

ALTON BOARD OF SELECTMEN
Minutes
February 1, 2021
(Approved – February 22, 2021)

Chairman R. Wentworth convened the meeting at 6:00 PM.

R. Wentworth announced the following:

Until Further Notice: To keep our members and staff safe, and to comply with RSA 91-A, the State of Emergency, and Governor's Orders, restrictions on public gatherings, The Town of Alton is moving from "in-person" meetings to "remote audio participation meetings". To remotely attend the meeting (audio only) visit our website: www.alton.nh.gov for telephone access and remote access instructions listed under News and Announcements on the home page or telephone the Selectmen's Office 603-875-2113 or 603-875-0229 between 8:00 AM to 4:30 PM for the Dial-in Code and Meeting ID for each Selectmen's Meeting.

R. Wentworth led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Reuben Wentworth, Chairman
Virgil MacDonald, Vice Chairman, Excused Absence
Philip V. Wittmann, Selectman
Paul LaRochelle, Selectman
Bob Holt, Selectman
Elizabeth Dionne, Town Administrator

Agenda Approval

R. Wentworth informed the Board that the only thing that will be brought forward tonight will be item #1 under Old Business, Highway Department - RFP - Engineering Church Street/School Street everything else will be postponed; there will be a Non-Public Session. The other items will be on the next regular meeting of the Board.

R. Wentworth made a motion to approve the agenda as amended and P. Wittmann seconded. Roll call vote:

B. Holt, yes P. LaRochelle, yes P. Wittmann, yes R. Wentworth, yes

Announcements

- Deliberative Session is scheduled for tomorrow evening, February 2, 2021, 6:00 PM at Prospect Mountain High School, Auditorium. If necessary the snow date would be Wednesday, February 3, 2021. It was confirmed that the Deliberative Session will be Wednesday Evening, 6:00 PM at PMHS.

Submission of Public Comments - Questions - Concerns

- Robert Wright - Follow-up email

POSTPONED

Appointments

- Brad Jones - High Point Drive Acceptance

POSTPONED

New Business

None

Old Business:

1. Highway Department - RFP - Engineering Church Street/School Street

At this time, K. Roberts, Highway Manager was not available for the meeting. R. Wentworth informed the Board that he had spoken to K. Roberts in regards to KV Partners he went back to them and confirmed that the total bid amount was \$39,500; it did include Church Street and School Street. The hourly rate previously listed was what the \$39,500 amount was based off of. If there is any work above and beyond what was included with the bid would use those hourly rates and would only happen if the Board approved the additional work which would be considered a change order. This clarifies the previous concerns. K. Roberts remotely joined the meeting reiterating exactly what R. Wentworth explained.

P. LaRochelle made a motion to award the RFP/Bid to KV Partners in the amount of \$39,500 and seconded by P. Wittmann seconded. Roll call vote:

K. Roberts informed the Board that the only difference is if this goes out to a two (2) year project that the Construction Administration and Construction Observation may be a bit different if not completed.

The motion on the table was called. Roll call vote:

B. Holt, yes P. LaRochelle, yes P. Wittmann, yes R. Wentworth, yes

Selectmen Reports

None

Town Administrator Report

None

Approval of Minutes

January 20, 2021 - Meeting

POSTPONED

Consent Agenda Approval

None

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

None

Non-Public Session:

R. Wentworth moved at 6:11pm to enter into nonpublic session under RSA 91-A:e,II,a,b. P. LaRochelle seconded.

Roll call vote:

P. Wittmann - yes
R. Holt - yes

P. LaRochelle - yes
Roll call vote carried unanimously

R. Wentworth - yes

R. Holt moved at 6:30pm to exit nonpublic session. P. Wittmann seconded.

Roll call vote:
R. Wentworth - yes

P. Wittmann - yes
R. Holt - yes

P. LaRochelle - yes
Roll call vote carried unanimously

R. Wentworth moved to “not divulge” the minutes because divulgence of the information likely would affect adversely the reputation of any person other than a member of this board and render any proposed action of the board ineffective. P. Wittmann seconded.

Roll call vote:

R. Wentworth - yes

P. Wittmann - yes

R. Holt - yes

P. LaRochelle - yes

Roll call vote carried unanimously

Adjournment

R. Holt moved at 6:31pm to adjourn. P. Wittmann seconded. Motion carried.

Respectfully submitted,

Mary K. Jarvis

Mary K. Jarvis
Recording Secretary