

**Minutes**  
**Alton Parks and Recreation Commission**  
**February 19, 2009**  
**A.V.A.S. Building, 6:30pm**

Members Present: Elizabeth Shelton (appointed by Chairman to sit in for C. Johnson), William Lionetta, and Gerry Theodora.

Staff Present: Kellie Troendle

***Call To Order***

W. Lionetta called the Meeting to order at 6:40pm.

***Approval of Agenda***

W. Lionetta made a motion to approve the Agenda as presented; motion was seconded by E. Shelton and passed.

***Approval of Minutes 1-27-09***

W. Lionetta made a motion to approve the Minutes of January 27, 2009; motion was seconded by E. Shelton and passed.

***Public Input***

There was no public input.

***Old Business***

Flag Football- The Commission confirmed that the Parks and Recreation Department would like to sponsor the program through the NFL Flag Football Program as presented on the NRPA website. E. Shelton reported that there are three people interested in sitting on a Flag Football Board: Mark Cassidy; Kelly Sullivan and Michael Joy in addition to E. Shelton. The Parks and Recreation Department would sponsor and oversee the program and the Board would provide the logistical support (scheduling practices and games; recruiting and training volunteers; tallying the orders for uniforms and equipment). The program would follow the NFL Guidelines and would be for grades 6-8 with a registration fee of \$35; \$20 to the NFL and \$15 to the Parks and Recreation Department. More information will be provided for discussion at the next monthly meeting.

Background Check Policy- The Commission reviewed the National Recreation and Park Association Recommended Guidelines for Credentialing Volunteers and the Director stated that she has contacted the Concord Recreation Department for a copy of their Policy in regard to Criminal Background Checks. The Commission would like to view what another Department is currently doing as a reference point and build a policy after reviewing an existing Departmental policy.

Open Gym- The Director reported that Prospect Mountain High School was contacted about the possibility of borrowing the gym class equipment to use during the Open Gym program but unfortunately the school is not going to be able to let the department use the school property for the program. The Commission discussed the set up of the Open Gym program and noted the following: it would not be a drop off program- parents will need to stay with their children; participants will need to pre-register and there will be a \$1 charge per person or \$3 per family. Targeted activities will

be basketball and volleyball. Themed activities will be planned; ideas include a Foul Shooting Contest, Hot Spot or 3 Point shooting contest, Firemen's Relay. Commission volunteers will be needed to staff the program. Upcoming dates are April 10 and May 1 where changes can be made if needed to the program.

Winter Carnival Recap- The Winter Carnival went very well with the Parks and Recreation and Alton Business Association activities.

### ***New Business***

Basketball Awards Night- The Department is sponsoring the Basketball Awards Night on Tuesday, March 3 at 6:30pm at the Alton Central School.

AVAS Building Security- G. Theodora demonstrated a system to include a recorder and camera that was set up and the various functions and benefits of the security system. The system would also be transportable to use at other facilities and multi-facilities could be monitored with a system set up in various town building locations. G. Theodora asked to table the discussion for an official vote at the next meeting when more Commission members would be present so they could see the system.

Face Book Page- The Commission discussed advertising Parks and Recreation programs on Face Book to reach the younger program participants. The internet is another resource to use for advertising and may be useful for getting the program information out to the town residents.

### ***New Business***

AYBL- The Registration for the AYBL program is March 5, 7 and 8.

Summer Programs- The Commission discussed the planned summer programs and discussed continuing to sponsor the Canoe Race and contacting River Run Deli to see if we could launch the canoes off of their property due to the bridge construction. The Town Wide Yard Sale is set for June 6. The Commission discussed the Kindermusik proposal to run a program with an instructor fee of \$50. The Commission recommended that the fee was too expensive for a Parks and Recreation program. Touch a Truck is planned for June 27 and the Commission reviewed a growth chart as a giveaway to participants. G. Theodora noted the charts were made in the USA and thought the Department should have a soft policy to purchase products made in the USA. The Fireworks are scheduled for July 3.

### ***Adjournment***

W. Lionetta made a motion to adjourn the meeting at 7:55pm; motion was seconded by E. Shelton and passed. The next meeting will be Tuesday, March 24 at 6:30pm at AVAS.

*Respectfully submitted,*

*Kellie Troendle, Certified Park and Recreation Professional  
Parks and Recreation Director*