

**ALTON WATER WORKS
67 FRANK C. GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE
REGULAR MEETING OF
January 14, 2019**

PRESENT: Chairman Reuben Wentworth
Vice-Chairman Virgil Macdonald

It was stated to all in attendance, prior to the meeting, that the meeting would be taped for accuracy and erased as soon as the minutes are approved.

- A. CALL TO ORDER: Chairman Wentworth called the meeting to order at 6:00 pm.
- B. APPROVAL OF AGENDA: Chairman Wentworth added to the agenda a letter from Mr. Cadman Jr. Motion was made by Chairman Wentworth to approve the amended agenda, was seconded by Vice Chairman Macdonald. Vote was taken all were in agreement.
- C. APPROVAL OF MINUTES: Minutes of December 10, 2018. Motion was made by Chairman Wentworth "To approve the Minutes of the regular meeting of October 22, 2018". Vice Chairman Macdonald seconded the motion, vote was taken, all agreed to the Motion, and the Motion passed.
- D. NON-PUBLIC SESSION:
- E. PUBLIC INPUT: NONE
- F. CORRESPONDENCE:
- G. DEPARTMENT REPORT TO THE COMMISSIONERS:
Oct, Nov & Dec Bills were sent on 1/9/19 total new bills were \$79,259.54
Quarterly billings overdue were \$5,998.55
Total Over due on 12/26 was \$15,426.63 as of 01/09/19 is \$12,979.84
Statements and overdue letters will be sent and a new overdue list developed the week of January 21.
- Total Revenue collected to December 31, \$461,146.45 by clerk
Pump readings will be noted in this report.
- H. OLD BUSINESS: Vice Chairman Macdonald asked if the pump at Jones had been repacked. Chairman Wentworth said it had not been done yet. We also need to make sure we have a generator backed up for Levey Park.

Work orders should be left at the office until such time as they are taken to be completed.

Chairman Wentworth spoke with Mrs. Stone, and Mrs. Jarvis the Executive Secretary will gave her an invoice that he had given the Town Administrator for funds to be put in a new account for the Alton Water Works Revenue Funds.

The overdue account on the Alton Bay Christian Conference Center. Mr. Smith was contacted and yes the customer was not able to use that property and the Conference Center has since taken possession of the property.

Vice Chairman Macdonald made a motion "To abate the outstanding charges on the Cadman Account." Chairman Wentworth seconded the motion, vote was taken, and all were in agreement, motion passed.

- I. NEW BUSINESS: 2019 Goals. Vice Chairman Macdonald would like to get set up to see what is available for Grant funding to be able to replace water mains. Once the superintendent is in place, hopefully, some time can be spent on looking to this matter.

A Sanitary Survey was received from the DES which did have some concerns with the Board of Selectmen taking over the Alton Water Works. There is a list of other concerns in the Survey that need to be addressed. Most are already in processes.

Discussion was held concerning the issues in the Sanitary Survey.

A meeting has been set up with Richard Skarinka from DES for January 28, 2019 @ 6:00 pm to discuss the issues in the Survey. Then Richard Skarinka would like to meet with both the Alton Water Works Commissioners and the Board of Selectmen.

Chairman Wentworth recommends that the money that is being transferred over to the new Alton Water Works account should be left there and build it up. Once we know that we can pay all the bills and at the end of next year, money can be moved to the Capitol Reserve Accounts. He would, however, like all three members be in attendance to further discuss this issue.

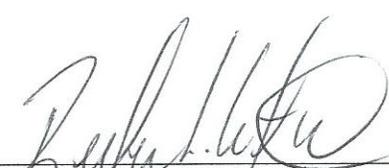
Chairman Wentworth recommends that there be emergency spending only until the 2019 budget has been approved at the Town Meeting.

- J. ADJOURNMENT: Motion was made by Chairman Wentworth made a motion to adjourn the meeting. Motion was seconded by Vice Chairman Macdonald. Vote was taken, and all were in agreement, motion passed. Meeting was adjourned at 6:20 pm.

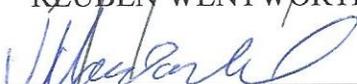
Respectively submitted:

Penny Williams
Clerk

1 28 19
DATE SIGNED



REUBEN WENTWORTH – CHAIRMAN



VIRGIL MACDONALD – VICE CHARMAN