adding an arrow to show the trail access point by the Water Department's gate. The Commission discussed tabling the decision of Kiosk Maps until the other two Commission members can make comments/suggestions on the sizes of the maps and places to install the kiosks.

Parks Update- E. Shelton provided her site specific report on Liberty Tree Park and Jones Field.

Liberty Tree Park: E. Shelton confirmed that there is an area that is not fenced in that has miscellaneous items placed there, cleaning up the area is recommended. Also, at the Water Department area, E. Shelton noted that the fence does help delineate the Water Department items, equipment, supplies and is not as much of an eye sore.

Jones Field: E. Shelton stated that the recreation area is much improved since ten years ago and said she is impressed with how the park is being maintained. J. Downing noted people are using the stone dust trail. K. Troendle noted that staff are working to improve drainage issues such as leveling the field, adding loam, and making an area for the excess water to run off. The installation of pipes was discussed to help improve drainage at the field. J. Downing asked about the status of the loop trail and if the Highway Department was going to be able to offer any staff time to help clear the trail. K. Troendle will check with the Highway Department to confirm their availability to assist with the project.

J. Downing said he went to Half Moon and there wasn't anything done. J. Downing said he would like to see the survey with flag/pins and questioned if there was encroachment on Town property. J. Downing said he would like to see the survey with flag/pins at Riley Road and noted a curb stop is needed. J. Downing said a list was made and a presentation was given to the Board of Selectmen with recommendations to improve the park facilities. J. Downing questioned P. Wittmann about how the Commission can get the ball rolling to get things done. P. Wittmann said he is one of five members of a board. J. Downing asked about the Water Bandstand and said he attended a Board of Selectmen's meeting and provided his feedback on the Water Bandstand. J. Downing asked if the Bandstand was under K. Troendle's responsibility. K. Troendle replied that the Board of Selectmen are the agents to expend the Warrant Article money, and she takes directions from the Board of Selectmen. P. Wittmann stated he will bring the questions to the Board of Selectmen about who will fix the bandstand, when and how.

2018 Basketball Skills Camp – K. Troendle reported that seven students are signed up for the Skills Camp and the deadline is December 15. Four players have joined New Durham to be in the competitive league. The Barnstead basketball program is being run by the RevsUnited organization. There was discussion about fifteen players being the minimum number of players needed to run the program. There was discussion about offering a summer Basketball Camp like Shooter's Gold to renew interest in Basketball. The Commission discussed extending the deadline one week to offer additional time for people to register. The program starts January 6, 2018.

New Business

Substance Abuse Prevention Coalition- K. Troendle reported that there is interest to start an Alton-Barnstead Coalition facilitated by the NH National Guard Counterdrug Task Force to address substance abuse. The Coalition will be meeting to discuss and identify community resources and assets. The Coalition is looking for members from different sectors of the community to attend

meetings and provide feedback. E. Shelton noted she would be interested in more information and attending a meeting. K. Troendle will attend meetings and report back to the Commission.

October/November Director's Report- The Commission reviewed the Director's Report as presented:

- Staff Meetings: Cemetery, Grounds and Maintenance
- Director celebrates 25 years of service to the Town of Alton; *Commission members acknowledged and congratulated Kellie on 25 years of working for the Town.*
- Basketball Program preparation
- Basketball Program Flier/Press Release
- Basketball Program meeting with Town Directors
- Basketball Program Rules and Regulations changes
- Preparation for Light Up Night- Santa, Craft, Hayride, Caroling, Tree Lighting
- CIP information to Town Planner
- DES Permit applied for and received for installation of Paul Richardson's Bench in Alton Bay
- Meeting with Town Administrator on CRF/Warrant Articles
- Meeting with BOS, CIP and Budget Committee on CIP
- Meeting with the Budget Committee on three Department budgets
- Meeting with Substance Abuse Prevention Coalition
- Meeting with Parks and Recreation Commission and preparation of draft Minutes
- Attended Training on Collision Avoidance
- Attended Training on Parks and Recreation Hiring and Employment Law
- Submitted PMHS facility request for 8/16/18 Barbershoppers Jamboree- *J. Downing asked for a copy of the 2017 Financial Report from the Barbershoppers event.*
- Submitted registration fees for exercise classes, Basketball Skills Camp and Pickleball to Recreation Revolving Fund
- Staff/facility issues and problem solving
- Filing/phone calls/email correspondence
- Milfoil Budget information to the Milfoil Committee chairman
- Purchasing needed supplies for three Departments
- Alton Bay Community Center Restroom Renovation
- Jones Field improvements- drainage, leveling
- Process Community Center Rentals
- Instruction of Fitness/Yoga Classes

Other

Ice Skating Event- The Commission suggested sponsoring an Ice Skating Event at Mill Pond with a bonfire and smores in February 2018. K. Troendle noted the date should not conflict with the CYA Skating event.

Adjournment

W. Lionetta made a motion to adjourn the meeting at 7:31pm; motion was seconded by E. Shelton and passed. The next meeting will be Wednesday, January 24, 2018 at 6:30pm at the Pearson Road Community Center.

Respectfully submitted,

*Kellie Troendle, Certified Park and Recreation Professional
Parks and Recreation Director*

APPROVED