

ALTON BOARD OF SELECTMEN  
Minutes  
February 1, 2023  
*(Approved February 21, 2023)*

---

Chairman B. Mitchell convened the meeting at 6:00 PM.

B. Mitchell led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

The following staff members were present:

Brock Mitchell, Chairman  
Paul LaRochelle, Vice-Chairman  
Reuben Wentworth, Selectman  
Bob Holt, Selectman  
Andrew Morse, Selectmen  
Ryan Heath, Town Administrator

**Agenda Approval**

P. LaRochelle made a motion to amend the agenda adding "Short Term Rental Discussion" under New Business and B. Holt seconded with all in favor of the motion.

R. Wentworth made a motion to approve the agenda as amended and B. Holt seconded with all in favor of the motion.

**Announcements**

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.

**Public Input I (limited to 3 minutes per person on agenda items only)**

None

**Appointments**

None

**New Business**

1. Short Term Rental Permit Discussion

P. LaRochelle stated that a few weeks ago he asked the Building Department and Planning Department to do a rough draft of a Short Term Rental Permit. He would like something for the Selectmen to look at. There would be a fee for each applicant and penalties should any applicant not apply. This is a rough draft. He went over the steps that will need to be followed in order to apply for a permit. R. Wentworth asked about the short term rentals that draw water out of the lake. Most renters do not know that is happening. P. LaRochelle stated that a water test will need to be done as part of the application process. R. Wentworth stated that the most important part will be enforcing it. B. Holt asked who would be going before the Board. P. LaRochelle stated that the applicant or his agent would be going before the Board.

**Old Business**

1. 2023 Warrant Articles

B. Mitchell stated that he would like to see what is in the Capital Reserves on the night of the Deliberative Session. R. Heath asked the Board if the format that they are in now would be good for the Deliberative Session. The Board agreed to keep them the way they are. R. Heath stated that at the end of Deliberative we end up with a lot of wasted paper. He asked the Board if there are tabs in the binders that are not needed. The Board went through the tabs and eliminated some. R. Wentworth stated that some of the questions that were asked at the Budget Committee hearing were how much money is in the Fire Department Equipment Reserve. They would like to know how much is coming out of that account next year. He would like the Warrant Articles that state less than a penny added together for the overall amount. R. Heath asked the Board how they would like to do the motion to restrict the Articles. He asked if they would like to follow the same as the moving them and seconding them. The Board agreed.

R. Wentworth suggested that the price of the new ambulance should be available at the Deliberative Session. B. Holt stated that we should be prepared to answer questions about the Fire Boat.

**Selectmen Reports**

- B. Holt had nothing to report.
- A. Morse had nothing to report.
- R. Wentworth had nothing to report.
- P. LaRochelle had nothing to report.
- B. Mitchell had nothing to report.

**Town Administrator Report**

- R. Heath stated that there are 5 covers for the Board to review. He would like the Board to choose one for the cover of the Annual Report.
- B. Holt made a motion to accept cover #1 for the Annual Town Report and P. LaRochelle seconded with all in favor of the motion.
- R. Heath asked the Board if they had ideas on what the Dedication could be for the Town Report. Both obituaries and individual people have been highlighted. Several different ideas were discussed. The Board will think of it some more and come back with ideas.
- R. Heath stated that the next meeting after the Deliberative Session falls on a holiday. He asked the Board when they would like to move it to. He suggested moving it the February 21. It was the consensus of the Board to move it to February 21.

**Approval of Minutes**

None

**Consent Agenda Approval**

B. Holt made a motion to approve the Consent Agenda for February 1, 2023 as presented and A. Morse seconded with all in favor of the motion.

**1. Land Use Items - approval**

**Military Service Credits**

Ross; Map 30 Lot 11; 49 Riverside Drive; \$2,150  
Kroon; Map 54 Lot 11-6; 23 Roger Street; \$750

**Administrative Abatements**

W&W Ralph Trust LLC; Map 8 Lot 3-12; L/O Ingalls Terrace; \$495.38  
W&W Ralph Trust LLC; Map 8 Lot 3-12-1; L/O Ingalls Terrace; \$501.14

**Land Use Change Taxes**

Yelsgup LLC; Map 11 Lot 18; 298 Alton Mountain Road; \$100

**2. Water Department Abatements**

Brandon Giuda	Map 31 Lot 36-4 218 Main St	Billing Error Acct: 993/756	Credit \$33.36 TO ACCOUNT
Shawn & Sarah Ford	Map 29 Lot 46- 181 Main St	Billing Error Acct: 001323	Credit \$10,793.98 TO ACCOUNT
George Feeney	Map 34 Lot 33-108 10 Rand Hill Rd.	Billing Error Acct: 866-669	Credit \$100.00 TO ACCOUNT

Elizabeth Zelanakas	Map 34 Lot 33-02 99 Mount Major Highway	Billing Error Acct: 107/120	Credit \$31,522.44 TO ACCOUNT
---------------------	---	--------------------------------	-------------------------------------

**Discretionary Action on Requests for Appointments** (No discussion, majority vote required to allow/not allow appointment)

None

**Public Input II** (*limited to 5 minutes per person on any Governmental/Town Business*)

L. Carr approached the table. He gave several suggestions for the Dedication in the Town Report. He stated that there are too many Warrant Articles. The non-profits should be grouped together.

**Non-Public Session**

None

**Adjournment**

B. Holt moved at 6:38 pm to adjourn. B. Mitchell seconded. **Motion carried.**

Respectfully submitted,

Stacy L. Bailey  
Recording Secretary