

ALTON BOARD OF SELECTMEN
Minutes
January 19, 2022
(Approved - February 14, 2022)

Chairman V. MacDonald convened the meeting at 6:00 PM.

V. MacDonald led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

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Virgil MacDonald, Chairman
Paul LaRochelle, Vice Chairman
Reuben Wentworth, Selectman, Excused
Bob Holt, Selectman, Excused
Brock Mitchell, Selectman
Ryan Heath, Interim Town Administrator

Agenda Approval

V. MacDonald mentions that on the Agenda #4 Fire Department - Min/Max Adjustment under Old Business will be postponed. B. Mitchell motions to approve the agenda as written with the adjustments and P. LaRochelle seconded with all in favor of the motion.

Announcements

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.

Public Input | (limited to 3 minutes per person on agenda items only)

Appointments

None

New Business

1. Alton Water Works - Levey Park Well Pump Replacement

Courtney Mitchell, Water Superintendent approached the table. R. Heath states that with talking with the Water Superintendent, they learned that the cleaning of the water pump the company found the damage. R. Heath states that he looked into the financial side and saw that there are ARPA funds that can be used. V. MacDonald is wondering if with the Water Department paying their own funds and if on a Town level if we are able to use the ARPA funds for that Department. C. Mitchell states that they will need to replace the complete well unit. Recommendation is to bring everything up. P. LaRochelle mentions about saving the motor and C. Mitchell states that they will be able to save the motor and refurbish if needed and be able to save for emergency purposes. C. Mitchell states that the quote is \$30,600 for the above ground discount. The amount includes the labor.

V. MacDonald motions to approve the \$30,600 from the ARPA Fund Account for Levey Park Pump and move it to the top of the well house and P. LaRochelle seconded with all in favor of the motion.

2. Highway Department - Reed Road Signage Request

Scott Kinmond, Public Works Department Director approached the table. S. Kinmond states that the resident who is requesting the sign because people are always turning around in his property when they drive by the entrance to the trails. V. MacDonald is wondering since the road is not maintained by the Town but by the Lakes Region Conservation and Forestry Department maintain the road if we are able to put up the signs. S. Kinmond states that the property owner is willing to pay for the signs and the installation of the signs.

V. MacDonald motions to allow John Adams from 150 Reed Road to put up the No Public Turn Around sign with the arrow for parking and for S. Kinmond to put up the Pass at own risk sign Class VI Road Not Town Maintained sign and P. LaRochelle seconded with all in favor of motion.

Old Business

1. Emergency Management Team - Standard Operating Guidelines

R. Heath states that since the CDC and the State adopted new guidelines and R. Heath states sat down and went over the COVID-19 Exposure and Quarantine guidelines and developed a new guideline for the Town Departments. Some changes are in Travel which he would like to be rescinded since the CDC and state have removed them.

B. Mitchell motions to accept new Standard Operating Guideline's as written and V. MacDonald seconded with all in favor.

2. Highway Department - Winter Maintenance Snow and Ice Removal SOG

Scott Kinmond, Public Works Department Director approached the table. S. Kinmond states that there has been some updates to the guidelines including the equipment and the current practices on how we are tackling winter maintenance. S. Kinmond states that this is a document that should be posted within the Highway Department and that the public has a way of seeing this update. S. Kinmond states that almost all the guidelines are the same and they are looking into the sidewalks to see about different ways of doing things with snow removal and sanding and icing the sidewalks. B. Mitchell states that the Town might have to look into better equipment to handle them. B. Mitchell is wondering if there is any way that companies can bring over equipment to try over the winter to see what would work the best for the Town. S. Kinmond states that they would like to possibly look at a Bobcat Skid-steer and at Ambrose Equipment a Wacker and states that both of these equipment's can range from \$70,000-\$90,000 depending on attachments. V. MacDonald would like to increase the violation amount from \$25 to a higher amount. V. MacDonald would like to change it so the first offense is \$50 and the second offense will be \$100. R. Heath states that there will have to be a public hearing and states that he will add what will be in the updated Ordinances.

B. Mitchell motions to accept the Winter Policy and V. MacDonald seconded with all in favor of motion.

R. Heath states that he will look into doing a Public Hearing after the Deliberative and they can update the Parking Ordinance and the Winter and Maintenance Snow and Ice Removal SOG.

3. Milfoil Grant Signator Approval

R. Heath states that there was more money granted and states that they need the board to accept the grant and to approve authority for R. Heath to sign on behalf of the Board of Selectmen.

V. MacDonald motions to accept the Department of Environmental Services grant for \$33,595 for herbicide treatment and dash and to allow the Town Administrator to sign for it and B. Mitchell seconded with all in favor of motion.

4. Warrant Articles

R. Heath states that his intention for tonight was to go in front of the board and to have everybody decide who would motion, seconded and move on the warrant articles for the deliberative.

R. Heath states that there is a change to the Default Budget and mentions that there was an issue with a position that was added half way through the year and they would have to take out the wages and benefits out and there's a new default budget of \$8,434,833.00 that he would like to vote at the next Selectmen's meeting.

Selectmen Reports

B. Mitchell would like to say thank you to the Highway, Water, and Parks and Rec Departments for the hard work that they put in during the storm.

V. MacDonald states that the Conservation Committee is looking at the GIS Maps system and the public will be able to come into the Town Hall and this map will be able to show everything in the Town.

R. Heath states that he received notice from a Parks and Recreation Commission about the Alton Youth League who are requesting for the Town of Alton to maintain the fields. K. Roberts approaches the table and states he is part of the Parks and Recreation Commission. He states one member of the Alton Youth League came forward and are stating that there are not enough volunteers to be able to maintain the fields and the areas. K. Roberts does mention that the Town in the past has done a lot for the fields and has maintained in the past. K. Roberts does state that if the organization does dissolve he would like the Town to see how they can dissolve the non-profit.

P. LaRochelle had nothing to report.

Town Administrator Report

R. Heath states that since he has been the Interim Town Administrator he would like the board to appoint him to represent the board at the Lakes Region Hazardous Household Product Facility.

V. MacDonald motions to approve R. Heath as the representative for the Board of Selectmen at the Lakes Region Hazardous Household Product Facility and for V. MacDonald to be able to sign the letter and B. Mitchell seconded with all in favor of motion.

R. Heath states that he received a phone call from Peter Farrell about Stockbridge Corner Road about the posting of the road and V. MacDonald would like to know what New Durham would be doing and R. Heath stated that from what he heard New Durham has rescinded there interest in posting on the road. P. Farrell would like another public hearing but as V. MacDonald stated that with New Durham is unwilling to post on their end then it is unlikely that the Town of Alton will be able to post on our end now. V. MacDonald stated that if Peter Farrell wants to come to a meeting and talk with the Board of Selectmen then he is more than welcome to.

Approval of Minutes

December 13, 2021 - Public Session

V. MacDonald made a motion to approve the minutes of December 13, 2021 Public Session and P. LaRochelle seconded with all in favor of the motion.

December 13, 2021 - Non-Public Session

V. MacDonald made a motion to approve the minutes of December 13, 2021 Non-Public Session sealing all three and B. Mitchell seconded with all in favor of the motion.

Consent Agenda Approval

P. LaRochelle made a motion to approve the Consent Agenda for January 19, 2022 as presented and B. Mitchell seconded with all in favor of the motion.

1. Fire Department

EMT-A/FFil to Lietenant-EMT-A, Ryan McQuade, \$18.89 to \$20.53, effective 1/4/2022

Lieutenant Paramedic to Captain Paramedic, Greg Trombi, \$23.61 to \$25.85, effective 1/4/2022

2. Assessing Department

Land Use Items - Approval
Administrative Abatements

Overpay List	See List	See List	\$2,994
Daudelin	8/49/164	164 Fox Trot	\$101
Sheridan	33/77/43	43 Viewland Court	\$36
Dougwillo	38/1	147 Spring Street	\$2,419
Tarney	38/3	L/O Spring St	\$1,536
Beaulieu	33/77/52	52 Viewland Court	\$65
McLean Trust	21/12/1	29B Brook & Bridle Ln	\$5,406
Harrington	10/32/15	48 Beaver Dam Rd	\$675
Burgess	21A/3	22 Pipers Point Ln	\$724
Martin	50/23 & 25	22 & 24 Farmington Rd	\$1,070
Lipomi Trust	70/60	l/o Sunset Shore Dr	\$497
Ventresco	39/44	18 Leigh Dr	\$854
Nickerson	21A/52	400 Roberts Cove Road	\$805
Zeimetz	77/27	246 Rattlesnake Island	\$1,385
Gillan, Sr Trust	32/15	17 Riverlake Street	\$1,941
Ketzler	62/1/7	L/O Mauhaut Shores Road	\$4,075

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

None

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

Loring Carr approaches the table. States that he believes there is an issue with Dudley Road and that during the winter he thinks that possibly the state should be called and to think of a plan to make exiting the road safer for the public. L. Carr also states that he's happy that the municipal association was talked to about the Default Budget.

Kenneth Roberts approaches the table. K. Roberts does agree with Dudley Road and that they should talk with the property owner that lives there as they used to have permission to push the snow back about 50 feet. K. Roberts also states that he heard from P. Farrell as well and states that Peter was never informed when the Public Hearing was going to take place.

Non-Public Session

V. MacDonald moved at 7:22 pm to enter into Nonpublic Session under RSA 91-A: 3, II, a (employee matters), c (reputation), e (Litigation), and I (legal advice). B. Mitchell seconded. Roll call vote:

V. MacDonald - yes P. LaRochelle - yes R. Wentworth - Absent
R. Holt - Absent B. Mitchell - yes Roll call vote carried unanimously.

Five minute break taken.

At 7:26 pm Chair MacDonald convened the nonpublic session with the following people present:

- V. MacDonald, Chairman
- P. LaRochelle, Vice Chairman
- B. Mitchell, Selectmen
- R. Heath, Interim Town Administrator
- S. Kinmond, Public Works Director

V. MacDonald moved at 8:30 pm to exit nonpublic session. P. LaRochelle seconded. Roll call vote:

V. MacDonald - yes P. LaRochelle - yes R. Wentworth - Absent
R. Holt - Absent B. Mitchell - yes Roll call vote carried unanimously

V. MacDonald moved to 'not divulge' the minutes because divulgence of the information likely would affect adversely the reputation of any person other than a member of this board or render the proposed action of the board ineffective. P. LaRochelle seconded. Roll call vote:

V. MacDonald - yes P. LaRochelle - yes R. Wentworth - Absent
R. Holt - Absent B. Mitchell - yes Roll call vote carried unanimously

Public session actions:

A motion was made by V. MacDonald to adopt the purpose for the use of the West Alto Fire Association Trust Funds, "To be used for the maintenance of the West Alton Fire Station and Conference Center" both principal and interest can be expended. P. LaRochelle seconded. Motion carried.

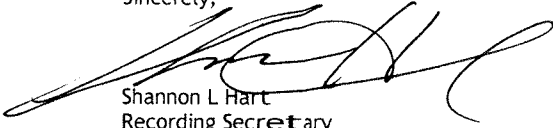
A motion was made by V. MacDonald to promote Courtney Mitchell to the new Assistant Public Works Director. P. LaRochelle seconded the motion and B. Mitchell abstained. Motion carried

V. MacDonald motioned to except the Public Works Director's proposal for phase two implementations, to include the Solid Waste Department under the PWD umbrella. B. Mitchell seconded. Motion carried

Adjournment

V. MacDonald moved at 8:32 pm to adjourn. B. Mitchell seconded. Motion carried.

Sincerely,

A handwritten signature in black ink, appearing to read 'SHANNON L. HART', written over the typed name.

Shannon L Hart
Recording Secretary