

TOWN OF ALTON
ALTON ZONING BOARD OF ADJUSTMENT
WORKSHOP
DRAFT
JANUARY 8, 2009

Members Present: Timothy Morgan, Chairman
Timothy Kinnon
Marcella Perry
Paul Monzione
Steve Hurst

Others Present: Sharon Penney, Town Planner
Randy Sanborn, Administrative Assistant
Members of the Public

I. CALL TO ORDER

T. Morgan called the meeting to order at 6:20 PM.

II. WORKSHOP

T. Morgan announced that the first item before them is a change to the by-laws of section 10.20.10, for the number of continuances that would be allowed. T. Kinnon spoke about the board's review of the draft and the council they have received from Jim Sessler about the change.

MOTION:

M. Perry motioned to add to the by-laws the recommended change to the by-laws, as presented to the Board at the December meeting of the Alton ZBA. P. Monzione seconded the motion and added to the motion that a copy of the language to the motion so that it would be in the records of what was being voted on. The motion passed by unanimous vote.

T. Morgan spoke about the needs for maps to be submitted to scale. S. Penney stated she needed to look at the specific RSA about the subject but that site plans need to have a baseline. There was an open discussion about application requirements. The board discussed the criteria for submitting applications and their responsibilities and the Planning Department's responsibilities to assist the applicant.

T. Morgan spoke about requiring applicants to have all state permits, etc. in place prior to coming before the board. The board discussed some of the cases they have reviewed in the past that required several permits. There was discussion for a possible "coversheet" that could be included with applications so that applicants would have met all criteria before submitting their application to the Board. T. Morgan stated he could type out what input he had on application submission process.

S. Penney suggested having the business from the workshop on the next board meeting and noted that it would listed under "Other Business" on the agenda.

III. ADJOURNMENT

MOTION:

P. Monziona motioned to adjourn the work session and T. Kinnon seconded the motion. The motion passed by unanimous vote.

The work session adjourned at approximately 7:00 PM.

Respectfully Submitted,

Krista Argiropolis, Recorder