

Approved Minutes

Meeting Called to Order: By Gene Young (Chairman) at 6:00 pm.

Members Present: Gene Young, Chairman, Earl Bagley, Vice-Chairman, members: Russ Wilder, Bob Doyle and Quinn Golden

Members Absent: Virgil Macdonald (Selectmen's Rep.).

Approval of Agenda:

**Motion made by B. Doyle to approve the Agenda as presented, second R. Wilder.
Motion passes with all in favor.**

Public Input:

1. **Donna Hepp & Lisa Moran**– Who are with the Belknap County Conservation District (BCCD) were present to discuss a stream habitat improvement project on West Alton Brook. Donna presented this project and she stated that each County in NH has a Conservation District. The BCCD provides assistance to landowners on soil and water conservation and other natural resources. BCCD has a spring and fall plant sale; the plants are good for conservation. Stream habit improvement projects have been completed at Gunstock and in Wolfeboro. These projects help restore the natural stream function. Working with the Natural Resources Conservation Service (NCRS) the BCCD's stream habitat improvement project creates habitat for Eastern Brook Trout by actually putting wood into the streams that help to hold back some of the excess sediments and excess nutrients that get flushed down the stream and creates cascades, and riffles that increase oxygen in the waters deeper pools where fish can survive the summer heat with shade to reduce water temperature. In the partnership with NH Fish & Game, BCCD will document the whole process with a video. The BCCD asked the Conservation Commission if they would like to work with the BCCD along with Fish & Game. BCCD would have to select a stream (currently considering West Alton Brook) and lay out a time line that would include an initial Community meeting. Gene asked if there is any financial commitment from the Conservation Commission and Donna responded that she is in good shape with the grant funds that she received. Russ volunteered to be the contact person for the Conservation Commission.

Motion made by R. Wilder to vote to support the Belknap County Conservation District in a stream habitat improvement project and that it be on West Alton Brook, second by B. Doyle. Motion passes with all in favor.

Approval of January 23, 2020 Minutes:

**Motion made by B. Doyle to accept the minutes of January 23, 2020, second R. Wilder.
Motion passes with all in favor.**

Presentations/Consultations: None

Planning Board/ZBA Agenda Items:

1. **Geraldine Gaeta & Jonathan Paine** – Map 71, Lot 21, 64 Barbara Drive. (ZBA Special Exception). For Construction of screen porch and deck which will expand the structure towards and into the building envelope.
Commission reviewed this ZBA Special Exception and commented that as long as the proposed septic system reflects finished occupancy load of the proposed enlargement. Also concerns with the number of trees being cut.

Standard Dredge and Fill Application: None

Notification of Routine Roadway and Railway Maintenance Activities: None

Permit by Notification: None

Minimum Impact Expedited: None

Shoreland Permit Application:

1. **Fernhill Corp, c/o Robert Headley** – Map 2, Lot 26-1 & 26-4, Hollywood Beach Road. This project proposes to replace and relocate a functional non-conforming septic system. The new system will be moved outside of the 250' shoreland setback. The only impacts associated with this project are the installation of a sewer force main and new water line. The sewer line will be installed in a combination of open trench and directionally bored with the disturbance shown on the plan. The water line will be constructed in the same manner.
The Commission reviewed this Shoreland Permit Application and had no concerns
2. **Douglas & Vicki Gallipeau** – Map 76, Lot 74, 854 Rattlesnake Island. Proposing to build a cottage of 864 sq. ft. This would require the clearing and leveling of approximately 1600 sq. ft. of property under and around the structure, as well as adding a stone retaining wall along the back of the structure to control erosion. The excavating material, of approx. 1200 sq. ft. will be deposited behind the retaining wall. We also propose to add an access way in the back of the property coming from the existing island service road totaling approx. 2000 sq. ft. We also plan to add a 4' wide walkway to connect the future stairs on the house to the existing dock stairs.
The Commission reviewed this Shoreland Permit Application and commented that the locations of the septic system and well are missing.
3. **Eileen & Tod Gavron** – Map 77, Lot 5, 360 Rattlesnake Island. Impact approx. 5,532 sq. ft. to remodel and reconfigure roof of an existing cottage and provide for a small addition to the rear (Landward side) of the cottage. We are proposing to remodel an existing cottage by changing the roof style to a 1 ½ story cape style roof as well as make some interior and exterior improvements (siding, windows, etc.) The owners would also like to provide a small addition to the rear of the structure which will replace an existing deck (located behind the 30' primary building line) and add a small 309 sq. ft. of new impermeable impact. To make the property more nearly conforming our proposal will propose to add drip edge infiltration trenches (drainage stone) along the perimeter of the cottage to aid in storm water treatment. The owners have just recently had their septic system replaced with new in October 2019. The owners would also like to provide for an additional 12' x 20' shed for storage and a 6' walkway from the dock to the cottage
The Commission reviewed this Shoreland Permit Application and commented that the increase of the size of the building should not be in the 50' setback.

4. **Gregor & Jennifer Findlen** – Map 70, Lot 7, Sunset Shore Drive. The plan is to build a house, garage, swale, patio, retaining walls, and a path and install catch basins, a Septic system & drip edges.
The Commission reviewed this Shoreland Permit Application and could not find the location of the well.

5. **Marjorie Youngren** – Map 37, Lot 11, 13 Johnson Lane. The Plan is to build an addition, retaining walls, and a path. To install drip edges and a catch basin. To reroute an existing catch basin to a dry well and remove 392 sq. ft. of pavement.
The Commission reviewed this Shoreland Permit Application and commented that the increase of the size of the building should not be in the 50' setback.

Shoreland Permit by Notification (PBN): None

Excavation Application: None

Commissioner Reports:

1. **Gene Young** – Signing of Ecosystem Management Consultants, Rick Van de Poll, Ph.D. Letter of Engagement.
Motion by Q. Golden to approve the signing of the contract with Ecosystem Consultants agreement and to advise Mr. Van de Poll that no work is to be done until the Commission verifies that Brian Fortier has his sisters support for the project, second by R Wilder.
Motion passes with all in favor.

Other Business:

1. **Brandon Borghi** – Map 58, Lot 5. 70 Timber Ridge Road. **The Commission decided that if the Town Administrator has not received communication from Mr. Borghi, that the Town Attorney be asked to send a more stern notice to Mr. Borghi**
2. **Green Oaks** - Filing Submitted to Superior Courts to appeal of Planning Board Decision,. There was a discussion of the need to have the property boundary of the Barbarossa CE next to the Green Oaks pit Surveyed. This question will be posed to the Conservation Commission Attorney for this matter, Jason Reimer.
3. **Senator Hassan** – Letter Dated 2/3/2020.
4. **Mike Burk Town Forest** - Map

Notice of Intent to Cut:

1. **West Alton Marina LLC** – Map 61, Lot 1, Mount Major Highway
2. **Keith Dube** – Map 2, Lot 12, Suncook Valley Road.

Correspondence:

1. **Ralph Delvecchio** – Map 57, Lot 11, 28 Rum Point Road. (Varney Engineering, LLC) Revising Restoration Plan with a new date of 12/16/2019.
2. **Jason Houle & Kate Varney** – Map 19, Lot 38-3. 247 Drew Hill Road. (Varney Engineering, LLC) Response to NHDES Letter dated Dec. 10, 2019.
3. **Robert Daniels** – Map 16, Lot 15-1, 50 Reed Road. “After-the Fact Wetlands Permit Application, File Number: 2019-03052. **After the review, NHDES has denied the Application.**
4. **David & Jennifer Boynton** – Map 77, Lot 9, 340 Rattlesnake Island. **NHDES Approval Date Jan. 7, 2020. Approval is Subject to the Projects Specific Conditions.**

5. **Daniel & Jacqueline Kabot** – Map 50, Lot 35-4, 31 Watson Point Road. Shoreland Impact Permit 2019-03920, NHDES Approval Date Jan. 2, 2020. Approval is Subject to the Projects Specific Conditions.
6. **Timber Lake Properties LLC** – Map 58, Lot 5, 70 Timber Ridge Road. James Sessler (Alton Town Attorney) letter to Brandon Borghi.
7. **Kim & Victory Marvin** – Map 81, Lot 17, 28 Little Barndoor Island. Gallagher, Callahan & Gartrell Letter to NHDES representing Victory & Kim Marvin. The PBN Application erroneously indicated “boatlift”. **No boatlift is proposed.**
8. **Francis & Marianne Buzun** – Map 60, Lot 23, 138 Minge Cove Road. David Dolan Assoc. responding to NHDES Request for More Information dated, January 7, 2020.
9. **Michael King III** – Map 66A, Lot 14, 72 Hermit Road. NHDES Letter of January 17, 2020. **“Failure to Comply with Letter of Deficiency.”**
10. **Albert Fleury** - Map 39, Lot 2. 13 Georges Road. NHDES Shoreland Impact Approval Date 1/21/2020. Approval is Subject to the Projects Specific Conditions.
11. **Francis/Mariane Buzun** – Map 60, Lot 23. 138 Minge Cove Road. NHDES Shoreland Impact Approval Date 1/22/2020. Approval is Subject to the Projects Specific Conditions.
12. **Shawn Kearns** – Map 35, Lot 51. 195 East Side Drive. NHDES Wetlands Permit Approval Date 1/21/2020. Approval is Subject to the Projects Specific Conditions.
13. **Michael Audesse** – Map 65, Lot 40. 16 Acorn Drive. NHDES Wetlands Permit Amendment Date 11/19/2019. Approval Date 8/08/2017. Approval is Subject to the Projects Specific Conditions.
14. **James Orr** – Map 21A, Lot 28. 12 Point Beach Lane. NHDES Wetlands Permit Approval Date 11/12/2019. Approval is Subject to the Projects Specific Conditions.
15. **Fernhill Corp** – Map 2, Lot 26-4. Fernhill Drive/Hollywood Beach Rd. NHDES Shoreland Permit Approval Date 1/28/2020. Approval is Subject to the Projects Specific Conditions.
16. **Little Mark Island Trust** – Map 56, Lot 22. 2 Little Mark Island. NHDES Wetlands Permit Approval Date 11/1/2019. Approval is Subject to the Projects Specific Conditions.
17. **Kate Varney & Jason Houle** – Map 19, Lot 38-3. 247 Drew Hill Road. NHDES Wetlands Permit Approval Date 1/31/2020. Approval is Subject to the Projects Specific Conditions.
18. **Pamela/Robert Rowinski** – Map 59, Lot 9, 64 Minge Cove Road. NHDES Shoreland Permit Approval Amended Date 1/30/2020. Approval is Subject to the Projects Specific Conditions.

Adjournment:

Motion made by B. Doyle to adjourn the meeting at 8:00 pm, second by Q. Golden.
Motion passes with all in favor.

Respectfully submitted,

Cindy Calligandes, Secretary