

Minutes
Alton Parks and Recreation Commission
February 15, 2023
6:00pm, Pearson Road Community Center

Members Present: Elizabeth Shelton, Ken Roberts, and Megan Stanley

Board of Selectmen Representative: Not present

Public Present: Jill Houser and Kelly Senter

Staff Present: Kellie Troendle-Parks and Recreation Director

Announcements: John Markland submitted his letter of resignation from the Commission due to moving out of Town effective immediately. E. Shelton will not be seeking reappointment as a full time member after her term expires on March 31, 2023. There will be two vacancies for the Commission.

Call To Order

Chairwoman, E. Shelton called the meeting to order at 6:03pm.

Approval of Agenda

K. Roberts made a motion to approve the Agenda as presented, motion was seconded by M. Stanley and passed.

Approval of Minutes 11/2/22

The November 2, 2022 Minutes were tabled due to the lack of a quorum present that was also present at the 11/2/22 meeting.

Public Input (limited to 3 minutes per person- agenda items only)

There was no public input.

Old Business

Friends of Parks and Recreation Committee- K. Roberts informed the Commission that there have been several meetings with great ideas and interest but residents are not signing up to serve on the Committee. K. Troendle noted that J. Houser completed the Appointment Form, and it has not been on a BOS meeting Agenda for approval so at this time there are no appointments to the Committee. K. Troendle also noted that once a Committee is formed, the meetings would need to be posted, officers appointed, and Minutes taken and recorded. Also there may be potential issues or conflicts with more than two members from one organization, like the PTSA or AYL, serving on the Friends Group because of the posting requirements for public meetings. K. Roberts expressed appreciation for J. Houser's interest and invited her to be a member of the Parks and Recreation Commission. There was discussion about the Commission taking over projects if there is no interest in forming a Friends Group. J. Houser noted that there is a meeting next week and would like to see if any interest

could be confirmed with residents at that meeting before withdrawing the Friends Group. There was also discussion about having priorities and moving forward with decisions and plans.

New Business

Jones Field Dugouts- Kelly Senter, representing the Alton Youth League (AYL), presented a request from the AYL for the installation of two new dugouts (to replace the previous dug outs that were removed) at the Jones Field Park- for the Softball Field. The two dug outs would be positioned along the first and third base lines in the same location as the previous dug outs. The Alton Youth League would use the existing materials that were purchased by the Town for the dugouts, and would cover the remaining labor and materials cost (concrete) to complete the project. The Alton Youth League would construct the dug outs to match the same design as the dug outs at Little Fenway including the concrete slab floor. The Alton Youth League has contacted the Building Department and submitted an Application for a Building Permit for the project. The Alton Youth League is expecting to complete the construction of the dugouts in the spring of 2023. The Alton Youth League is asking for approval for the construction project, and also for ½ yard of gravel and ½ yard of sand from the Town for this project. K. Roberts made a motion to approve the recommendation to the Board of Selectmen for the construction of two new dugouts as described, motion was seconded by M. Stanley and passed.

K. Senter discussed interest in the AYL working together with the Town and addressing issues at the fields to make the facility better for the community. The Commission suggested that the AYL develop an overall improvement plan for the fields, and meet with the Town/Public Works Director to see how the Town can assist with the field improvements and facility projects.

Home and Garden Show Booth- The Rotary Club offered a free 5'x10' booth space for the Parks and Recreation Department during the April 22 Home and Garden Show held at PMHS 9am-3pm. E. Shelton volunteered to run the booth and may bring another volunteer. The group discussed options like selling items for a fundraiser or having a playground schematic to show the community.

Recreation Programs- K. Troendle reviewed the scheduled programs being offered including: Winter Carnival Warming Hut at the Alton Bay Community Center with crafts and games; Snow Shoe Walks on Fridays in February; Men's 18+ Basketball at ACS; Pickleball at ACS and PMHS; Little Pesaukees; Weight Training Classes; Yoga Classes; Spoon Carving Workshop; Paint Night; Trivia Night and Book Bingo programs with the Friends of the Gilman Library and more. K. Troendle reported that the Town is hiring seasonal Lifeguard positions for the 2023 summer, \$17/hr. Applicants must be 16 years of age to be a Lifeguard on the lake.

Recreation Revolving Fund Request- K. Troendle requested the following items be reimbursed from the Revolving Fund: Pickleball supplies: \$85.47; \$200.16; \$70.26; \$70.10; Instructor for Crochet Class: \$75 and AFAA recertification fees for instructor training \$322.99 for a total of \$823.98. K. Roberts made a motion to approve the request as presented, motion was seconded by M. Stanley and passed.

Other

Thank you to E. Shelton- The Commission presented E. Shelton with a Thank You card and gift certificate to a local restaurant acknowledging her for her volunteer efforts and commitment to community recreation for over 18 years. E. Shelton announced this is her last meeting as a member and chair, but may like to serve as an alternate in the future.

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

There was no public input.

Adjournment

M. Stanley made a motion to adjourn the meeting at 7:11pm; motion was seconded by K. Roberts and passed.

Respectfully submitted,

*Kellie Troendle, Certified Park and Recreation Professional
Parks and Recreation Director*

Approved 5.24.23