

**Minutes**  
**Alton Parks and Recreation Commission**  
**January 24, 2018**  
**6:30pm at AVAS**

Members Present: Elizabeth Shelton, Everett Clark, Jonathan Downing and Phil Wittmann

Staff Present: Kellie Troendle

Public: Nancy Downing

***Call to Order***

The meeting was called to order at 6:30pm by Chairwoman, E. Shelton.

***Approval of Agenda***

J. Downing made a motion to approve the Agenda as presented; motion was seconded by E. Clark and passed.

***Approval of Minutes***

J. Downing made a motion to approve the Minutes of December 5, 2017 as written; motion was seconded by E. Shelton and passed.

***Public Input***

N. Downing complimented the Grounds and Maintenance Staff on the ice rink set up and suggested the Ice Rink be advertised in the newspaper. K. Troendle noted that when the ice rink was ready to open it would be advertised.

***Old Business***

Kiosk Maps- The Commission discussed the size of the maps for the kiosks at Jones Field and recommended that the Parks and Recreation Director decide the size and layout.

Parks Update- J. Downing stated that the Commission did a presentation and recommendation to the Board of Selectmen in regard to improvements that are needed at the Town Parks. J. Downing said he would like the Board of Selectmen to review the recommendations. P. Wittmann said he will bring the recommendations to the Board of Selectmen for consideration and review.

Skating Rink/ Skating Party- K. Troendle reported that staff have been working on making the ice rink at Mill Pond. Signs were posted and the rink is expected to be open this week. The Commission discussed sponsoring a community skating party. Dates and times were discussed. The Commission suggested having the skating party during Winter Carnival Weekend. K. Troendle will contact the ABA to confirm that the skating party will not conflict with scheduled Winter Carnival events. The Commission discussed offering other activities during the skating party in the event the ice rink was not open due to weather. Other activities included: snow shoeing, cross country skiing, campfire, s'mores and music.

2018 Basketball Skills Camp Update- K. Troendle reported that 27 players signed up for the skills camp program, which is important in developing the fundamentals for playing at the school levels. There was discussion on expanding the basketball program in 2019 to include League play. Gym space, aggressive competition and spectators' behavior were some of the ongoing challenges. K. Troendle stated that she is working with the PMHS coaches to sponsor a summer basketball camp in 2018.

Substance Abuse Prevention Coalition Update- E. Shelton reported that a group of interested community members met to discuss the assets the Towns of Alton and Barnstead have in regard to providing opportunities for the youth in the communities. The Coalition will be meeting again to discuss the next step in the process of community awareness of substance abuse. E. Shelton will be attending the next Coalition meeting and will keep the Commission informed about the Coalition's progress.

2017 Barbershopper's Scholarship Awarded- The Barbershopper's Scholarship was paid to Jacob Donahue in the amount of \$500.00 from the Lakes Region Chordsmen-Alton Parks and Recreation Department scholarship. Mr. Donahue completed his first semester of college and received the funds as awarded.

### ***New Business***

B&M Park Playground Structures- K. Troendle noted that a resident suggested adding additional play structures to the B&M Park Playground. K. Troendle said there is approximately \$600.00 in the B&M Park fund, which unfortunately is not enough money to add a playground structure. The Commission discussed age appropriate structures and noted activity sections or motion play structures as good options that can be added to the park. The stations could be added along the trail and appropriate for children and adults to do together.

Alton Bay Summer Concerts- K. Troendle reported that most dates are scheduled for the concert series. Bands include: Echo Tones, 39<sup>th</sup> Army Band, Bittersweet, East Bay Jazz, Shana Stack, Saxx Roxx, Blacklite Band, and the Barbershopper's. Two more dates need to be filled. Commission members suggested concert performances they have seen and K. Troendle will contact the ones recommended.

2018 Summer Camps/Programs- K. Troendle reported that two weeks of summer camp are planned at the Alton Bay Community Center from 9am-4pm: July 9-13 and July 30-August 3. The summer camp will include three adults as camp directors/assistant directors and five to six counselors. The camp staff wages were discussed. E. Shelton made a motion to set the wages for the camp staff as \$16 per hour for the camp director/assistant director and \$9 per hour for the camp counselor, motion was seconded by E. Clark and passed. K. Troendle stated that Wicked Cool For Kids camp would be July 16-20 at the Alton Bay Community Center which will feature two half day camps: Vet School (9am-12pm) and Wicked Cool Science (1pm-4pm). British Soccer Camp is scheduled for July 23-27 and Timbernook Camp is scheduled for August 6-10. The department is sponsoring five weeks of camps this summer. Other programs scheduled are the 5K Race, Old Home Days Craft Fair, Town Wide Yard Sale and Summer Concerts.

Recreation Revolving Fund- K. Troendle requested that \$5,818.96 be approved from the Revolving Fund: \$55.96 for tape for Pickleball and \$5,763.00 for administrative assistant staff wages. The balance in the fund is \$48,096.00. E. Shelton made a motion to approve the expense as presented; motion was seconded by J. Downing and passed.

Director's Report- The Commission reviewed the Director's Report as presented for December 2017/January 2018:

- Staff Meetings: Parks and Recreation, Cemetery, Grounds and Maintenance
- Basketball Program- January 6-27; logistics and coordination
- Light Up Night
- Staff Evaluations
- Submitted 2017 Town Report to Board of Selectmen's office
- Preparation of Summer Programs: Concerts, Summer Camps
- Meeting with Substance Abuse Prevention Coalition
- Meeting with Parks and Recreation Commission and preparation of draft Minutes
- Attended Northern New England Recreation and Parks Association Conference
- Staff/facility issues and problem solving
- Filing/phone calls/email correspondence
- Press Releases
- Purchasing needed supplies for three Departments
- Alton Bay Community Center Restroom Renovation
- Process Community Center Rentals
- Instruction of Fitness/Yoga Classes

J. Downing made a motion to accept the Director's Report; motion was seconded by E. Shelton and passed.

### *Adjournment*

J. Downing made a motion to adjourn the meeting at 7:43pm; motion was seconded by E. Shelton and passed. **The next meeting is scheduled for Thursday, March 15, 2018 at 6:30pm at the Pearson Road Community Center.**

*Respectfully submitted,*

*Kellie Troendle, Certified Park and Recreation Professional  
Parks and Recreation Director*