

ALTON BOARD OF SELECTMEN

Meeting Minutes

January 20, 2014

6:00 PM

1 Monument Square

Alton, NH 03809

Approved: February 19, 2014

R. Loring Carr convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following members and staff were present:

R. Loring Carr, Chairman
Cydney Johnson, Vice Chairman
Marc DeCoff, Selectman
Robert Daniels, Selectman
E. Russell Bailey, Town Administrator

David Hussey, Selectman was absent

Approval of the Agenda

Cydney Johnson made a motion to approve the agenda as presented and Marc DeCoff seconded with all in favor of the motion.

Appointments: County Commissioners was tabled pending their arrival.

Announcements by R. Loring Carr: There will be a Special Election held Tuesday, January 21, 2014 in the PMHS Auditorium from 7:00 AM to 7:00 PM to fill the vacancy of the late Executive Councilor Raymond Burton.

BOARD OF HEALTH

R. Loring Carr made a motion to Recess as the Board of Selectmen and to convene as Board of Health and Marc DeCoff seconded with all in favor of the motion.

- Septic Waiver Request, Map 63 Lot 17 ~ McHugh

John Dever and Tom Varney were in attendance to discuss the waiver request.

R. Loring Carr made a motion to waive the tank to surface water, required 75' to actual 62'; required tank to well, 75' to actual 20'; leach bed to well required 75' to actual 41' 6" and tank to catch basin 35' to actual 33'; conditional that the Advanced/Innovative Technology System would need to be used if there is a failure of the system in the future and Marc DeCoff seconded with all in favor of the motion.

Cydney Johnson made a motion to adjourn as Board of Health and to Re-Convene as Board of Selectmen and Marc DeCoff seconded with all in favor of the motion.

E. Russell Bailey just informed the Board that the County Commissioners will not be coming to the meeting tonight due to a scheduling issue.

Selectmen's Committee Report

Marc DeCoff and R. Loring Carr reported that the Planning Board submitted their recommendations for Zoning Ordinances.

Cydney Johnson reported that the Parks & Recreation Commission rescheduled their meeting until January 21, 2014.

R. Loring Carr reported that the Budget Committee met several times, the Town portion is finished, the Petition Articles were submitted and they will meet again tomorrow night (1/21/14) at Alton Central School on the bond issue for the replacement of the PMHS roof at 7:30 PM.

Town Administrator's Report and Updates by E. Russell Bailey.

The encumbrances for 2013 were done a couple of weeks ago. There was an issue with the replacement of the Plow System for the 1 Ton for the Highway Department; it was put on hold. There have been several issues with that truck and another today with failing parts. It would be approximately \$900.00 to \$1,000.00 to get it operational again. The Highway Department had obtained other quotes with Alton Motor Sports being the low bidder at \$4,950.00 including installation. E. Russell Bailey recommends moving forward with this as the truck is down and this is used for the smaller roads in Town.

Cydney Johnson made a motion to approve the bid from Alton Motor Sports for \$4,950.00/installed for the plow replacement on the 1 ton and Marc DeCoff seconded with all in favor of the motion.

The Highway Department's six (6) wheel truck hood was badly damaged; it was referred onto the insurance company. This money was encumbered; we have not moved forward with this as it is still being argued with the insurance company as to the replacement cost. A memo from highway was provided to the Board which has been sent to the insurance company. The quote did not include the painting and the butterflies. We would like to move forward in fixing the hood and get a final cost. There is a \$1,000.00 deductible. We have received a check for \$2,016.00 which has not been cashed yet. We are still using the vehicle but it needs to be resolved with the insurance company and needs to be repaired.

R. Loring Carr tabled this issue for further review; no matter what this issue needs to go back to the insurance company with the remaining Board in agreement.

We are still working on the kitchen at the Senior Center; it is currently closed with the work on schedule, work is expected to be another 2-3 weeks. Previously approved was using Mike Stocker to do the work and when he is finished there we need to do work at the Police Department in the computer server room. It would be less expensive to use Mike than to hire an outside contractor for approximately another 16 to 24 hours; this is in the Police Department budget. Marc DeCoff questioned whether the Bandstand was completed; it is not done yet and will be the next project after the kitchen is completed and it will be dependent on the weather and ice conditions.

The Budget Committee has completed the Warrant Articles and the Board has gone over the them. The Warrant Articles need to be posted a week from today (1/27/2014) in preparation of the Deliberative Session on February 5th. There are several things that need to be done before the Deliberative Session. We will need to meet to get this taken care of; beginning at Article 9 to determine who will speak on behalf of and the motions for each. A meeting will be scheduled for Thursday 1/23/2014 at 5:30 PM.

Public Input I

Raymond Howard voiced concerns about the previous approval of the grant for cameras and license plate readers for the Police Department and would like for the Board to reconsider their approval as license plate readers are illegal in NH.

R. Loring Carr questioned the legality of the license plate readers and when the law was established.

Jane Cormier spoke up that she was not sure when it was put in but there is a bill that came up last week and believed that it was to make them legal. She will need to check that out; and again believed that it was put on the table. R. Loring Carr noted that it seems that there is a conflict. E. Russell Bailey does not believe that license plate readers were within the paperwork that we had for the grant but will speak with the Police Chief and the Town Attorney to check into this matter then report back to the Board.

Marty Cornelissen requested that the Historical Society be added as a link on our website: www.altonhistoricalsociety.org

Cydney Johnson made a motion to add a link for the Alton Historical Society website on our website and Marc DeCoff seconded with all in favor of the motion.

Approval of Selectmen's Minutes

R. Loring Carr made a motion to approve the minutes of Public Session I, December 11, 2013 with a correction on page 6 last line to read: Oh, they're pretty much the same and that the verbatim minutes be filed with the Conservation Easements Agreement and Marc DeCoff seconded. The vote was 2-0-2 with Cydney Johnson and Robert Daniels abstaining.

R. Loring Carr made a motion to approve the minutes of Non Public Session, December 11, 2013 releasing items #1, 3, 4 & 5 and Marc DeCoff seconded. The vote was 2-0-2 with Cydney Johnson and Robert Daniels abstaining.

R. Loring Carr made a motion to approve the minutes of Public Session II, December 11, 2013 as amended correcting the date to December 11, 2013 and Marc DeCoff seconded. The vote was 2-0-2 with Cydney Johnson and Robert Daniels abstaining.

Cydney Johnson made a motion to approve the minutes of the Workshop Session, December 30, 2013 as written and Marc DeCoff seconded. The vote was 3-0-1 with Robert Daniels abstaining.

R. Loring Carr made a motion to approve as presented the minutes of the Workshop Session, January 14, 2014 and Marc DeCoff seconded with all in favor of the motion.

Old Business:

Fire Extinguishers Maintenance Agreement

The Fire Chief volunteered to pursue using one company to service all the extinguishers throughout the entire town. Marc DeCoff brought to the table that if all extinguishers were brought to the Fire Department it might be less expensive. It was decided to table this item and for Marc DeCoff to look into this matter and obtain the company they use at the condo and to ask the Chief about bringing all extinguishers to one site for a cost savings which was the general consensus of the Board.

Public Health/Solid Waste Ordinance Revisions

The purpose of this is to clarify the existing ordinance for the C & D area up at the Transfer Station. Scott Simonds requested that language be added to Item #3 of the old ordinance which didn't show the \$20.00 per yard fee for construction material.

Cydney Johnson made a motion to approve the Public Health/Solid Waste Ordinance Policy as amended and Marc DeCoff seconded with all in favor of the motion.

Mt. Major Snowmobile Club Grant Request

We were contacted previously from a representative of the Mt. Major Snowmobile Club in reference to some trails running from Sunset Shores through Rand Hill through Avery Hill. The Board granted permission for them to go on the Town right of way. They have asked for a letter from the Board, as owners, that they have approval to use the trail. The Highway Department gave them a quote in the amount of \$13,982.00; they have asked, if they obtain the money through the grant, they would like the Town to do the work on the right of way. The general thought is not to open up this type of situation and the Board cannot support the work being done by the Highway Department. Also, the Board has no problem for a contractor to be hired to do the work but we would need to oversee the work to be sure it is done properly or they will need to be bonded.

Marc DeCoff made a motion to approve giving a letter to use the town right of way for the grant application and Cydney Johnson seconded with all in favor of the motion.

Marc DeCoff made a motion that they have to use a private contractor and coordinate with the Town and Cydney Johnson seconded with all in favor of the motion.

New Business:

Vote to approve Land Use Items as recommended by the Town Assessor

Marc DeCoff made a motion to approve the 2013 Abatements for Map 4 Lot 7 for \$169.00; Map 40 Lot 2-1 for \$86.00 and Map 8 Lot 49 for \$7,297.00 and R. Loring Carr seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the 2013 Veteran's Credits for Map 1 Lot 43, Map 4 Lot 17H, Map 9 Lot 16-1, Map 12 Lot 3A, Map 27 Lot 42, Map 51 Lot 4 and Map 12 Lot 27 all in the amount of \$500.00 and Marc DeCoff seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the Intents to Cut for Map 11-28-4, Map 14-6-1, Map 6-39, Map 24-6, Map 247, Map 14-1 & 14-1-1, Map 14-8, Map 20-3, Map 6-27, 6-31 & 3-22, Map 6 Lot 32, Map 19-62-1, Map 19-1 & 19-1-4, Map 5 Lot 74-1, Map 1 Lot 9, Map 6 Lot 15 and Map 7 Lot 14 and Cydney Johnson seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the 2013 Timber Warrants for Operation 13-011-01-T for \$1,233.73 and Operation 13-011-21-T for \$713.49 and Marc DeCoff seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the 2013 Administrative Abatements for Map 34 Lot 34-70 for \$123.00 and Map 33 Lot 77-46 for \$68.22 and Cydney Johnson seconded with all in favor of the motion.

Transfer Station Inspection Report

DES inspected the Transfer Station; on the forth page of the inspection report there are action items that we need to deal with. The Operation Manual needs to be updated as the original was done by an engineering firm in 1992. Scott Simonds and E. Russell Bailey have copies and the thought is it can be done in house; we will obtain copies from other facilities that have been signed off by DES. Marc DeCoff questioned getting this done by March 3rd. DES also wants a closure plan for the Transfer Station. There is no reason to spend any money putting these together. When we did our new C & D Facility we never did anything about this, therefore we need to modify our permit.

E. Russell Bailey requested the Board for authorization to sign the permit in order to get it to the State by the required date of January 31, 2104.

Marc DeCoff made a motion to approve E. Russell Bailey to sign the permit and Cydney Johnson seconded with all in favor of the motion.

Annual Landfill Monitoring Agreement

This is the annual agreement with the engineers who oversee the landfill. We are required to do annual monitoring, a compliance report and an analysis on the test results of the monitoring wells. The 2014 agreement is for compliance and hydrologic services for a total of \$8,000.00 with our engineers. Hopefully there will be no additional monitoring wells necessary as there were two (2) added last year which tested okay.

Marc DeCoff motioned to approve the \$8,000.00 for the landfill monitoring agreement and authorize E. Russell Bailey to sign the agreement and R. Loring Carr seconded with all in favor of the motion.

Hawkers & Vendors License Application; Boy Scouts of America Troop 53

There is a request from Boy Scout Troop 53 for February 16, 2014 for a fund raiser at the Winter Carnival to sell chicken soup and grilled cheese sandwiches. The Boy Scouts requested a waiver of the fee.

R. Loring Carr made a motion to grant the Hawkers and Vendors for the Boy Scouts and waive the fee. Marc DeCoff questioned other troops coming into town and Robert Daniels questioned the fees. There was no second.

Marc DeCoff made a motion to approve the Hawker and Vendor license with no waiver on the fee and Cydney Johnson seconded with all in favor of the motion.

Health Insurance

The Health Trust has undergone changes with too much money in its reserve. Last year they refunded all towns money with a refund again this year. All money will be going into the general fund. The refund from the Trust will be \$10,131.19 for 2011 and \$28,020.98 for 2012. This is for informational purposes only.

Highway Bids

The annual maintenance bids for the Highway Department, (catch basin cleaning, hydroseeding, tree cutting, culverts etc.) were presented with a question/issue of sending them out as one or three year bids. It was recommended that they be three year contracts in order to obtain better pricing. The paving bid is usually a one year bid but could be considered for three years. There was a discussion and explanation regarding the bids.

R. Loring Carr requested verbiage being added to the tree cutting bid and the guard rail bid correct spelling error. Also questioned, should there be delivery date timeframes, Highway will get a scheduling commitment for that and once the bid is awarded and brought in as needed throughout the contract.

Marc DeCoff made a motion to send out the bids as amended and obtain both 1 and 3 year bids and Cydney Johnson seconded with all in favor of the motion.

Public Input II

Raymond Howard noted he was all for saving money but the Board should revisit/reconsider bringing all fire extinguishers to one location in the event that something happens and they are not on site.

Non Public Session

R. Loring Carr made a motion to enter into non-public session pursuant to RSA91-A:3,II(a) personnel (c) character/reputation and (e) claims/litigation and Marc DeCoff seconded with all in favor of the motion.

The Board adjourned at 7:15 PM

Respectfully submitted,

Mary K. Jarvis

Mary K. Jarvis
Recording Secretary