

ALTON BOARD OF SELECTMEN

Meeting Minutes

Public Session I

February 22, 2016

6:00 PM

1 Monument Square

Alton, NH 03809

Approved: March 7, 2016

Cydney Johnson convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following members and staff were present:

Cydney Johnson, Chairwoman
Lou LaCourse, Vice Chairman
Philip V. Wittmann, Selectman
Virgil MacDonald, Selectman
E. Russell Bailey, Town Administrator

Marc DeCoff, Selectman was absent.

Cydney Johnson introduced and welcomed the new Town Administrator, Liz Dionne to the Town of Alton.

Approval of the Agenda

Lou LaCourse made a motion to approve the agenda as written and Phil Wittmann seconded with all in favor of the motion.

Appointments: None

BOARD OF HEALTH

Cydney Johnson made a motion to Recess as the Board of Selectmen and to convene as Board of Health and Lou LaCourse seconded with all in favor of the motion.

John Dever presented the waiver request for Map 31 Lot 5 for Kevin Mulcahy. Currently there is no system on record; the plan is to put the leach bed behind the house with the edge of the field only five (5) feet from the steep slope. It is located more than 250 feet from the river and there are very good soils in the area to support this. They will be removing the stone & pipe system that is currently in place and John has no issues with this request.

Cydney Johnson made a motion to approve the Septic Waiver request for Map 31 Lot 5 EDA to top of steep slope, required 20', Actual 5' and Lou LaCourse seconded with all in favor of the motion.

Cydney Johnson made a motion to adjourn as Board of Health and to Re-Convene as Board of Selectmen and Lou LaCourse seconded with all in favor of the motion.

Announcements:

- Town elections are scheduled for Tuesday, March 8th at Prospect Mountain High School Auditorium from 7:00 AM from 7:00 PM.

Selectmen's Committee Report

Virgil MacDonald reported that the Planning Board had met reporting that MacDonald's is fixing their building near the drive thru due to the building being hit several times; they will be revamping that area.

Lou LaCourse noted that there is a request for a variance at MacDonald's for a larger sign; it should be heard at the next meeting. Also, the Conservation Commission meeting was cancelled and rescheduled.

At this time, Cydney Johnson brought forth an issue with the voting setup at the school which was felt to be less than desirable. Cydney would like to approach the school about moving the November voting back to the gymnasium for that election. A solution might be to possibly station police details in the hallways so that the general public would not have access to the school. There seemed to be problems with check in; there is just not enough room in the area and people tend to be in single file. It was problematic for handicapped people and/or the elderly with the sloped floor. E. Russell Bailey will approach the school concerning the issues discussed to see if they would allow opening up the gym again for the November election. It was suggested that the Senior Center could possibly be used however Russ voiced that it might not be big enough. Also suggested was to separate the alpha sections into several lines; the Moderator will be spoken to regarding the flow.

Town Administrator's Report and Updates

Disposal of Old Sweeper

The new sweeper was purchased and it is in good shape therefore the old sweeper will need to be disposed and it will need the Board's approval to put it out for sale. The old sweeper is chain driven so parts will not be interchangeable and has no value to the Town.

Cydney Johnson made a motion to allow the sweeper to be placed for sale and Lou LaCourse seconded with all in favor of the motion.

Deputy Forest Fire Wardens

There were a couple of Deputy Forest Fire Wardens that were previously overlooked that will need the Board's approval; Justin Kantar and Patrick O'Brien; this is needed

in order for them to be appointed and is necessary for them to issue fire permits to residents.

Lou LaCourse made a motion to approve Justin Kantar and Patrick O'Brien as Deputy Forest Fire Wardens and Cydney Johnson seconded with all in favor of the motion.

2016 Road Reconstruction Schedule

There will be a need to hold a workshop with Ken Roberts to go over the 2016 Road Reconstruction schedule. E. Russell Bailey asked the Board whether they wanted it scheduled for before or after the election. Virgil MacDonald requested that Bay Hill Road be added to the discussion. March 2nd was discussed as the date, with a backup date to be determined. Russ will check with Ken Roberts in reference to his availability for March 2nd and get back to the Board with confirmation.

DOT Issues Route 11 and Route 140

For informational purposes E. Russell Bailey informed the Board that he has a call into the DOT Engineer for more information in regards to traffic issues in the Route 11 and Route 140 areas. On another note DOT is scheduled to meet with the Board on March 7th in regards to the crosswalk issues. Russ asked the Board for approval to notify the abutting property/business owners. It was the consensus of the Board to notify the owners and post it on the website; it will be posted in a couple of places. DOT realizes that their initial list of eliminated crosswalks will not work. All business owners will be notified and it will be posted accordingly. Further information will be provided to the Board once received in regards to the traffic issues in the Route 11 and Route 140 areas.

Budgets SUV

The SUV that was passed down from the Police Department to the Parks and Recreation Department will not pass inspection. The Board previously voted to have Kellie look for a replacement vehicle. They have found a 2008 Dodge Caravan, the town mechanic looked at it; it is in very good condition, the only downfall is it is not a 4-wheel drive vehicle. No final decision is needed tonight; the pricing is 5K with a trade in. Lou LaCourse would like to know if the timing belt has been changed and what amount has been given for the trade; it is approximately \$1,500.00. This issue can be brought up at the next meeting.

Public Input I

Ruth Arsenault voiced concerns regarding Bay Hill Road. She suggested hiring an engineer in order to have a professional opinion to see if there is ledge or rock under

the road. She also expressed her ideas about the handicap voting situation with a possible escort and a booth at the top of the ramp; laws might prohibit that scenario.

Approval of Selectmen's Minutes

February 1, 2016

Lou LaCourse made a motion to approve the minutes of Public Session I, February 1, 2016 as written and Virgil MacDonald seconded with all in favor of the motion.

Lou LaCourse made a motion to approve the minutes of Non Public Session, February 1, 2016 as written opening #1, 2 & 4 and Virgil MacDonald seconded with all in favor of the motion.

Lou LaCourse made a motion to approve the minutes of Public Session II, February 1, 2016 as written and Cydney Johnson seconded with all in favor of the motion.

February 3, 2016

Lou LaCourse made a motion to approve the minutes of Public Workshop Session I, February 3, 2016 as written and Cydney Johnson seconded with all in favor of the motion.

Old Business:

Highway Reconstruction ~ Wetlands Mitigation

Approximately three (3) years ago we received 23K in mitigation funds from Mr. Behre's project which was used for Coffin Brook. An additional 23K was received from the State which was used for the mitigation for the bridge; we did not use these funds; it was left over. Cindy Balcius was the wetlands engineer at the time; she spoke with DES and was told that the money could be used for the box culverts on Rand Hill Road, which was done. However, the money never got moved over from Rand Hill Road and it is still sitting in Coffin Brook, Rand Hill is complete. We have spoken to the Auditor and they are fine with moving the 23K in funds to reimburse the road reconstruction account to be used this year. The Board was asked, if agreeable to conditionally approve upon receipt of the documentation from Cindy Balcius that DES was agreeable for the town to move the 23K into the Highway Road Reconstruction account to be used for road work.

Cydney Johnson made a motion to conditionally approve moving the 23K upon receipt of the documentation from Cindy Balcius that DES was agreeable for the town to move the 23K into the Highway Road Reconstruction account to be used for road work and Virgil MacDonald seconded with all in favor of the motion.

Police Department; 2015 Encumbrances

There were two (2) encumbrances for the Police Department that were previously put on hold; Chief Ryan Heath is present to discuss the following:

- Bathroom Improvements - \$1,050.00

The bathroom plumbing improvements are for the existing bathroom specifically the sink and vanity which are badly damaged. The bigger expense is relocating the water lines and an injector pump. When the addition was added there was a toilet installed in one of the holding cells, on the other side of that wall is the IT room that holds all of the computers valued at approximately 50K-60K in servers. The pipes and injector need to be moved out of the server room into the booking room. The pipes are currently openly exposed; a complete overhaul of the computer servers went from one (1) department server to a complete tech upgrade, now having four (4) servers that are exposed to the pipes. Josh recommends getting the lines out of the server room and also recommends larger air conditioner venting.

Virgil MacDonald made a motion to release the hold of \$1,050.00 for the Police Department Bathroom Improvements and Phil Wittmann seconded with all in favor of the motion.

- Uniforms - \$9,117.15

This is for three (3) different garments; polo shirts for road construction details and the other two (2) are for heavy duty jackets for every officer on staff. We are making a transition from all black to blue with a less militaristic look. Currently the department does not have a winter jacket system which results in the purchasing of multiple jackets for the different seasons. These new jackets are the ANSI-class two high visibility reflective garments which can be seen easily; this is the new demand for traffic control. This jacket is a two in one system with a soft shell that can be worn in all three (3) seasons therefore we will be buying only one (1) jacket. There are a total of nineteen (19) Officers both Full and Part Time.

Cydney Johnson made a motion to release the hold of \$9,117.15 for the Police Department uniform equipment and Lou LaCourse seconded with all in favor of the motion.

New Business:

Land Use Items as recommended by the Tax Assessor

Cydney Johnson made a motion to approve the 2015 Abatements for Map 59 Lot 15 for \$90.00 and Lou LaCourse seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the 2015 Administrative Abatements for Map 65 Lot 17-24 for \$60.00 and Lou LaCourse seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the 2015 Administrative Abatements for Map 33 Lot 77-38 for \$299.06 and Lou LaCourse seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the 2016 Land Use Change Tax for Map 8 Lot 1-4 for \$00.00 and Lou LaCourse seconded with all in favor of the motion.

DOT 2016 Maintenance Program; Resurfacing Schedule

A list of work to be done within the state's proposed resurfacing program schedule for 2016 was provided to the Board. This item is for informational purposes only. Virgil MacDonald suggested we hold off in order to get the sidewalk work done first. E. Russell Bailey felt it would be best to address the issues of the crosswalks first then if it doesn't meet the Board's satisfaction the Board can make a decision on how they want to proceed.

Review Alton Bay Town Property Upgrade

E. Russell Bailey provided the Board with a copy of a survey map of the Bay area which was requested by Virgil MacDonald to consider doing improvements and/or restoration. The area being looked at is between the restrooms on the west side and Pops Clam Shack in the dirt area in front of the Christian Conference Center parking area. He also suggested that work be done by possibly removing some parking spaces in the grassy area in front of the Bandstand. Parking spaces would be eliminated there however overall there would be a possible gain of seventeen (17) spaces.

Cydney Johnson and Virgil MacDonald suggested that Ken Roberts be consulted and asked that he draw up something feasible showing the improvements and how they would be done; he could show us during the road reconstruction meeting. Ken Roberts will be consulted and provide his recommendations to the Board. There are some slope issues which rip rap could be used to alleviate any problems.

Milfoil Grant Agreement

The Milfoil Grant is done annually; the Board was previously polled and authorized E. Russell Bailey to sign the grant. A formal vote of the Board is necessary to confirm E. Russell Bailey is authorized to sign the grant and to authorize the Chairman to sign the certificate which authorizes Russ to sign the grant. A meeting vote was necessary to confirm the authorization date.

Virgil MacDonald made a motion to authorize E. Russell Bailey to sign the Milfoil grant and Cydney Johnson to sign the authorization form allowing Russ to sign the grant and Phil Wittmann seconded with all in favor of the motion.

Public Input II

None

At this time Virgil MacDonald requested returning to New Business asking that a section of the town's website be opened up for candidates running for office in order for them to be able to post something about themselves. E. Russell Bailey's recommendation was to be very careful, you wouldn't want to be advocating people to vote one way or another. The consensus of the Board was "no".

Non-Public Session:

Cydney Johnson made a motion to enter into non-public session pursuant to RSA91-A:3, II (a) personnel (c) character/reputation and (e) claims/litigation and Lou LaCourse seconded. The Board was polled in the affirmative with all in favor of the motion.

The meeting adjourned at 7:02 PM.

Respectfully submitted,

Mary K. Jarvis

Mary K. Jarvis
Recording Secretary