

Gilman Library Trustees Meeting

Lower Level Meeting Room – Tuesday, February 6, 2024

PRESENT: Betty Jane Meulenbroek, Annette Slipp, Gabby O’Toole, Sarah Hill (remote), and Holly Brown, Librarian.

GUEST SPEAKER: Craig Stevenson, Northeast Security

CALL TO ORDER: 4:17 by President Betty Jane Meulenbroek.

MINUTES Motion to accept minutes of the January 2 meeting were reviewed and approved by Annette. Seconded by Gabby. Passed.

(Balance as of December 29, 2023. January 2024 statements pending)

General Checking - \$71,539.14

Money Market (Profile Fund 1) - \$30,034.17

Nancy Jordan Memorial Fund - \$1,361.29`

Other Funds – Funds held by Town of Alton (as of December 31, 2022) - Capital Reserve Fund for Library Building Improvements - \$71.06, Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,183.17. Oliver J.M. Gilman for library books (Interest to spend) - \$9,441.11, Annie A Wheeler by Agnus Thompson for the library (Interest to spend as of July 2023) \$3,598.76. Calvert Fund for maintenance and repair (principal and interest to spend,) \$994.56.

Deposit Income Activity/acceptance of funds –

To Checking – Total for December 24, 2023 thru January 27, 2024 - \$1,997.15

(Deposited January 29, 2024, reflected on January 2024 statements)

Copies -\$64.60

Consc. / Donation Jar – \$35.60

Fax - \$26.00

Coffee – \$6.00

Movie Program Donation \$3.00

Membership \$20.00

Replacement Card -\$1.00

Town of Alton reimbursement (invoice 11/8-12/5) - \$990.41

Town of Alton reimbursement (Invoice 12/6-1/5) - \$850.54

Yearly, income totals January 1, 2023 thru December 23, 2023

Library generated funds (donations, etc.) – \$41,322.17 (to General Checking)

Trust Funds held by Library – \$22,556.03 (to Money Market/Profile 1)

Town of Alton reimbursement – \$7,636.91 (to General Checking)

Friends of the Library - \$700.00 (to General Checking)

Trust Funds Held by the Town - \$0.00

Transfer from Money Market/Profile 1 to General Checking for programming, etc. - \$1,500.00

Town of Alton Reimbursement to Profile I/Money Market (water damage ceiling repair) - \$6,808.16

Yearly Income Totals December 24, 2023 thru January 27, 2024

Library generated funds (donations, etc.) – \$156.20 (to General Checking)

Trust Funds held by Library – \$00.00 (to Money Market/Profile 1)

Town of Alton reimbursement – \$1,840.95 (to General Checking)
Friends of the Library - \$00.00 (to General Checking)
Trust Funds Held by the Town - \$0.00
Transfer from Money Market/Profile 1 to General Checking for programming, etc. - \$00.00

Motion to accept Treasurer's Report & donated funds made by Annette. Seconded by Betty Jane. Passed.

New Business

Motion by Annette to accept the quote from Northeast Security for smoke detector replacement on the lower floor for \$525.00 from General Checking. Seconded by Betty Jane. Passed.

Motion by Gabby to paint exterior bench with a maximum of \$100 from building maintenance budget. Seconded by Sarah. Passed.

Motion to draw up agreement for next Adult Technology Classes on Digital Footprint for March 23, March 30, and April 6 by Annette. Seconded by Sarah. Passed.

MEETINGS TO NOTE

Business meeting – March 5, 2024 at 5:00 PM

Trustees of the Trust Fund business meeting – TBD

Presidential Primary Election – Tuesday, January 23, 2024 at PMHS 7:00 AM to 7:00 PM

Deliberative Session – Tuesday, February 6, 2024 at 6:00 PM, Snow date Wednesday, February 7, 2024

Election/Voting Day - Tuesday, March 12, 2024 at PMHS 7:00 AM to 7:00 PM

Motion to adjourn at 5:00 by Annette. Seconded by Gabby. Passed.

Respectfully submitted,

Sarah Hill
Secretary
Library Trustees