

ALTON BOARD OF SELECTMEN  
Minutes  
December 17, 2018  
6:01 PM  
1 Monument Square  
Alton, NH 03809  
**Approved: 1/7/2019**

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John Markland convened the meeting at 6:01 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Cydney Shapleigh, Chairwoman - Excused Absence  
John Markland, Vice Chairman  
Virgil MacDonald, Selectman  
Philip V. Wittmann, Selectman  
Reuben Wentworth, Selectman  
Elizabeth Dionne, Town Administrator

**Agenda Approval**

Reuben Wentworth made a motion to approve the agenda as submitted and Phil Wittmann seconded. John Markland noted that the Board of Health would be tabled until the next meeting. Virgil MacDonald requested to add sidewalks to Old Business. The agenda was amended and seconded by Reuben Wentworth with all in favor of the amended motion.

**Board of Health**

These agenda items were postponed until the next meeting.

- Septic Waiver Request; Map 41 Lot 19, 116 Echo Point Road; Rossa
- Septic Waiver Request; Map 74 Lot 39, 244 Sleepers Island; Gannon

**Announcements:**

- Town Offices will be closing at noon on Monday, December 24<sup>th</sup> and all day Tuesday, December 25<sup>th</sup> in celebration of Christmas. The offices will be closed on Tuesday, January 1<sup>st</sup> for New Year's Day.

**Public Input I (limited to 3 minutes per person on agenda items only)**

Bob Bergeron, Trail Master, Mt. Major Snowmobile Club stated that they have been trying to re-establish the snowmobile trail that existed from the State Forest. It was noted that this would be part of the forthcoming discussion and he would be called upon at that time.

**Appointments:**

None

**New Business:**

1. Encumbrances - Approval

Liz Dionne, Town Administrator informed the Board, there are two (2) encumbrances for approval:

- Chestnut Cove Subdivision; 10K
- Bay Wall Project; \$12,659.90

Reuben Wentworth questioned getting the 10K from the escrow account that the broker is holding opposed to encumbering the tax dollars and asked for an explanation. Liz noted that the recommendation to the Board was based upon Legal Counsel's opinion and the Planning Board recommendation who met with all the parties involved. Concerns were voiced regarding previous experiences. Liz requested that the other Board members that were present at the Non-Public meeting explain what transpired. Virgil MacDonald was not sure if it had gone out to bid

so the costs are unknown. This was all agreed upon by all parties. Phil noted that the Town Attorney did not feel that there would be a problem getting the 10K back but understands the concern. Virgil is concerned about the town taking over the road. John Markland stated that during the meeting with Legal Counsel it was noted that this is an alternative opposed to going into court to sue the developer and a way to not cost the town additional monies and it is the safest route to take. Phil agreed. Reuben voiced concern about the town taking over work that cannot be done in the same calendar year. Virgil asked how much was in the account. Liz stated that she thinks there is about \$40,000. John asked if it would be amendable to accept the encumbrances until such time that they sit down with legal counsel before it is expended. Reuben stated that it would not be this year that it would be carried over.

Reuben Wentworth made a motion to encumber the \$10,000 from the legal account upon return of the escrow that the \$10,000 does go back to the general fund. Virgil MacDonald seconded with all in favor of the motion.

Liz stated that the second and final encumbrance is from the Highway Manager in regards to the Bay Wall Project. He is asking to encumber \$12,659.90 from his budget to complete the budget. Ken stated that the only thing holding this project back is 40" of water. He stated that the encumbrance covers all three phases so they wouldn't have to go to a Warrant Article.

Virgil MacDonald made a motion to encumber \$12,659.90 out of the Highway Budget. Reuben Wentworth asked how much is estimated to be left in the Highway Budget. Ken stated that the only thing in the Highway budget is payroll that is used for salaries. John Markland seconded with all in favor of the motion.

Reuben Wentworth asked Liz Dionne for a list of all encumbered funds. She stated that she would get them to him.

## 2. Police Department; Proposal to Purchase Investigative Tools (Cellebrite & TrueNarc)

Police Chief Ryan Heath and Detective Adam Painchaud approached the Board to discuss the request for purchasing the investigative tools. Chief Heath stated that these are tools that are used frequently and have to be borrowed from other agencies. He stated that the more cases that come in the more of a hindrance it becomes to borrow them.

Detective Painchaud explained that the Cellebrite is a cell phone dump device. He stated that he has not had a case this year that did not involve electronics including drug cases and sexual assaults. He stated that right now they have options which include sending it to the NH State Lab with a turn around of approximately 6 months plus up to a year depending on the back log. The device that is available is the Cellebrite which some agencies in New Hampshire do have. Laconia Police Department and the Tilton Police Department both have Cellebrite in this county. Detective Painchaud will call the agencies when he is need of the tool. He explained that the tool extracts all the evidentiary information that they need after a Search Warrant is obtained. Phil Wittmann asked if there is anyone on our police force who could operate it and Detective Painchaud stated that it would be himself. He stated that there is training that goes along with it. Detective Painchaud explained the procedure that needs to be followed to extract the information off of someone's phone. Virgil MacDonald asked if there were that many cases that need this type of tool and Detective Painchaud said yes. Detective Painchaud explained that there are different tiers for this device and the tier they were looking for approval of was the lowest tier. John Markland asked what the difference between the two proposals was besides price. Detective Painchaud explained that the upper tier gives you more support and more user functions. He stated that he feels that they do not need those at this time. Chief Heath stated that timing is important with felonies first; they have a tight time schedule to get cases to the Grand Jury. John Markland asked if they currently had the funds to purchase this. Chief Heath stated that they do. Chief Heath stated that they had some wage money and the Homeland Security Grant has money in it.

Detective Painchaud explains the next device called TruNarc. It is a dangerous substance scanner. He explained with the dangerous substances that they are confronted with on a daily basis, this device eliminates that. It tests the substance through the bag. He stated that it has a laser that you essentially push it on the bag. Within seconds it will tell you what it is. He stated that this device shows the results instantly. Detective Painchaud stated that the backlog at the State is approximately a year right now. Chief Heath explained that the State lab is the only lab for the state, they prioritize cases. He stated that both of these devices would help with Probable Cause. Reuben Wentworth asked if this is something that can be used with other departments such as the Fire Department. Chief Heath stated absolutely. Chief Heath stated that the training for the TruNarc is for 12 people.

Reuben Wentworth asked when it would be purchased. Chief Heath stated that with approval he would immediately seek out an invoice for it.

Reuben Wentworth made a motion to approve Cellebrite Extradition for \$9,000.00 and \$13,150.00 for the TruNarc. Phil Whittmann seconded with all in favor of the motion.

3. Parks and Recreation Commission Recommendation; Snowmobile Access at Jones Field Park

Kellie Troendle, Parks and Recreation Director approached the Board for the discussion. At this time, Bob Bergeron, Trail Master, Mt. Major Snowmobile Club was invited to the table for input to the discussion. Reuben Wentworth stated that he, as a Water Commissioner, met with Mr. Bergeron about where to put the path as not to go near the wells. Kellie Troendle stated that the Parks and Recreation Committee had met with the Snowmobile Representatives and discussed their proposals and the commission had offered a recommendation with conditions. She stated that there are 4 conditions. She explained the conditions.

Reuben Wentworth made a motion to approve the Mount Major Snowmobile Club request as given to them by Kellie Troendle, Parks and Rec. Director, along with the Commission. Virgil MacDonald seconded with all in favor of the motion.

4. 2019 Proposed Warrant Articles; Approval & Recommendation

The Chair requested to move this agenda item to after Old Business # 2 in order to accommodate the involved parties in the audience that were present. The Board was in agreement.

**Old Business:**

1. Castleberry Fairs Discussion

Terry Mullen introduced herself to the Board and Kellie Troendle and Ken Roberts approached the Board for the discussion which was deferred to a future meeting by the Chair due to Ms. Mullen not having received any information prior to the meeting. This will be rescheduled at a future meeting.

2. Jones Field Master Plan Discussion

Derek Pappaceno was present to discuss the Master Plan for the Jones Field renovations. Derek stated that the only update that he has is the two letters handed in last Tuesday. Reuben Wentworth asked Mr. Pappaceno if he was aware that some of the money has been expended. He stated that he was. Derek explained that the letters are from two companies who would not be able to do the job. Reuben Wentworth asked if Kellie Troendle has taken a look at the figures. Reuben Wentworth stated that he just heard a whisper that this money will expire on December 31<sup>st</sup> if not expended. Reuben asked if it could be encumbered. Liz Dionne stated that there needs to be a signed contract to do that. Ken Roberts was called to the table and asked his opinion. Ken Roberts stated that the Parks and Rec Commission had a meeting on May 17<sup>th</sup> about this issue. He stated that Town Policy needs to be followed and that three (3) quotes are needed for any cost over \$5,000.00. Derek stated that he didn't realize that the money would disappear at the end of the year. Liz Dionne stated that January 8<sup>th</sup> is the deadline for petition warrant articles. Reuben Wentworth suggest that Derek come back with a petition warrant article for fencing and he would be one of the first ones to sign it.

John Markland made a motion to approve the infield proposal from Sharper Image Landscape \$4,980.00. Virgil MacDonald seconded with all in favor of the motion.

John Markland made a motion to approve the proposal from Buonopane & Sons Construction for the dugouts in the amount of \$4,999.00 with a contingency that all four dugouts be specified being done at that price. Reuben Wentworth seconded with that they meet all town insurance and criteria on both motions with all in favor.

Joh Markland made a motion to approve the fencing quote given by Superior Fencing in the amount of \$19,290.00. Virgil MacDonald seconded. The vote was 2 approved, 2 opposed, Phil Whitmann, and Virgil MacDonald. Motion fails.

John Markland suggested that another petition warrant article be done for the fencing.

3. Sidewalks

Virgil MacDonald stated that this was gone through last year. The same people who plow their driveways are pushing it up on the sidewalks after they are plowed. He stated that there should be an ordinance or something to stop it.

Virgil MacDonald made a motion to quadruple the fines for the ordinances.

Ken Roberts stated that the drivers give notices to offenders and get nasty comments. Chief Heath came to the table and stated that they make contact with the plow truck operator and educate them and fine them if need be. He stated that if they go out multiple times they will start citing them.

**New Business: (Note this item was moved by the Chair)**

4. 2019 Proposed Warrant Articles; Approval & Recommendation

Liz Dionne noted that these are the draft articles they can be approved, recommended, change the amounts removed or wait until after the Budget Committee Public Hearing on January 9<sup>th</sup>. These need to at least be approved tonight.

**Article: Benefit Pay Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of \$50,000 to be added to the Benefit Pay Expendable Trust Fund, previously established in 2001. Said funds are recommended by leave employment with the Town of Alton, in accordance with the Town Personnel Policy. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

Reuben Wentworth made a motion to approve the Warrant Article, Benefit Pay Expendable Trust Fund for 50K and Virgil MacDonald seconded with all in favor of the motion.

**Article: Operating Budget**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling which is the same as last year, with certain adjustments required by previous action of the Board of Selectmen or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This article does not include special or individual articles addressed. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

This article will be skipped as the final numbers have not come in yet. Board members questioned the reason; Liz explained the reasoning.

**Article: Fire Department Equipment Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of \$100,000 to be added to the Fire Equipment Capital Reserve Fund as previously established in 1973. Recommended by the Selectmen ( ) and the Budget Committee ( ). (Majority vote required) (CIP recommended)

Reuben Wentworth asked if any purchases would be made. Liz Dionne responded no; John Markland concurred.

John Markland made a motion to approve the Fire Department Equipment Capital Reserve Fund for 100K and Virgil MacDonald seconded. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article: Fire Department Back-up Cameras and Monitors**

To see if the Town will vote to raise and appropriate the sum of \$8,000.00 for the purchase of four (4) back-up cameras and monitors. This will add cameras to the back of all engines, and the rescue. This will give added safety while maneuvering large vehicles at scenes. [Recommended by the Selectmen ( ) and by the Budget Committee ( ) (Majority vote required)

Reuben Wentworth made a motion **not** to approve the Fire Department Back-up Cameras and Monitors article.

Reuben explained his reasons for not approving, stating that there are usually two (2) to three (3) people that accompany the driver; referred to a spotter. Captain Patrick O'Brien was called upon and responded that it is very common that a truck goes out with only one (1) person/operator. Patrick has never seen a policy regarding never leaving the station without more than one (1) person and from a volunteer or call Fire Department perspective it would be completely unrealistic. Liz Dionne stated that the new Fire Chief voiced surprise that there were no back-up cameras and monitors on their equipment particularly the ambulances; Patrick stated that often times the ambulances roll with one driver and the other in the back attending to a patient. These would be standard on the new vehicles and is law as of 2018 and for safety issues. Reuben felt it should come out of the Equipment Capital Reserve Fund.

At this time, Virgil MacDonald seconded the motion to **not** approve and remove the Article completely.

Reuben Wentworth rescinded his previous motion and Virgil MacDonald rescinded his second.

The Board consensus was to remove the Article.

**Article: Grounds and Maintenance Vehicle Capital Reserve Fund**

To see if the Town will vote to establish a Grounds and Maintenance Vehicle and Equipment Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing vehicles for the Grounds and Maintenance Department and to raise and appropriate the sum of \$22,500 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required) (CIP recommended)

John Markland made a motion to approve the Grounds and Maintenance Vehicle Capital Reserve Fund for \$22,500 and Virgil MacDonald seconded.

Discussion: Kellie Troendle, Parks and Recreation Director was called upon to clarify that this would be for a purchase of a truck in 2020 to replace the 2008, 350 vehicle with approximately 106K miles.

The motion on the table was called with all in favor of the motion.

**Article: Highway Department Equipment Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of \$350,000 to be added to the Highway Department Equipment Capital Reserve Fund as previously established in 1981. Recommended by the Selectmen ( ) and the Budget Committee ( ). (Majority vote required) (CIP recommended)

Ken Roberts, Highway Agent was called upon to discuss and referred to the CIP report. Currently there is a carryover of approximately 94K. The original recommendation of the CIP was 400K+ last year, it was rewritten this year, CIP recommended 749K. Back and forth, discussion transpired regarding the listed equipment, timing/dates of purchases etc. The focus was the purchase of another excavator.

Reuben Wentworth made a motion to **not** approve the Highway Department Equipment Capital Reserve Fund for 350K and Phil Wittmann seconded.

Further Discussion: Reuben explained that he had voted against a second excavator earlier this year and this is why he is voting against it today for this amount of money. He further offered to amend his motion (taking out 180K). Reuben Wentworth would recommend 172K which would cover the 6-wheel Mack Truck as recommended by CIP. Reuben rescinded his original motion.

Reuben Wentworth made a motion to approve the Highway Department Equipment Capital Reserve Fund article for 172K for the purchase of a 6-wheel Mack dump truck and Phil Wittmann seconded.

Further Discussion: Ken Roberts, Highway Agent voiced changing equipment is one thing but changing this completely from the 350K, this is what CIP is setting across the board for future purchases; purchases can be changed. Reuben stated he only took out the money for the excavator feeling he is not hurting the CIP program. Putting the money in this reserve is for the people and future of the Town of Alton.

The motion on the table was called. The vote was 2 approved, 2 opposed, Virgil MacDonald and Reuben Wentworth. **Motion fails.**

John Markland made a motion to approve the Highway Department Equipment Capital Reserve Fund article for 350K and Virgil MacDonald seconded. The vote was 2 approved, 2 opposed, Reuben Wentworth and Phil Wittmann.

**Motion fails.**

John Markland made a motion to approve the Highway Department Equipment Capital Reserve Fund article for 180K and Reuben Wentworth seconded. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article: Bridge Construction Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Bridge Construction Capital Reserve Fund, as previously established in 1995. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required) (CIP recommended)

John Markland made a motion to approve the Bridge Construction Capital Reserve Fund article for 10K and Reuben Wentworth seconded. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article: Highway Building Improvements/Repairs Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of \$20,000 to be added to the Highway Building Improvements/Repairs Capital Reserve Fund, as previously established in 2014. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required) (CIP recommended)

John Markland made a motion to approve the Highway Building Improvements/Repairs Capital Reserve Fund article for 20K and Reuben Wentworth seconded. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article: Highway Road Construction Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of \$950,000 to be added to the Highway Construction Capital Reserve Fund, as previously established in 1998. Said amount is partially offset by revenues from the Highway Block Grant Fund estimated to be \$198,000. This is an annual appropriation that provides for the reconstruction of existing roadways. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required) (CIP recommended)

John Markland made a motion to approve the Highway Road Construction Capital Reserve Fund article for 950K and Reuben Wentworth seconded for discussion.

Reuben Wentworth voiced concerns that the Board previously discussed putting a hold on all road reconstruction for the next two (2) years, finish this year's work then concentrate on serious road maintenance; Virgil MacDonald concurred. Reuben stated that the only way he would vote for the 950K would be if the Board set the condition of road maintenance and that this position stands by the majority of the Board. John Markland cannot do that because it is unknown who will be on the Board in the following year.

The motion on the table was called. The vote was 1 approved, 3 opposed, Reuben Wentworth, Phil Wittmann and Virgil MacDonald.

John Markland clarified that there is no money going into this article; it has been completely stopped with no money going into it.

Further discussion transpired between Reuben Wentworth and Virgil MacDonald regarding road maintenance but went no further.

**Article: Rock and Asphalt Crushing Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of \$50,000 to be added to the Rock and Asphalt Crushing Capital Reserve Fund, as previously established in 2017. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

*Rationale: This capital reserve fund was established to use rocks, gravel, recycled materials during road reconstruction and Town projects, and reuse on town roads and town properties resulting in a cost savings of approximately 40% rather than purchasing new material.*

John Markland made a motion to approve the Rock and Asphalt Crushing Capital Reserve Fund article for 50K and Virgil MacDonald seconded with all in favor of the motion.

**Article: Highway Sand Shed Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Highway Sand Shed Capital Reserve Fund, as previously established in 2003. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required) (CIP recommended)

John Markland made a motion to approve the Highway Sand Shed Capital Reserve Fund for 10K and Virgil MacDonald seconded. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article: Sidewalk Capital Reserve Fund**

ARTICLE # : To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Sidewalk Capital Reserve Fund as previously established in 2007. (Appropriation recommended by the Board of Selectmen ( ) and by the Budget Committee ( )) (Majority vote required)

John Markland made a motion to approve the Sidewalk Capital Reserve Fund for 10K and Reuben Wentworth seconded with discussion.

It was noted that this is a CIP recommendation. Virgil MacDonald voiced that the money has not been used that was put into the fund for the past couple of years. Ken Roberts, Highway Agent approached the Board recommending that this article be removed. There is \$74,151 in this fund.

John Markland withdrew his motion and Reuben Wentworth withdrew his second.

Remove this article. Reuben does not agree.

**Article: IT Capital Reserve Fund**

To see if the Town will vote to establish an IT Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of funding larger IT needs such as servers, IT hardware and software, IT audio/video, larger scale IT projects, emergencies, etc., and to raise and appropriate \$3,500 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Recommended by the Selectmen ( )) (Recommended by the Budget Committee ( )) (Majority vote required)

John Markland made a motion to approve the IT Capital Reserve Fund article for \$3,500 and Virgil MacDonald seconded for discussion.

Reuben Wentworth feels that this belongs in a line item in the budget and should not be a warrant article for this amount of money.

The motion on the table was called. 2 approved, 2 opposed, Reuben Wentworth and Phil Wittmann  
Remove the article.

**Article: Milfoil Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of \$29,000 to be added to the Milfoil Capital Reserve Fund, as previously established in 2010. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

John Markland made a motion to approve the Milfoil Capital Reserve Fund article for 29K and Virgil MacDonald seconded. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article: Old Home Week**

To see if the Town will vote to raise and appropriate the sum of \$2,500 for the purpose of funding Old Home Week events such as the Barbershoppers, band concerts, magic shows and other forms of activities. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

John Markland made a motion to approve the Old Home Week article for \$2,500 and Phil Wittmann seconded. The vote was 2 approved, 2 opposed, Reuben Wentworth and Virgil MacDonald.

Reuben voiced it belongs in a line item budget.

Remove the Article.

**Article: Public Safety Facility Assessment**

To see if the Town will vote to raise and appropriate the sum of \$75,000 for the purpose of hiring a firm that specializes in municipal facility needs in order to perform a needs assessment for a public safety facility. This special warrant article will be a non-lapsing appropriation per RSA32:7, VI and will not lapse until the needs assessment is completed or by December 31, 2024, whichever is sooner. (Recommended by the Selectmen ( ) ) (Recommended by the Budget Committee ( ) ). (Majority vote required)

John Markland made a motion to approve the Public Safety Facility Assessment article for 75K and Virgil MacDonald seconded. The vote was 1 approved, 3 opposed, Reuben Wentworth, Phil Wittmann and Virgil MacDonald.

Remove this Article.

Liz Dionne commented the Fire Chief came before the Board at a previous meeting; the Board was unanimously in favor of placing this as a Warrant Article.

**Article: LiveScan Fingerprinting System**

To see if the Town will vote to raise and appropriate the sum of \$25,000 for the purpose of purchasing a LiveScan fingerprinting system and three years of service and warranty for the Police Department. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

John Markland made a motion to approve the LiveScan Fingerprinting System article for 25K and Virgil MacDonald seconded for discussion.

Police Chief Ryan Heath was called upon to discuss this article he was accompanied by Detective Adam Painchaud. Ryan explained that this has been previously requested but never through a Warrant Article and was suggested that it be done this way opposed to through the budget. In addition, he stated that the department is really behind the times when it comes to fingerprinting. The process of fingerprinting was explained along with the safety features of such. Adam noted this would add simplicity to the process, has safety aspects dealing with combative subjects. From a community standpoint, there are many businesses that require fingerprinting and have moved to the LiveScan and need to be referred to the State Police in Concord. This would be a free offered service. The cost of the system is \$19,825 comes with a 1-year warranty; each additional year is \$2,555 for full service. Most departments in the area run the service. This has been passed over for three (3) years. Reuben would like to see this wait for another year. John Markland was consulted as a former Police Officer, voiced his opinion that he would highly suggest that this article be approved, and is not willing to wait another year for the safety of an officer. The cost of the system would outweigh the cost of a Worker's Compensation claim.

The motion on the table was called. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article : Landfill Closure Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of \$6,000 to be added to the Landfill Closure Capital Reserve Fund, as previously established in 1994. These funds are being used to deal with the contamination at the landfill and to meet the state regulatory requirements. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

*Rationale: This fund is required by the Department of Environmental Services to fund unexpected expenses such as new contamination, testing, additional monitoring wells, removal of monitoring wells, the Annual Report for Groundwater Management required by the Department of Environmental Services.*

*12-11-18: There is a new DES project manager and a possibility that once he reviews all of the data (comes up to speed) he may want an additional monitoring well installed on the property (former Dahl property). The detected arsenic concentration exceeds the Ambient Groundwater Quality Standard (AGQS) at both downgradient monitoring wells (MW-203 and MW-204). There is a possibility DES will be alright with the data because we don't see any other exceedances of the AGQS.*

John Markland made a motion to approve the Landfill Closure Capital Reserve Fund article for 6K and Reuben Wentworth seconded. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article: Town Hall Building Improvements Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of \$14,000 to be added to the Town Hall Building Improvements Capital Reserve Fund, as previously established in 2011. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required) (CIP recommended)



John Markland made a motion to approve the Town Hall Building Improvements Capital Reserve Fund for 14K and Phil Wittmann seconded for discussion.

Phil Wittmann wondered if that amount would encompass the proposed work on the second floor. Liz Dionne stated it is the recommended amount set by the CIP Committee for the sprinkler system. The cost is approximately 150K last year it was set up for 29K each year and it was cut by the Selectmen to 5K. The current amount in the fund is unknown at this time.

The motion on the table was called. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article: Mount Major Community Center**

Liz Dionne put this in for a placeholder, CIP did not do any recommendation any money for the current Capital Reserve Fund. There is minimal money left in the fund. Reuben Wentworth hates to see any more money put into the fund until there is more interest shown from the residents in that area. Last year money was appropriated. The consensus of the Board was 2 approve moving forward an article, 2 opposed, John Markland and Reuben Wentworth.

Phil Wittmann made a motion to appropriate 20K for the improvements/repairs of the Mount Major Community Center and Virgil MacDonald seconded. The vote was 2 approved, 2 opposed, John Markland and Reuben Wentworth.

**Motion fails.**

Remove the Article.

**Article: Water Commission Dissolution**

Liz Dionne put this in for a placeholder as she didn't receive anything from the Water Commissioners. Reuben Wentworth voiced that the Water Commissioners voted at their last meeting to move forward. Liz already has a draft article prepared and will take care of it. This is not a money Warrant Article so nothing needs to be done at this time. Funding would be a budgetary issue.

**Article: Water Bandstand Maintenance and Repair Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the Water Bandstand Maintenance and Repair Capital Reserve Fund previously established in 2014. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

John Markland made a motion to approve the Water Bandstand Maintenance and Repair Capital Reserve for 1K. Liz Dionne noted that she was the one who is recommending this article knowing that all the work was just completed, there is an existing Capital Reserve Fund and as each year passes things will begin to deteriorate and at some point, repairs will need to be done. the Chair of the Committee came in to see her

At this time, Reuben Wentworth seconded the motion with discussion.

Reuben Wentworth feels that this is necessary. Liz stated that the Chair of the Water Bandstand Committee came to her recently with the thought of them doing another Petition Article for the future projects and was very happy to hear of this proposed article.

The motion on the table was called. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article: Alton Community Services Nonprofit**

To see if the Town will vote to raise and appropriate the sum of \$10,000 for the purpose of supporting the Alton Community Services which provides a food pantry and assistance programs for fuel, prescriptions, utilities and housing in close coordination with the Alton Welfare Department. This is a special warrant article. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

John Markland made a motion to approve the Alton Community Services Nonprofit article for 10K and Phil Wittmann seconded. The vote was 3 approved, 1 abstention, Reuben Wentworth.

**Article: American Red Cross Nonprofit**

To see if the Town will vote to raise and appropriate the sum of \$2,000 for the purpose of supporting the American Red Cross which provides disaster relief, shelters, basic household necessities and counseling. This is a special warrant article. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

John Markland made a motion to approve the American Red Cross Nonprofit for 2K and Phil Wittmann seconded. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article: CAP Nonprofit**

To see if the Town will vote to raise and appropriate the sum of \$10,000 for the purpose of supporting the Community Action Program which provides supplemental food, fuel, utility, transportation, meals on wheels, weatherization assistance and Women, Infants & Children food assistance program (WIC). This is a special warrant article. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

John Markland made a motion to approve the CAP Nonprofit article for 10K and Reuben Wentworth seconded with all in favor of the motion.

**Article: Caregivers of Southern Carroll County and Vicinity Nonprofit**

To see if the Town will vote to raise and appropriate the sum of \$2,000 for the purpose of supporting Caregivers of Southern Carroll County & Vicinity, Inc. (includes Alton) which provides free transportation to handicapped, elderly and other residents needing assistance with all these services provided by volunteers. This is a special warrant article. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

John Markland made a motion to approve the Caregivers of Southern Carroll County and Vicinity Nonprofit for 2K and Reuben Wentworth seconded with all in favor of the motion.

At this time, Reuben Wentworth noted there would be only one other article that he would abstain from and that would be LIFE Ministries.

Reuben Wentworth made a motion to approve the CASA Nonprofit, Central NH VNA & Hospice Nonprofit, Child & Family Services Nonprofit, Lakes Region Mental Health Nonprofit and New Beginnings Nonprofit articles as written and Virgil MacDonald seconded. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**Article: CASA Nonprofit**

To see if the Town will vote to raise and appropriate the sum of \$500 for the purpose of supporting CASA (Court Appointed Special Advocates) which provides advocacy for abused and neglected children. This is a special warrant article. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

Approved

**Article: Central NH VNA & Hospice Nonprofit**

To see if the Town will vote to raise and appropriate the sum of \$12,000 for the purpose of supporting the Central New Hampshire VNA & Hospice which is a non-profit agency that provides health care, hospice care and maternal child health services. This is a special warrant article. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

Approved

**Article: Child & Family Services Nonprofit**

To see if the Town will vote to raise and appropriate the sum of \$2,500 for the purpose of supporting Child and Family Services of NH. This is a special warrant article. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

Approved

**Article: Lakes Region Mental Health Nonprofit**

To see if the Town will vote to raise and appropriate the sum of \$15,750 for the purpose of supporting Lakes Region Mental Health Center which provides mental health care to area residents, services for children, elders, along with other emergency services. This is a special warrant article. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

**Article: L.I.F.E. Ministries Nonprofit**

To see if the Town will vote to raise and appropriate the sum \$3,000 for the purpose of supporting L.I.F.E. Ministries, Inc. which is a not-for-profit charity that provides food and staples to Alton residents. This is a special warrant article. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

John Markland made a motion to approve the L.I.F.E. Ministries Nonprofit article for 3K and Reuben Wentworth seconded. The vote was 2 approved, 1 opposed, Virgil MacDonald, 1 abstention, Reuben Wentworth.

**Article: New Beginnings Nonprofit**

To see if the Town will vote to raise and appropriate the sum of \$1,575 for the purpose of supporting New Beginnings which provides 24-hour crisis support for domestic/sexual assault victims, operates a shelter and provides counseling. This is a special warrant article. Recommended by the Board of Selectmen ( ) and the Budget Committee ( ). (Majority vote required)

Approved

Liz Dionne was questioned by the Highway Agent regarding the Highway Block Grant funds wondering if the Town would still be able to accept the grant money even if there was no Warrant Article to fund road reconstruction. Reading the letter, Liz was unsure if it could be accepted and will call DRA to get the information. Reuben Wentworth stated that there is already a fund set up so why wouldn't the Town be able to accept the money. Liz will find out the answer; if necessary, poll the Board tomorrow.

**Selectmen Reports**

Reuben Wentworth had nothing to report.

Phil Wittmann met with the Parks and Recreation Commission, which discussed the Mt. Major Snowmobile Club request for Jones Field access and discussed the future of the Barbershoppers at the end of Old Home Week. The ZAC committee met to fine tune the wording of the Zoning Warrant Articles with a Public Hearing tomorrow. The Old Home Week Committee met and discussed the potential of combining of the Dog Show with the Paint a Puppy but decided not to combine them.

Virgil MacDonald had nothing to report.

John Markland met in Reuben's absence with the Budget Committee. John asked that Liz provide to the Board members a package from the Finance Director in order to make the Board aware of all of the cuts to the Town Budget that the Budget Committee made during the process. All merits are gone completely except for one department. There were other cuts in the budget by going over a seven (7) year average but yet there was no discussion on what percentage of projects that was transpiring during that time that were not completed. There was no discussion of percentages of personnel, no discussion of morale and what it would do to town employees by cutting merit completely out of the budget and what the legal costs would be if there is any kind of a union action taking place. John voiced disappointment with the Budget Committee's decision and understands that at this point there is not much the Board can do about it and understands that these cuts were made to teach the Board of Selectmen a lesson (from what he was told). In addition, John was greatly disappointed to hear this because it effects Town employees. Reuben Wentworth inquired if that was stated by the Budget Committee because he had not heard this; John was only stating that is what he was told and wanted this Board to be aware of this. Reuben wanted to know who said this so he could confront them. Reuben noted that at the meeting the other night the school proposed their budget with a 3% increase for non-union members, he stood up for the Town that if the Town's 3% was cut from our employees then why is the school getting 3% and was told by the Superintendent that they don't get COLA. The School Budget did not get voted on and will come back at the January 3<sup>rd</sup> meeting and they will probably be cut to 2%, to be even across the board.

**Town Administrator Report** by Liz Dionne

**Town Hall - Safety/Security Concerns**

Liz provided an email to the Board for work to be performed in the Town Hall on the second floor for safety and security concerns. In keeping with the historical nature of the building for the proposal which the Board approved on November 19<sup>th</sup>. Mr. Eisenmann was contacted he is a professional in historical renovations field and is the same person who is performing the work on the foyer doors in the lobby. An estimate/quote was provided in the amount

of \$6,365. Liz did not feel comfortable with contacting someone who does not deal with historical renovations/repairs. Liz is asking for a waiver from Section 9.3.15 of the personnel manual for three (3) quotes/bids for this specialty type project.

Virgil MacDonald voiced he believes that there is more than one person that performs this type of work. Reuben Wentworth inquired about the foyer doors and when they would be returned. Liz informed the Board that he had been severely injured and out of work for approximately a month. Reuben stated he will not make a decision on this tonight as he just received it and would like to see the doors back before any more historic work is performed. Liz noted the doors are scheduled to be back in early January. Phil Wittmann was torn on the subject and Virgil would like to see the doors first. John Markland noted if a vote is taken tonight it appears it would be a 2-2 vote.

**Approval of Minutes**

December 3, 2018

John Markland made a motion to approve the minutes of Public Session, December 3, 2018 and Virgil MacDonald seconded. The vote was 2 approved, 0 opposed, 2 abstentions, Reuben Wentworth and Phil Wittmann.

John Markland made a motion to approve the minutes of Non-Public Session, December 3, 2018 releasing #1 and Virgil MacDonald seconded. The vote was 2 approved, 0 opposed, 2 abstentions, Reuben Wentworth and Phil Wittmann.

**Approval of Consent Agenda**

John Markland made a motion to approve the Consent Agenda and Reuben Wentworth seconded. The vote was 3 approved, 1 opposed, Virgil MacDonald.

**1. 2018 Current Use Application, needs original signatures**

Thomas Fry	Rines Road	Map 19 Lot 62	-0-
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Conditional Hire - Parks and Recreation Department, Full-time Administrative Assistant, Beau Betz \$15.79 per hour.

**Public Input II (limited to 5 minutes per person on any Governmental/Town Business)**

Ed Casaccio approached the Board as a member of the Alton Youth League (AYL) in reference to the Jones Field project. He has been a member, coach and field maintenance coordinator for years. He feels that it is very difficult for a member of a private sector to obtain the quotes. Finding out late in the game, he felt it would be helpful if the Town had a list of local businesses that perform work to get it done and done quickly. Not really knowing the process he asked if it was the responsibility of the person who wrote the article (referring to Jones Field) to obtain the quotes. John Markland informed him it was a Petition Article so it would be up to that person or whoever is in charge of the project. Reuben Wentworth informed Mr. Casaccio that when it is a Petition Article it is their project and the Town has no jurisdiction stepping into the project, the Board is just the agent to expend the money. The town departments have enough to do with their daily tasks/projects and it is not really any departments responsibility. It was the people seeking the 50K for their project. In addition, Mr. Casaccio stated that the town requires something but they are not helping to achieve it. Reuben elaborated that the Town gave Derek what he needed to do but to take our employees from their daily tasks would delay things. Mr. Casaccio reiterated that there might be a communication breakdown, red tape, unknowns and wished that there was better communication it might have been done differently and it could have gotten done. John Markland noted that during the testimony tonight, information was initially communicated back in May so there was time to obtain three (3) bids.

**Discretionary Action on Requests for Appointments** (No discussion, majority vote required to allow/not allow appointment)

- Mt. Major Snowmobile Club

Liz Dionne, Town Administrator is recommending to allow the appointment for a maximum of 10 minutes. Discussion ensued in reference to whether this could have been combined with the earlier discussion with the folks from the Snowmobile Club; it appears to be a different matter.

Reuben Wentworth made a motion to approve the appointment for the Mt. Major Snowmobile Club and Phil Wittmann seconded with all in favor of the motion.

**Non-Public Session:**

John Markland made a motion to enter into non-public session pursuant to RSA 91-A:3, II (a) (c) and (e) and Reuben Wentworth seconded. The Board was polled in the affirmative by roll call with all in favor of the motion.

Reuben Wentworth, yes  
Phil Wittmann, yes  
Virgil MacDonald, yes  
John Markland, yes

**Adjournment**

The meeting adjourned at 9:01 PM.

Respectfully submitted,

*Mary K. Jarvis*

Mary K. Jarvis  
Recording Secretary

